



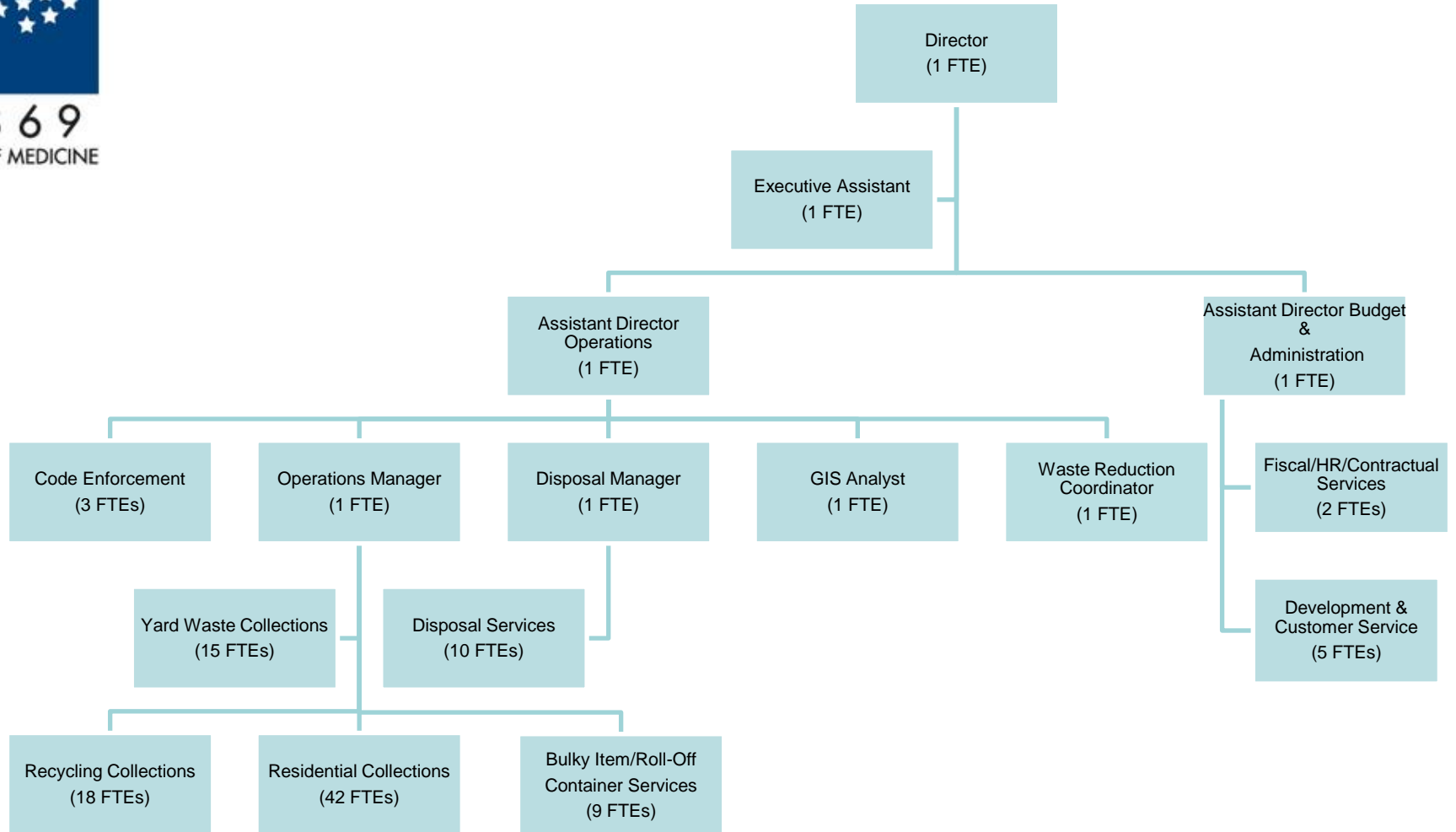
Solid Waste Management

Proposed Budget
FY 2014-15



Current Organizational Chart

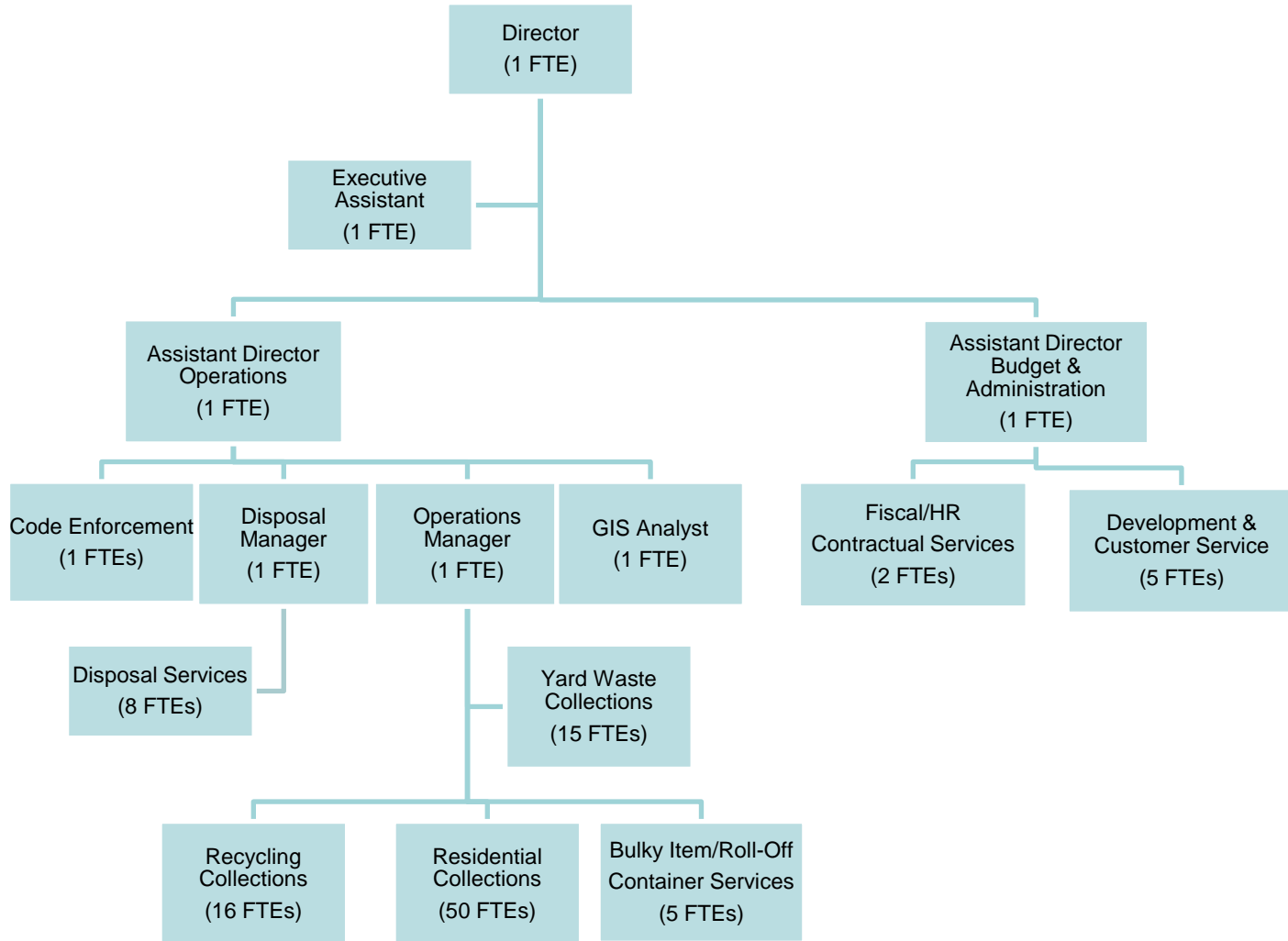
FY14 112FTEs





Proposed Organizational Chart

FY15 109FTEs



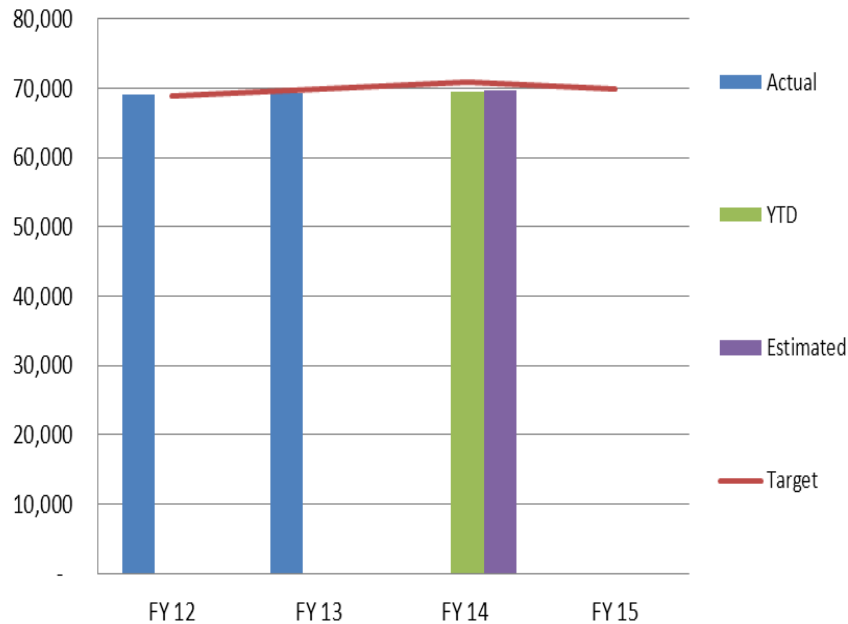


FY15 Performance Measures

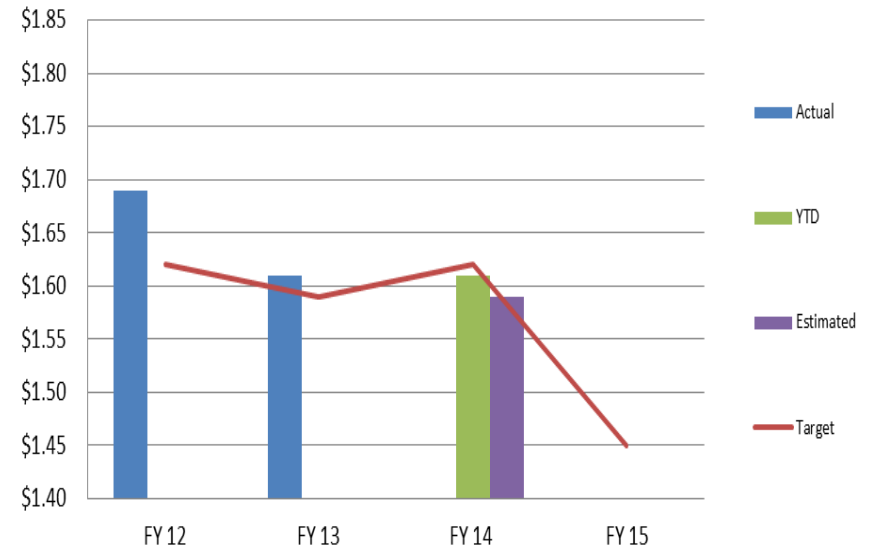
July 1st 2013 – March 31st 2014

Program: Residential Curbside Collections

Total Number of Collection Points



Collection & Disposal Costs per Collection Point

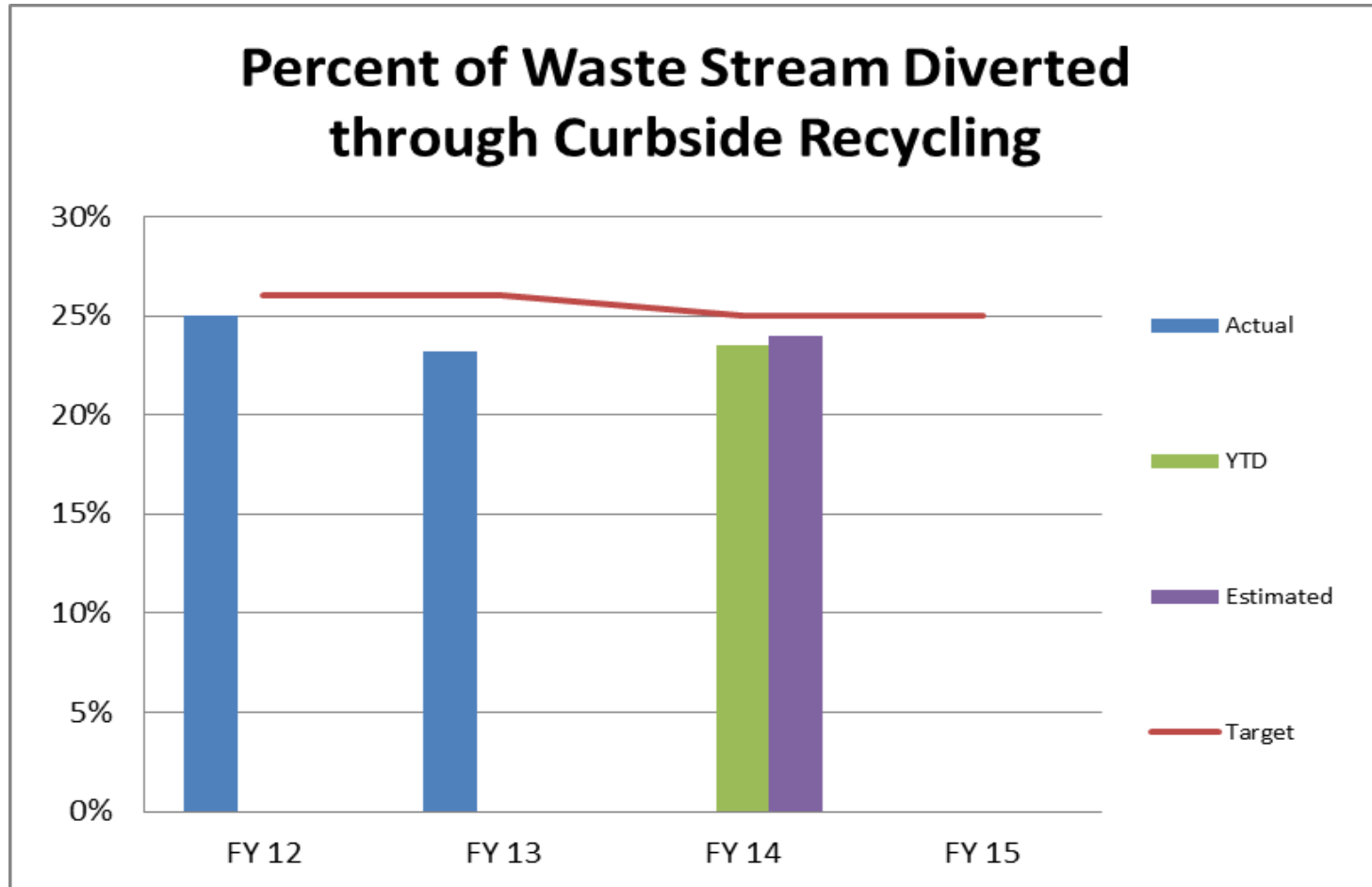




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Recycling Curbside Collection



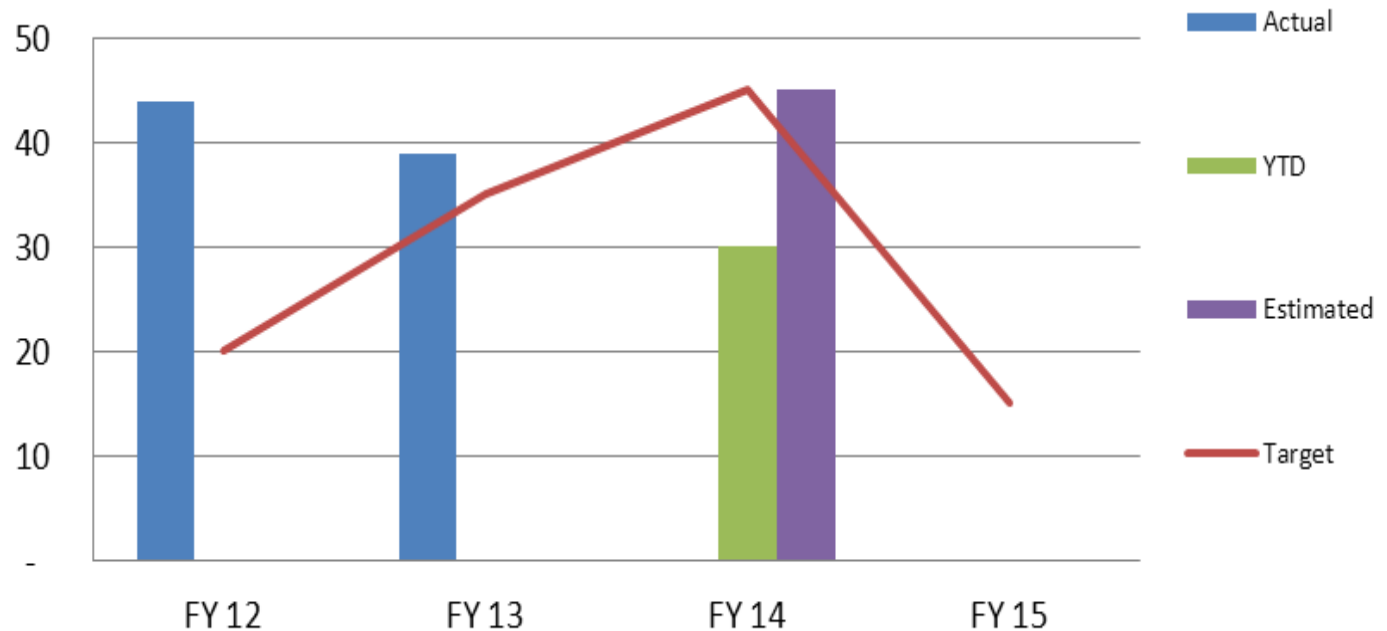
FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Waste Reduction



Total Number of Waste Reduction/Education Events



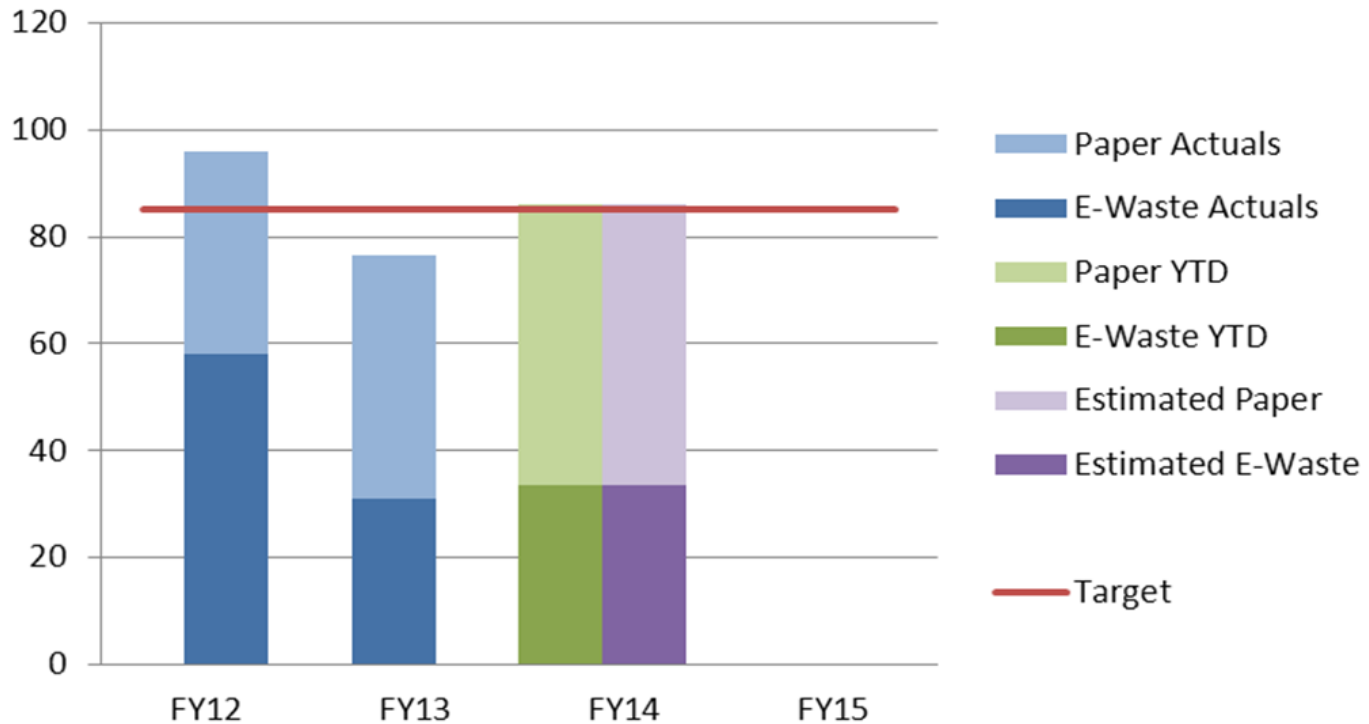
FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Waste Reduction



Tons of Paper and E-Waste Material Collected at Events



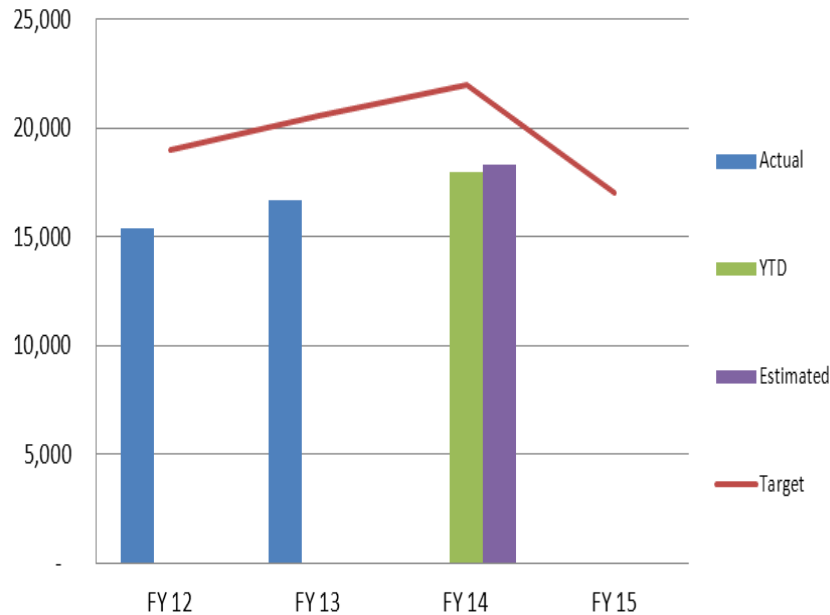


FY15 Performance Measures

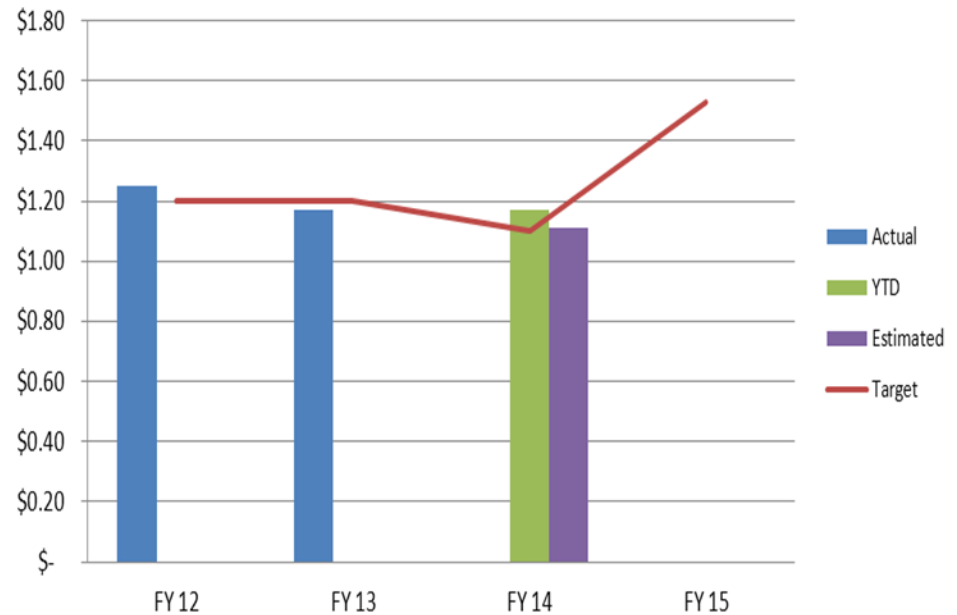
July 1st 2013 – March 31st 2014

Program: Yard Waste Curbside Collections

Number of Active Yard Waste Subscribers



Cost per Collection Point



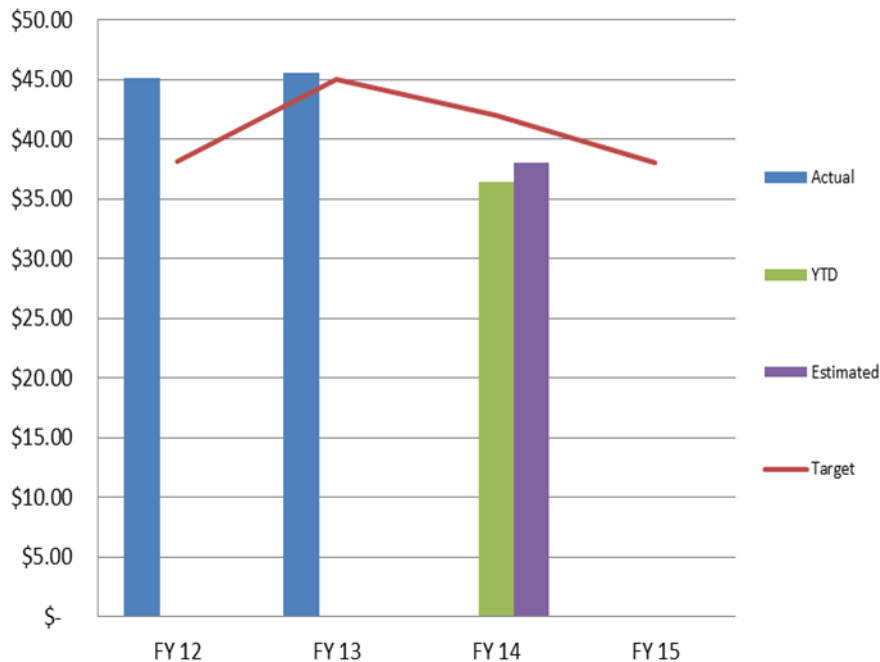


FY15 Performance Measures

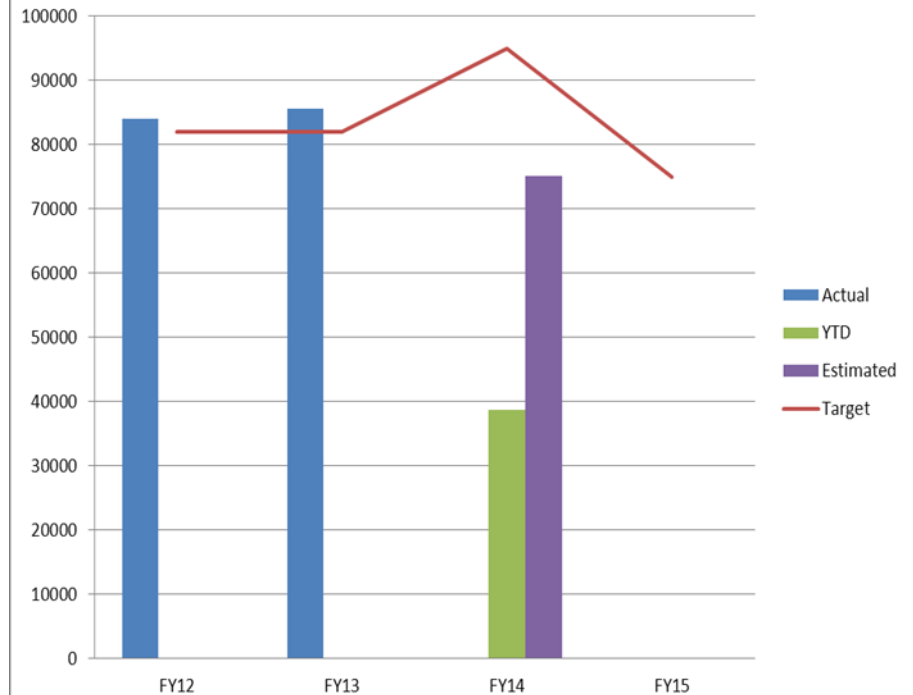
July 1st 2013 – March 31st 2014

Program: Transfer Station

Disposal Costs per Ton



MSW Non City Tonage



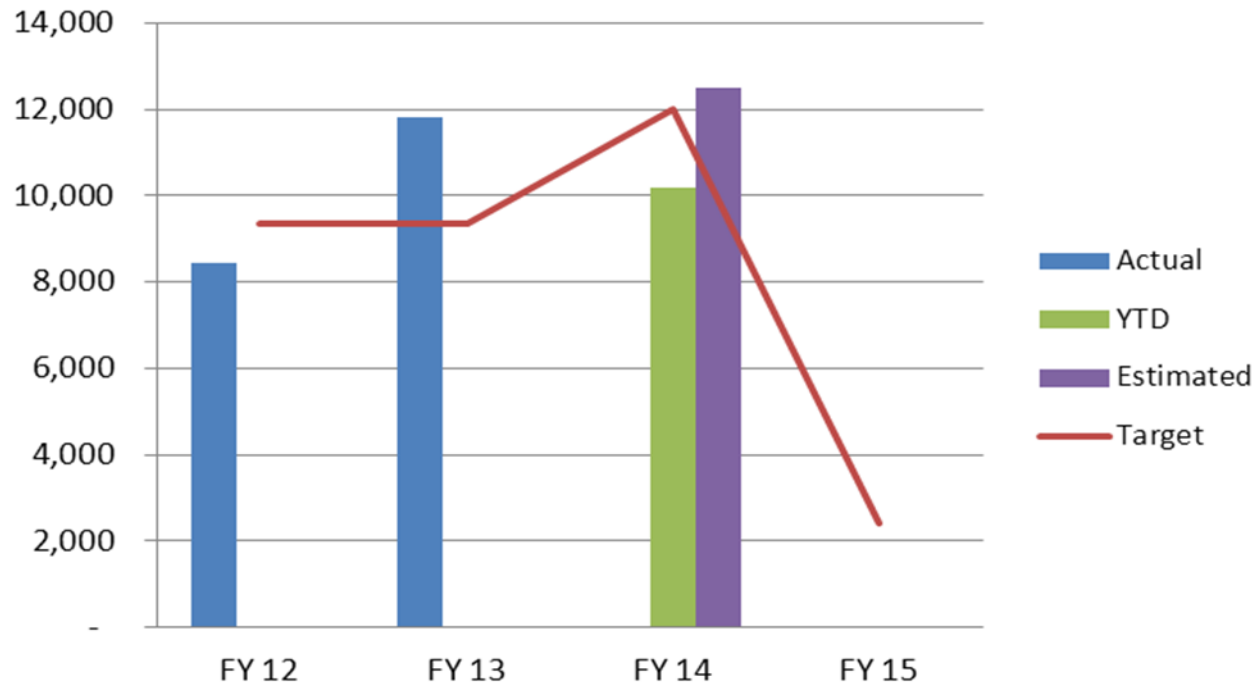
FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Code Enforcement



Total Number of Code Enforcement Site Visits Completed Annually





Resource Allocation Table-- Department

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 6,002,179	\$ 6,130,296	\$ 6,267,654	\$ 6,267,654	\$ 5,083,887	\$ 6,509,831	\$ 6,159,049	-1.7%
Operating	11,918,019	9,523,570	9,056,178	9,499,385	6,081,114	8,844,844	8,852,498	-2.2%
Capital and Other	-	-	-	-	-	-	20,000	100.0%
Transfers	-	530,899	747,000	747,000	747,000	747,000	-	-100.0%
Total Appropriations	\$ 17,920,198	\$ 16,184,765	\$ 16,070,832	\$ 16,514,039	\$ 11,912,001	\$ 16,101,675	\$ 15,031,547	-6.5%
Full Time Equivalents								
Part Time	115	114	112	112	112	112	109	-3
	-	-	-	-	-	-	-	-
Revenues								
Discretionary	\$ 9,857,525	\$ 10,408,532	\$ 9,350,585	\$ 9,738,610	\$ 7,169,209	\$ 10,240,276	\$ 8,551,487	-8.5%
Program	7,878,293	5,566,127	6,475,447	6,475,447	4,565,221	5,616,399	6,230,160	-3.8%
Solid Waste Fund	\$ 17,735,818	\$ 15,974,659	\$ 15,826,032	\$ 16,214,057	\$ 11,734,430	\$ 15,856,675	\$ 14,781,647	-6.6%
Stormwater Fund	184,380	210,106	244,800	299,982	177,571	245,000	249,900	2.1%
Total Revenues	\$ 17,920,198	\$ 16,184,765	\$ 16,070,832	\$ 16,514,039	\$ 11,912,001	\$ 16,101,675	\$ 15,031,547	-6.5%

Resource Allocation Table--Fund

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Revenues								
Interest and Rental Income	\$ 26,314	\$ 5,813	\$ 15,000	\$ 15,000	\$ 7,285	\$ 15,000	\$ 5,000	-66.7%
Charges for Services	\$ 7,814,902	\$ 7,845,643	\$ 6,475,447	\$ 6,475,447	\$ 4,823,584	\$ 6,280,479	\$ 6,230,160	-3.8%
Solid Waste Fee	\$ -	\$ -	\$ 1,470,055	\$ 1,470,055	\$ 1,090,154	\$ 1,470,055	\$ 1,399,967	-4.8%
Other Financing Sources	\$ 725	\$ 725	\$ 2,703,884	\$ 2,703,884	\$ 2,703,667	\$ 2,703,884	\$ 672	-100.0%
Landfill Gas	\$ 199,548	\$ 205,911	\$ 190,000	\$ 190,000	\$ 103,932	\$ 200,000	\$ 200,000	5.3%
Transfers from Reserves	\$ 843,428	\$ 237,579	\$ -	\$ 445,978	\$ -	\$ 445,978	\$ -	-100.0%
Transfer from General Fund	\$ 12,506,477	\$ 13,706,256	\$ 9,630,134	\$ 9,630,134	\$ 9,630,134	\$ 9,630,134	\$ 9,630,134	0.0%
Transfer from Debt Service	\$ -	\$ -	\$ 2,284,376	\$ 2,284,376	\$ 2,284,376	\$ 2,284,376	\$ 2,782,880	21.8%
	\$ 21,391,394	\$ 22,001,927	\$ 22,768,896	\$ 23,214,874	\$ 20,643,133	\$ 23,029,906	\$ 20,248,813	-12.8%
Appropriations								
Personal Services	\$ 6,060,020	\$ 6,217,914	\$ 6,317,830	\$ 6,317,830	\$ 5,367,178	\$ 6,323,335	\$ 6,210,096	-1.7%
Operating	12,745,201	12,258,093	10,000,149	10,446,127	9,058,870	10,309,808	9,837,269	-5.8%
Debt Service	2,586,173	2,995,021	3,040,706	3,040,706	2,548,127	3,040,706	4,201,448	38.2%
Transfers	-	530,899	3,410,211	3,410,211	3,410,211	3,410,211	-	-100.0%
Transfers to Reserves					258,747			
	21,391,394	22,001,927	22,768,896	23,214,874	20,643,133	23,084,060	20,248,813	-12.8%
Water Management	200,352	210,106	244,800	299,982	264,043	310,017	251,605	-16.1%
Solid Waste Management	17,735,818	15,974,659	15,826,032	16,214,057	14,162,005	16,081,913	14,781,647	-8.8%
Nondepartmental	3,455,224	5,817,162	6,698,064	6,700,835	6,217,085	6,702,165	5,215,561	-22.2%
Total Appropriations	21,391,394	22,001,927	22,768,896	23,214,874	20,643,133	23,094,095	20,248,813	-12.8%



Program Summaries

Program	FY 15 Expense	FY 15 Revenue (Original)	FY 15 Revenue	Deficit/ (Surplus)
Administration	\$1,079,553	\$0	\$0	\$1,079,553
Waste Reduction	\$7,000	\$0	\$0	\$7,000
Downtown Collections	\$57,414	\$0	\$15,000	\$57,414
Code Enforcement	\$69,037	\$1,000	\$1,000	\$68,037
Residential Collections	\$3,446,583	\$8,000	\$8,000	\$3,438,583
Yard Waste Collections	\$1,350,512	\$1,161,300	\$1,248,914	\$101,598
Bulky Item/Brush Collections	\$720,089	\$5,500	\$5,500	\$714,589
Transfer Station	\$5,650,792	\$3,845,000	\$4,000,594	\$1,635,198
Scrap Tire	\$276,539	\$302,500	\$302,500	(\$25,961)



Program Summaries

Program	FY 15 Expense	FY 15 Revenue (Original)	FY 15 Revenue	Deficit/(Surplus)
Yard Waste Facility	\$327,019	\$98,500	\$98,500	\$228,519
Convenience Center	\$181,845	\$177,000	\$177,000	\$4,845
Recycling	\$1,615,264	\$373,152	\$373,152	\$1,242,112
Debt Interest and Principal	\$4,201,448	\$0	\$0	4,201,448
Internal Services-- Finance	\$1,014,113	\$0	\$0	1,014,113
WM Post Closure Costs	\$251,605	\$0	\$0	251,605
Transfers from Other Funds	\$0	\$12,413,014	\$12,413,014	(\$12,413,014)



Program Summaries

Program	FY 15 Expense	FY 15 Revenue (Original)	FY 15 Revenue	Deficit/(Surplus)
Investment Income	\$0	\$5,672	\$5,672	(\$5,672)
Solid Waste Fee	\$0	\$1,399,967	\$1,399,967	(1,399,967)
Landfill Gas	\$0	\$200,000	\$200,000	(200,000)
Total	\$20,248,813	\$19,990,605	\$20,248,813	



Contingency Reductions

Waste Reduction Division

- Reduction to DPS presentations-4/year
- Reduced site visits to businesses to encourage recycling
- KDB will assist in marketing Solid Waste programs that coincide with their programs
- KDB will continue reverse recycling in City buildings
- The Department will continue the City office shredding program
- E-waste/Shredding events will continue
- Sonoco recycling tours will continue



Contingency Reductions

Code Enforcement

- Code Enforcement in conjunction with NIS will continue site plan review
- Investigating code violations will become more “reactive” versus “proactive”
- Operations Supervisors will become more involved in reporting violations to the remaining SW Code Enforcement Officer
- The Department and NIS will continue its level of departmental cooperation



Revenue Enhancements

- | | | |
|----|-------------------------------------|------------------|
| 1. | \$2 Increase to MSW Tip Fee | \$156,000 |
| 2. | \$12 annual increase to YW User Fee | <u>\$ 87,414</u> |

Total	\$243,414
--------------	------------------



Budget Highlights

New Transfer Station

- The City's new Transfer Station is currently under construction and is projected to come on-line in FY15
- No cost to the City
- Dedicated recycling bay

Contingency & Program Reductions

- Reduction of 3 FTEs; 1 unfunded FTE
- Reduction of Waste Reduction Program
- Reduction of Code Enforcement Program



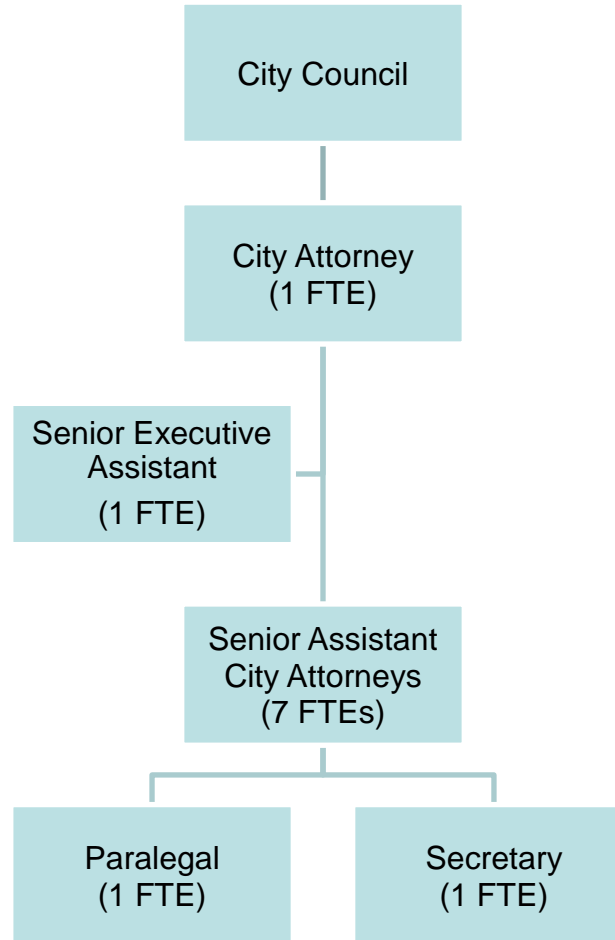
City Attorney

Proposed Budget
FY 2014-15



Organizational Chart

(FTEs 11 **FTEs 11**)





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 1,444,448	\$ 1,519,264	\$ 1,528,485	\$ 1,528,485	\$ 1,237,924	\$ 1,541,594	\$ 1,542,939	0.9%
Operating	107,643	76,957	80,815	83,179	42,198	82,173	92,801	14.8%
Capital and Other	-	-	-	-	-	-	-	0.0%
Total Appropriations	\$ 1,552,091	\$ 1,596,221	\$ 1,609,300	\$ 1,611,664	\$ 1,280,122	\$ 1,623,767	\$ 1,635,740	1.6%
Full Time Equivalents	11	11	11	11	11	11	11	-
Part Time	1	1	1	1	1	1	1	-
Revenues								
Discretionary Program	\$ 1,552,091	\$ 1,596,221	\$ 1,609,300	\$ 1,611,664	\$ 1,280,122	\$ 1,623,767	\$ 1,635,740	1.6%
	-	-	-	-	-	-	-	0.0%
Total Revenue	\$ 1,552,091	\$ 1,596,221	\$ 1,609,300	\$ 1,611,664	\$ 1,280,122	\$ 1,623,767	\$ 1,635,740	1.6%



Budget Highlights

- Improve coordination and service levels to the City Council and the Administration within existing operating budget.
- Support new and continuing initiatives of the City Council and Administration.
- Continue to improve service efficiency through attorney portfolio assignments and management.
- Attract and retain highly qualified staff attorneys and administrative support staff.
- Implement strategic planning review of office functions.

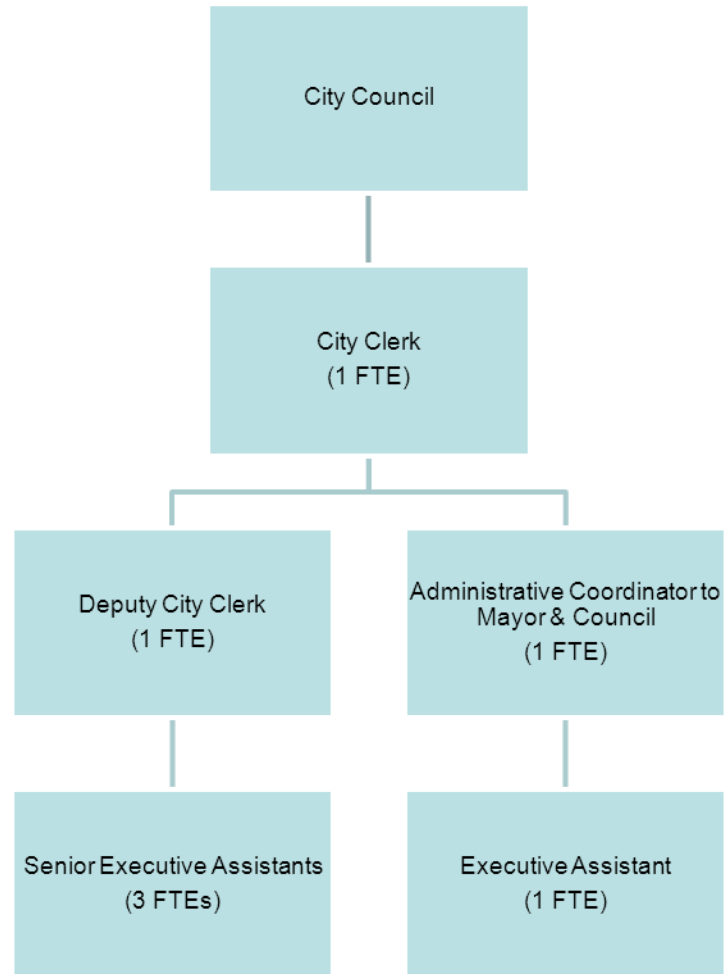


City Clerk's Office

Proposed Budget
FY 2014-15



Organizational Chart (FTEs 7 **FTEs 7**)

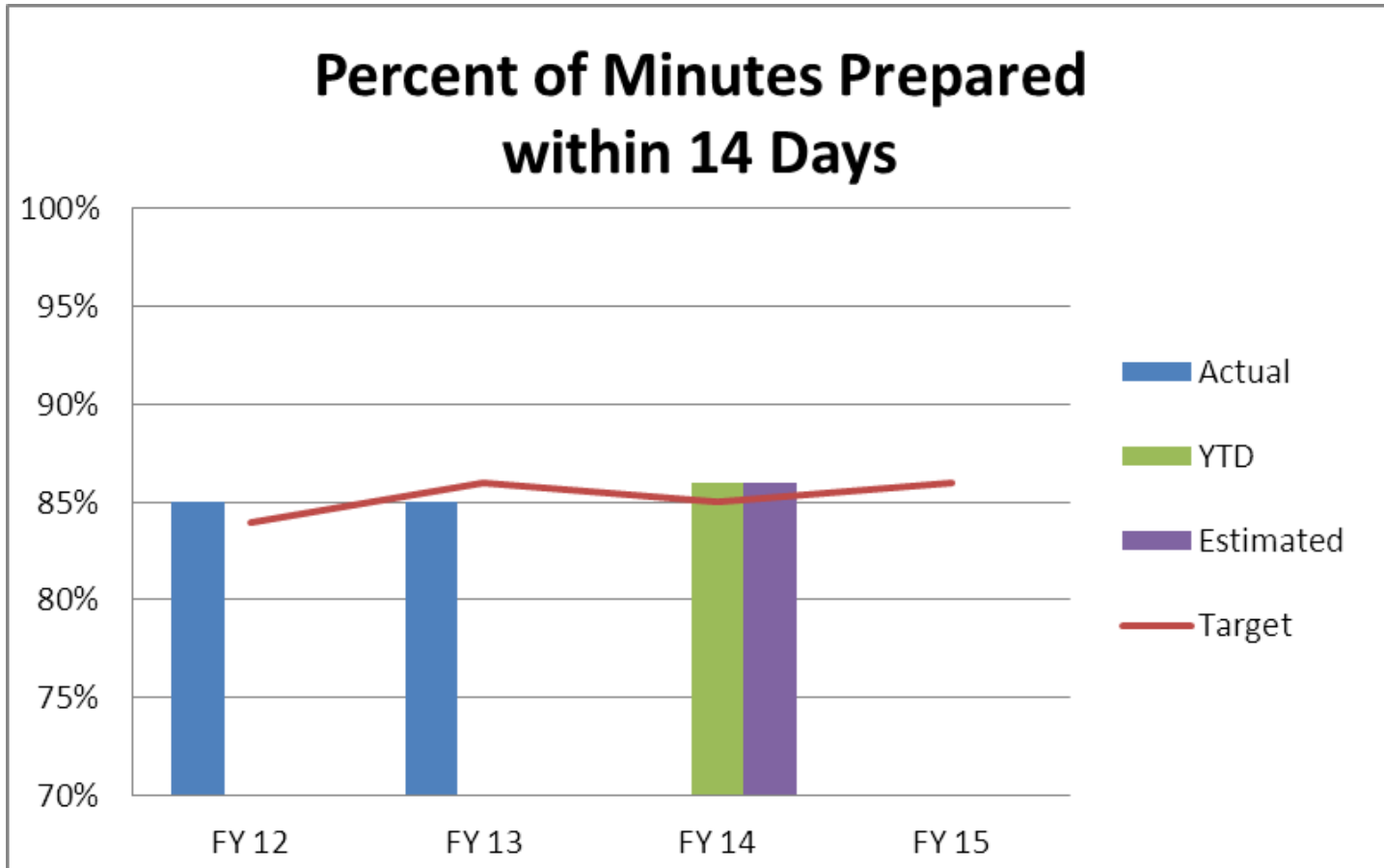




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Records

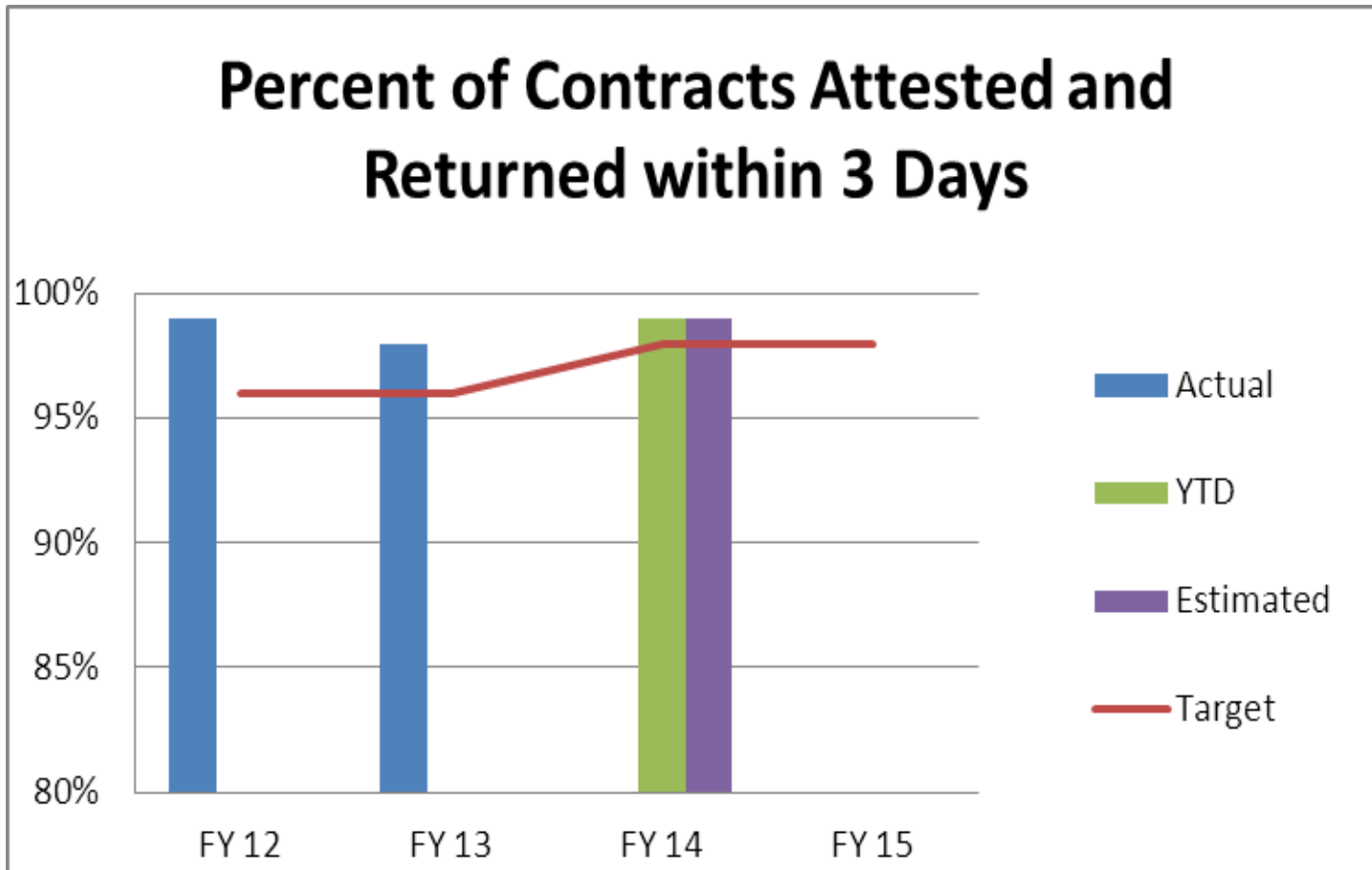


FY15 Performance Measures

July 1st 2013 – March 31st 2014



Program: Records

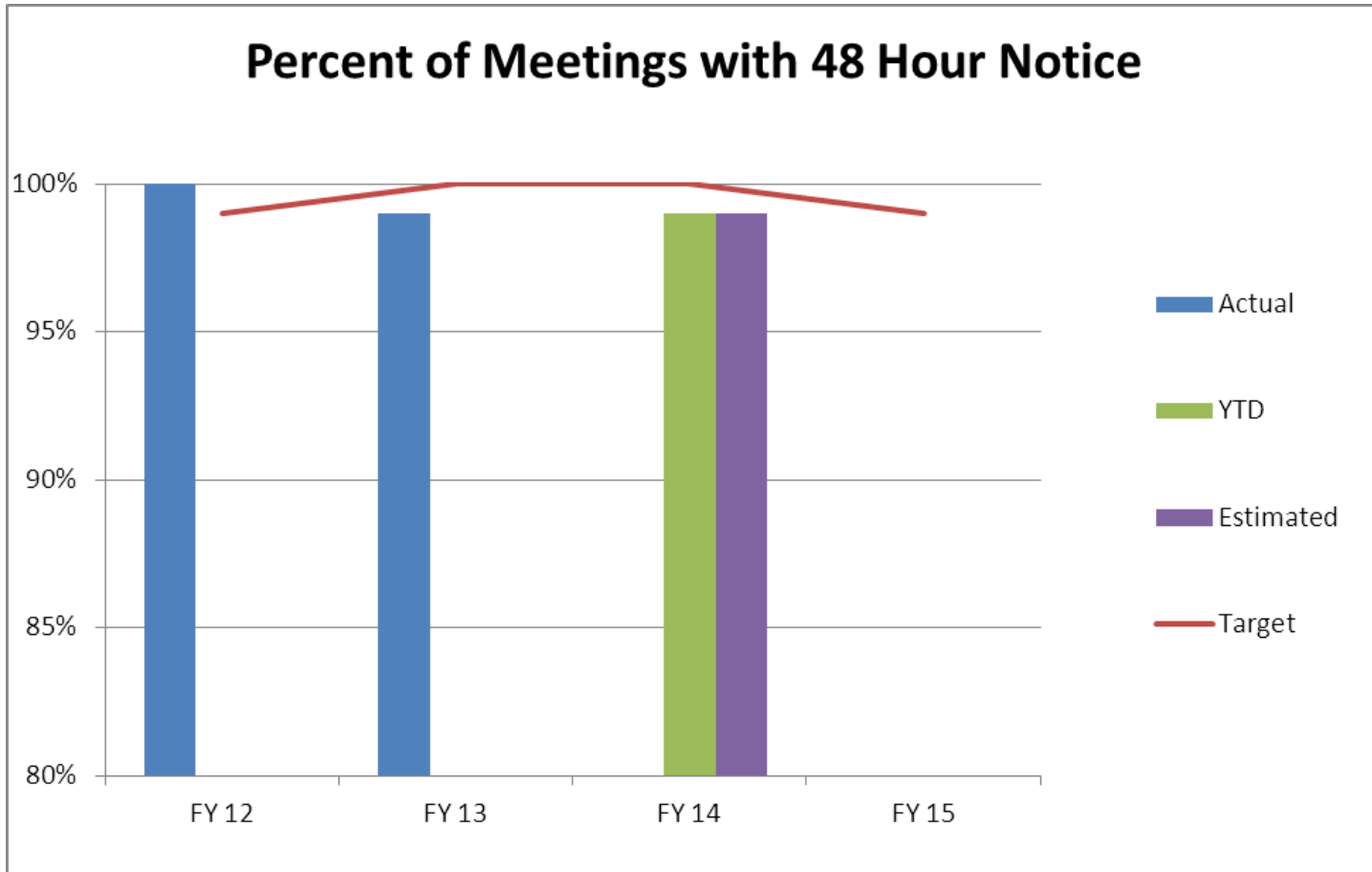




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Records

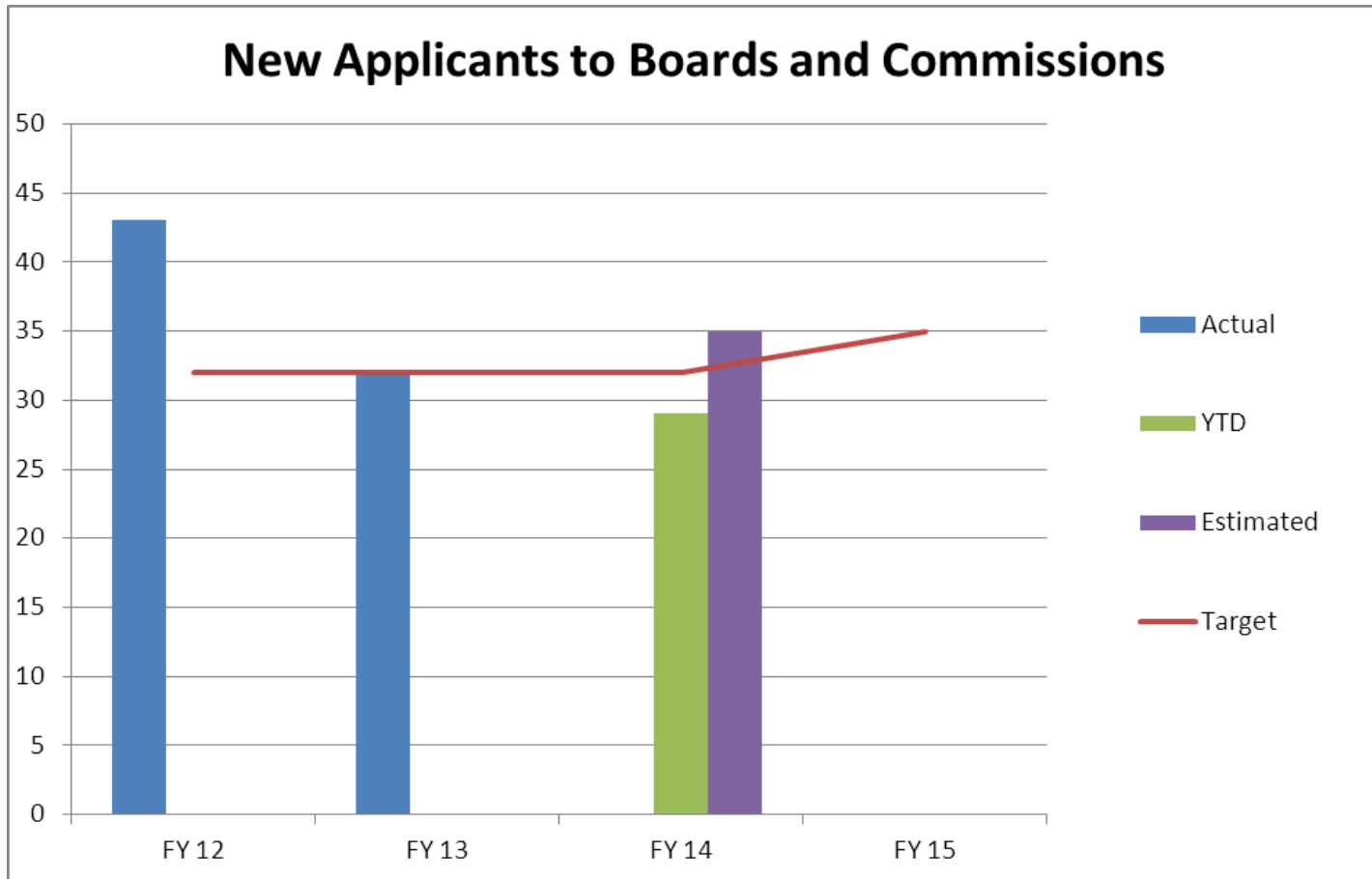




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Records

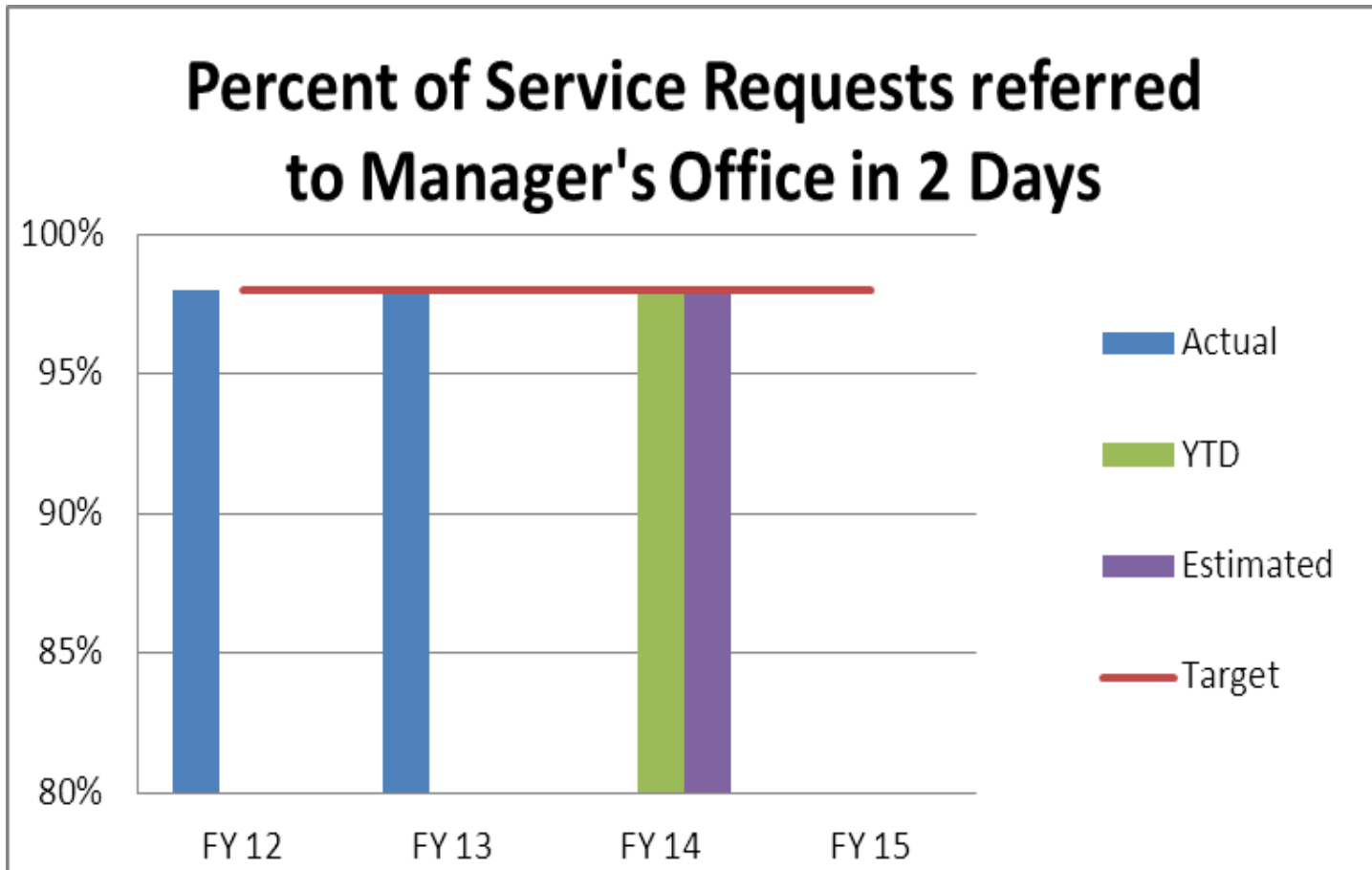




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administrative Support





Resource Allocation Table— City Clerk's Office

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 553,998	\$ 564,995	\$ 566,457	\$ 566,957	\$ 470,998	\$ 572,638	\$ 574,997	1.5%
Operating	39,635	44,442	65,436	63,714	32,902	41,935	67,131	2.6%
Capital and Other	-	-	-	-	-	-	-	0.0%
Total Appropriations	\$ 593,633	\$ 609,437	\$ 631,893	\$ 630,671	\$ 503,900	\$ 614,573	\$ 642,128	1.6%
Full Time Equivalents								
Part Time	7	7	7	7	7	7	7	-
	-	-	-	-	-	-	-	-
Revenues								
Discretionary	\$ 593,628	\$ 609,428	\$ 631,893	\$ 630,671	\$ 503,893	\$ 614,573	\$ 642,128	1.6%
Program	5	9	-	-	7	-	-	0.0%
Total Revenue	\$ 593,633	\$ 609,437	\$ 631,893	\$ 630,671	\$ 503,900	\$ 614,573	\$ 642,128	1.6%



Issue of Poverty

- Donation of food and toys to Durham Rescue Mission
- Monetary donation to Campaign 4 Change
- Employees involved with church outreach ministries



Budget Highlights

- Online web access for ordinances and resolutions
- Developmental assignment in City Clerk's Office
- Collaborating with Technology Solutions to identify software to support Boards, Committees & Commissions



City Council

Proposed Budget
FY 2014-15



Resource Allocation Table— City Council

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 203,794	\$ 227,349	\$ 232,380	\$ 232,380	\$ 190,594	\$ 229,691	\$ 236,689	1.9%
Operating	231,843	50,071	453,962	454,131	373,277	393,041	93,068	-79.5%
Capital	-	-	-	-	-	-	-	0.0%
Departmental Appropriations	435,637	277,420	686,342	686,511	563,871	622,732	329,757	-52.0%
Non-departmental	212,110	220,668	247,546	247,605	214,726	247,759	264,440	6.8%
Total Appropriations	\$ 647,747	\$ 498,088	\$ 933,888	\$ 934,116	\$ 778,597	\$ 870,491	\$ 594,197	-36.4%
Full Time Equivalents	-	-	-	-	-	-	-	-
Part Time	7	7	7	7	7	7	7	-
Revenues								
Discretionary	\$ 647,747	\$ 498,088	\$ 933,888	\$ 934,116	\$ 778,598	\$ 870,491	\$ 594,197	-36.4%
Program	-	-	-	-	-	-	-	0.0%
GF Total Revenue	\$ 647,747	\$ 498,088	\$ 933,888	\$ 934,116	\$ 778,598	\$ 870,491	\$ 594,197	-36.4%



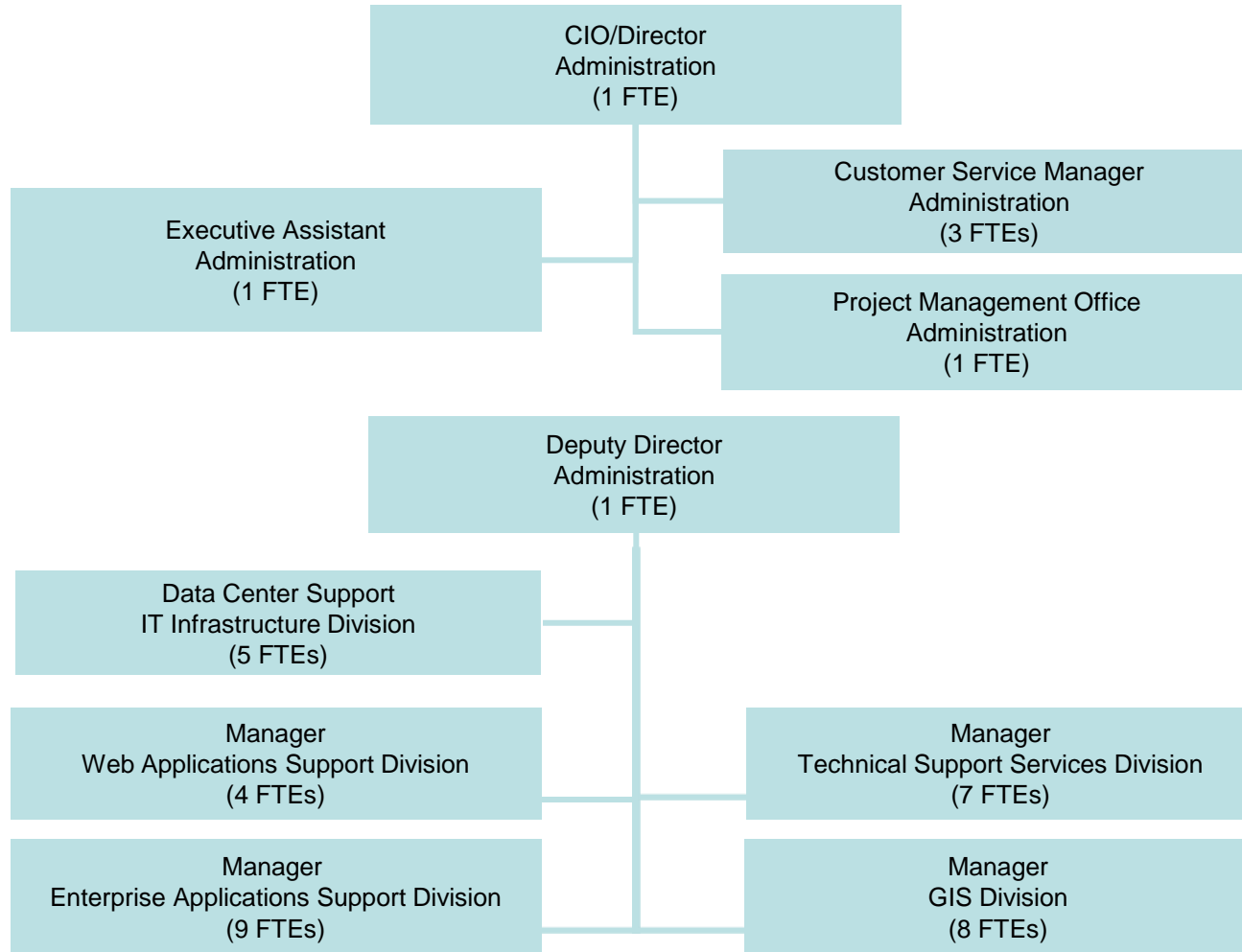
Technology Solutions

Proposed Budget
FY 2014-15



Organizational Chart

(FY14:40 FTEs, FY 15: **40FTEs**)

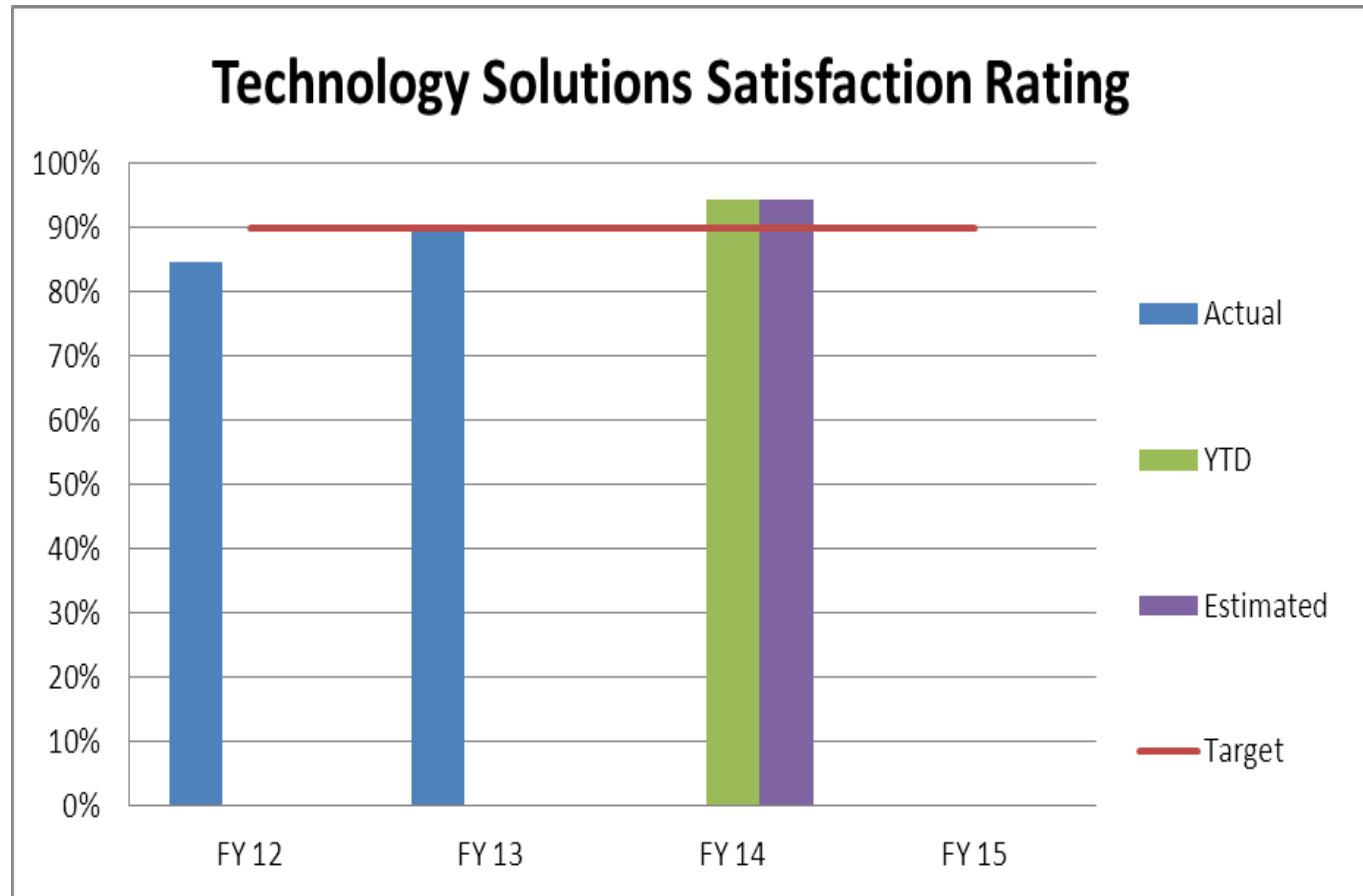




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administration

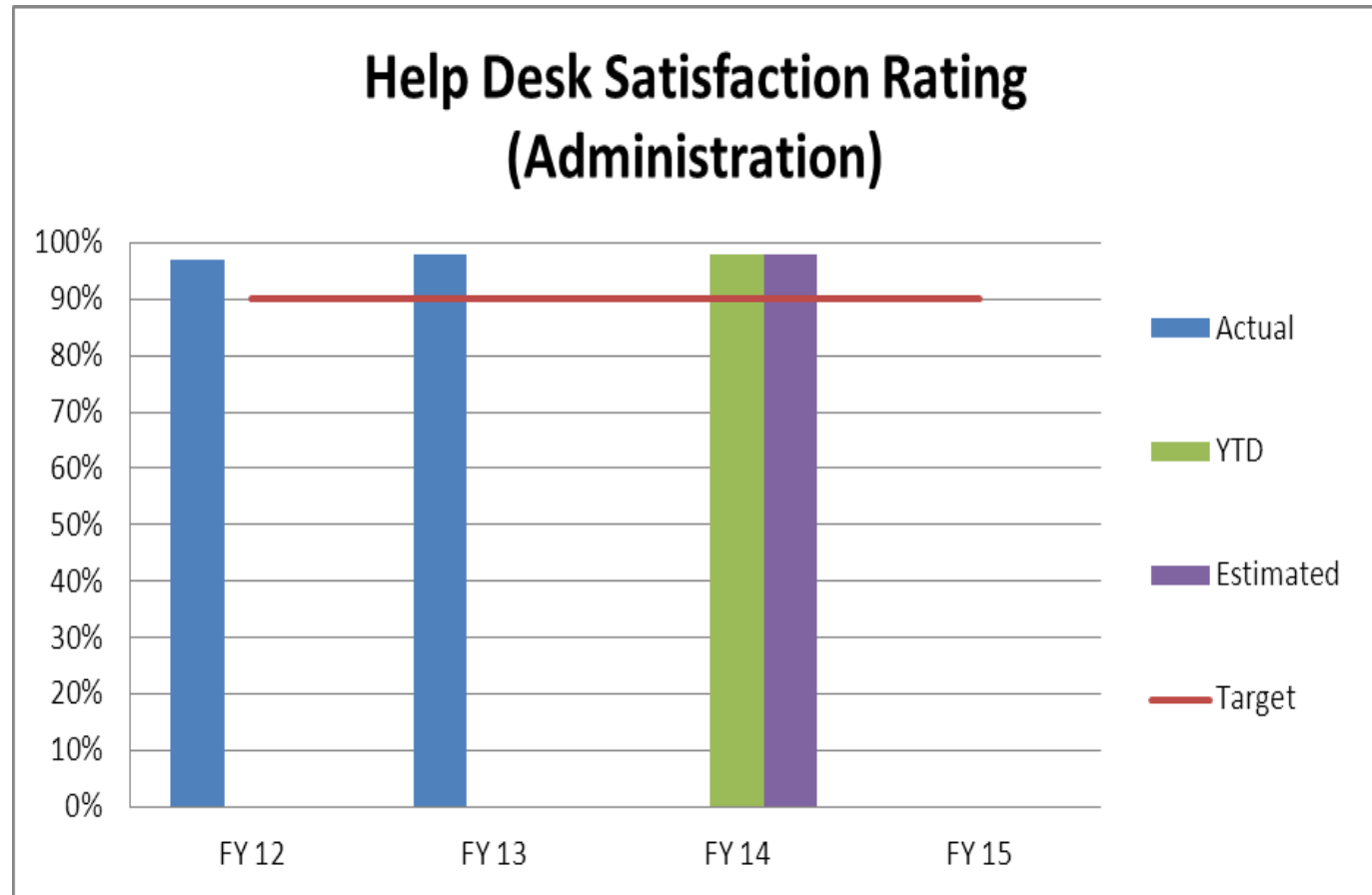




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administration

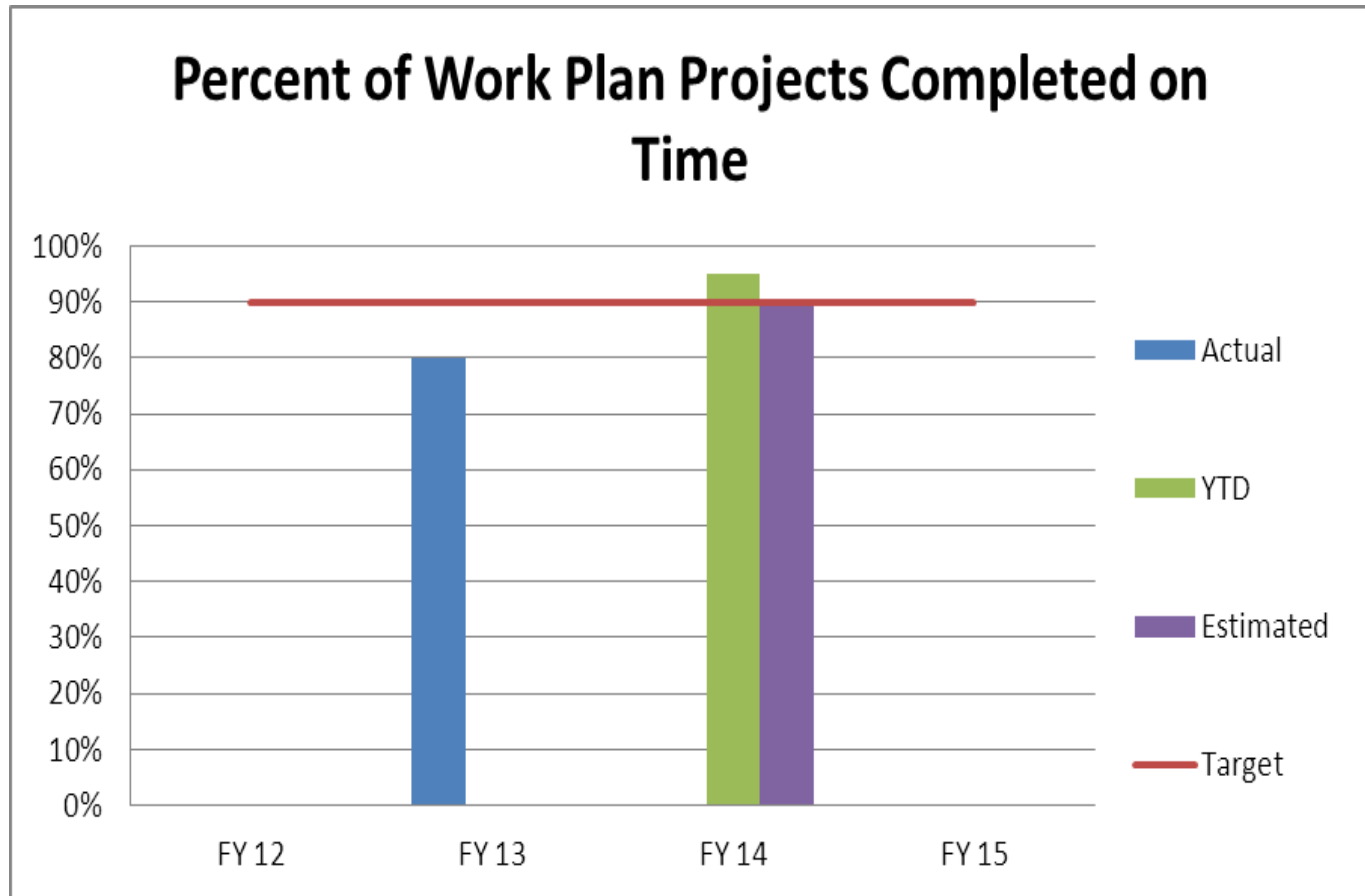




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administration

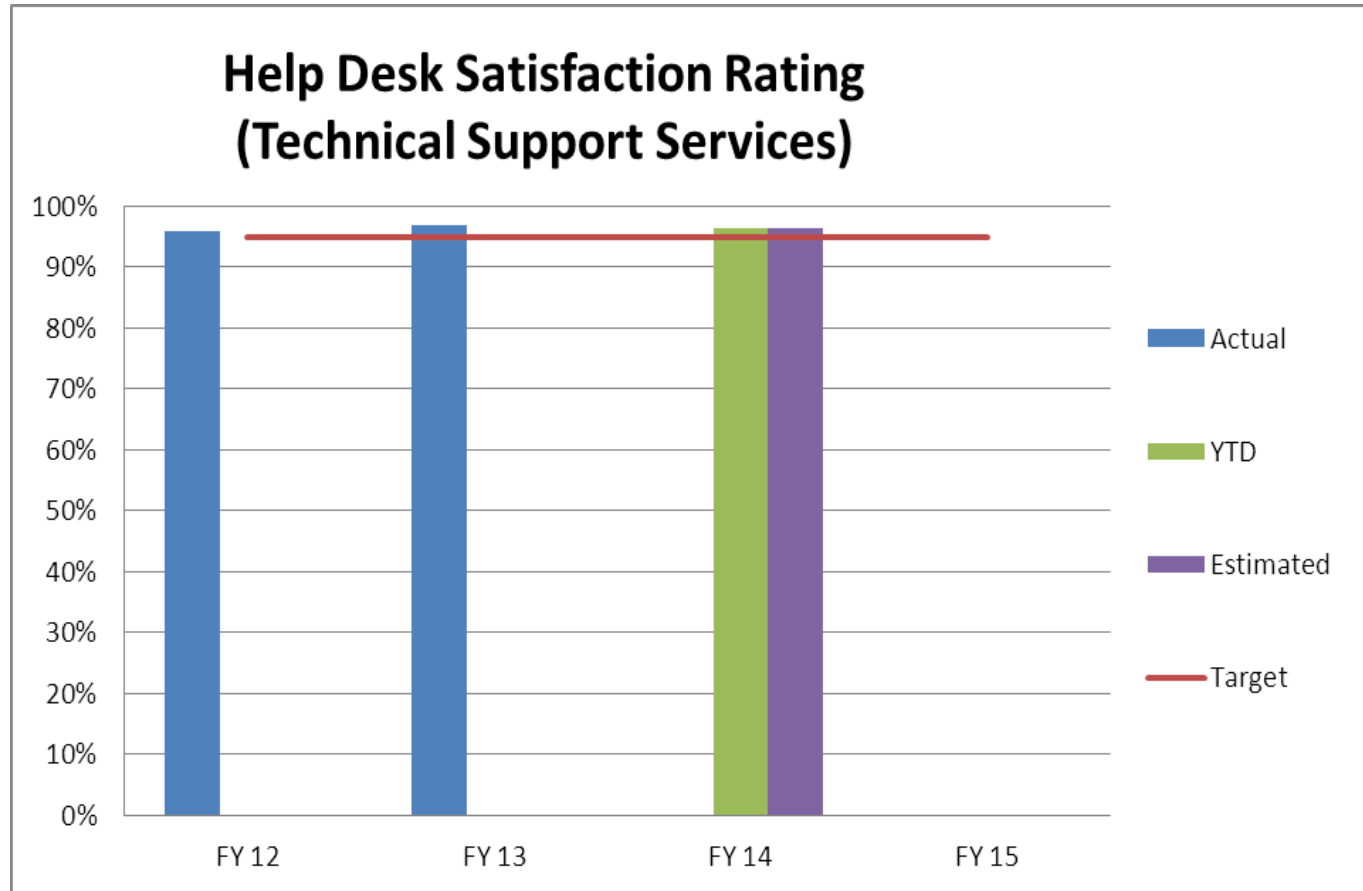




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Technical Support Services

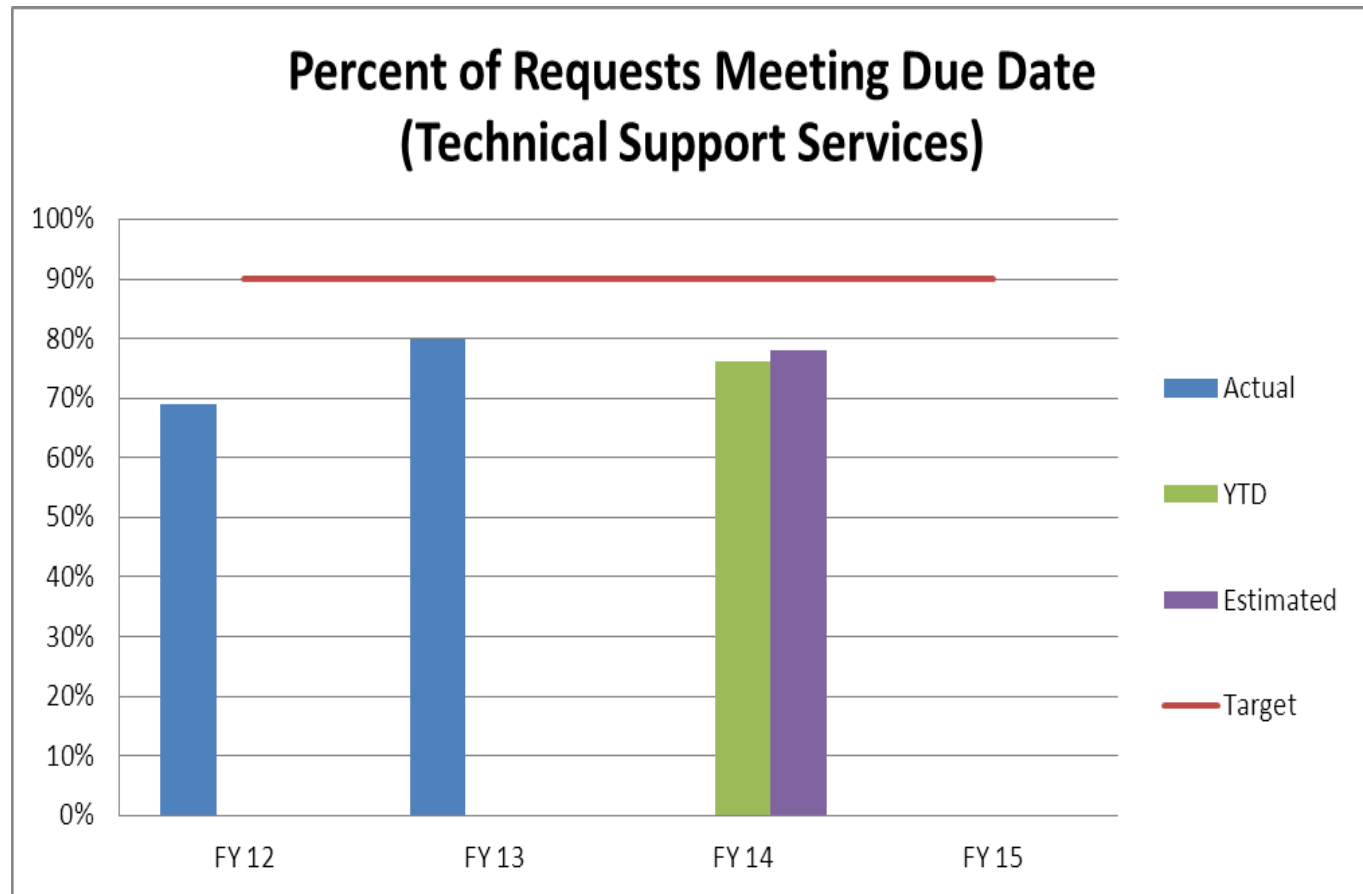




FY15 Performance Measures

July 1st 2013 – March 31st 2014

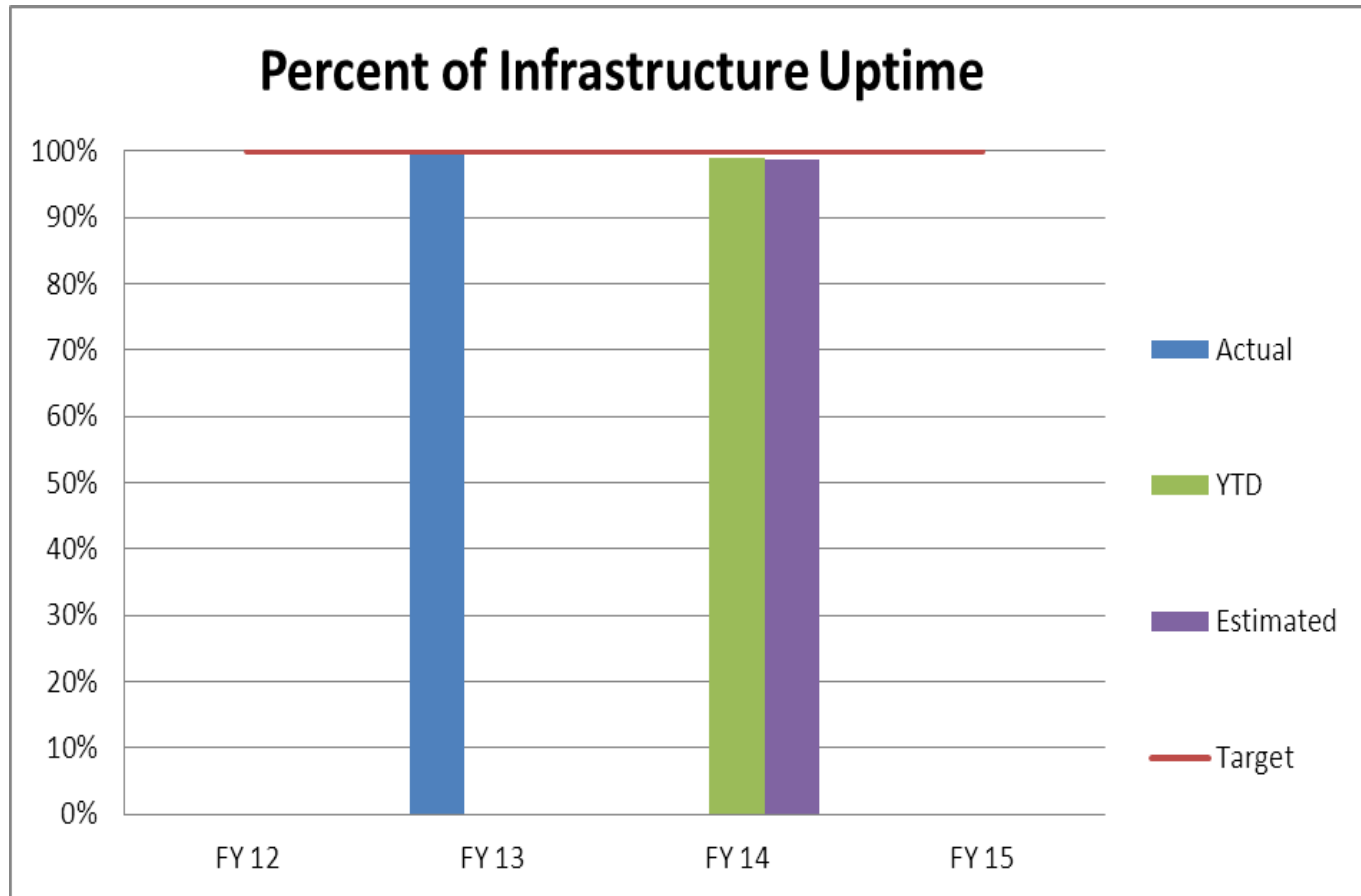
Program: Technical Support Services



FY15 Performance Measures

July 1st 2013 – March 31st 2014

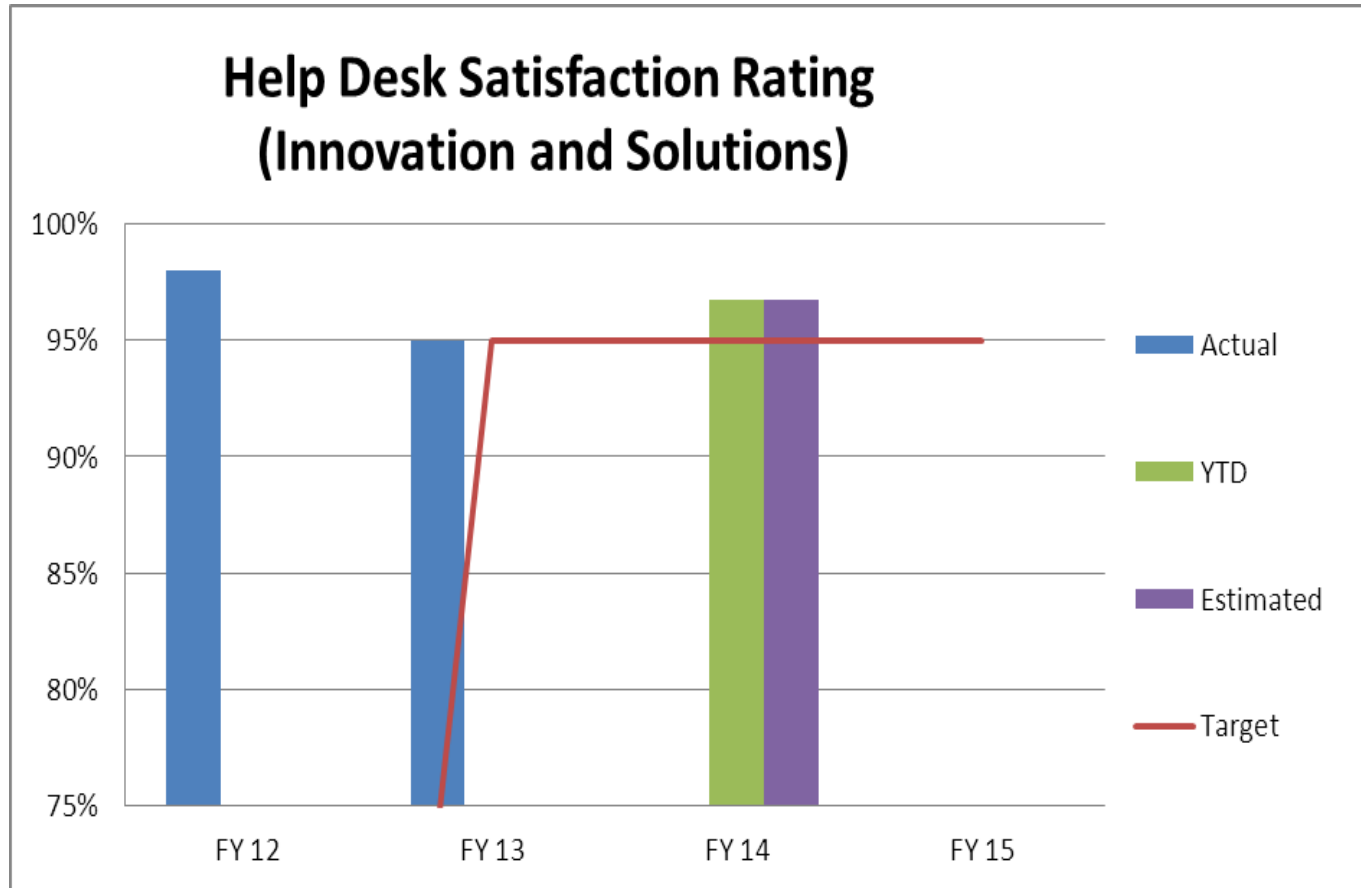
Program: Technical Support Services



FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Innovation and Solutions

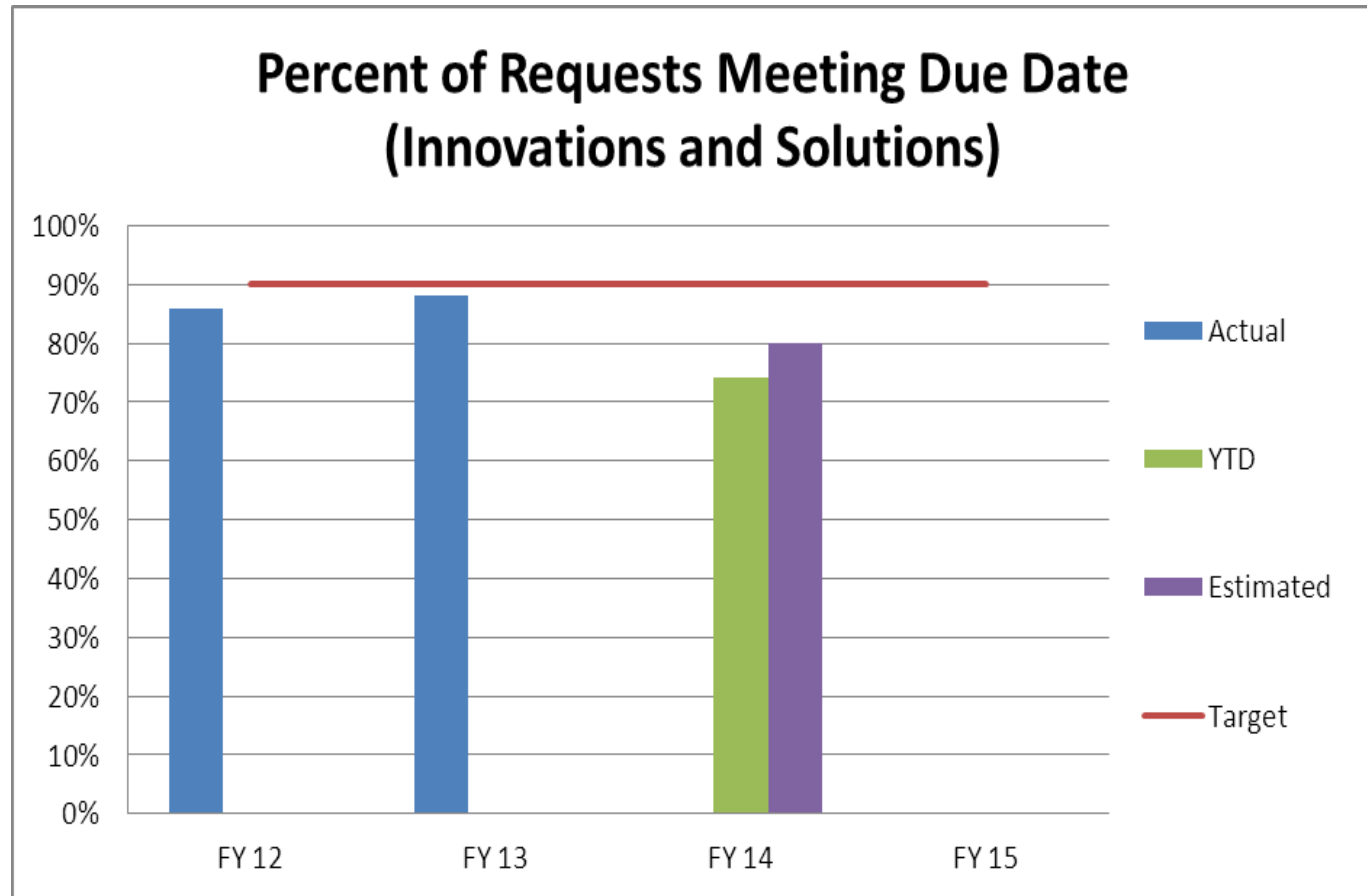




FY15 Performance Measures

July 1st 2013 – March 31st 2014

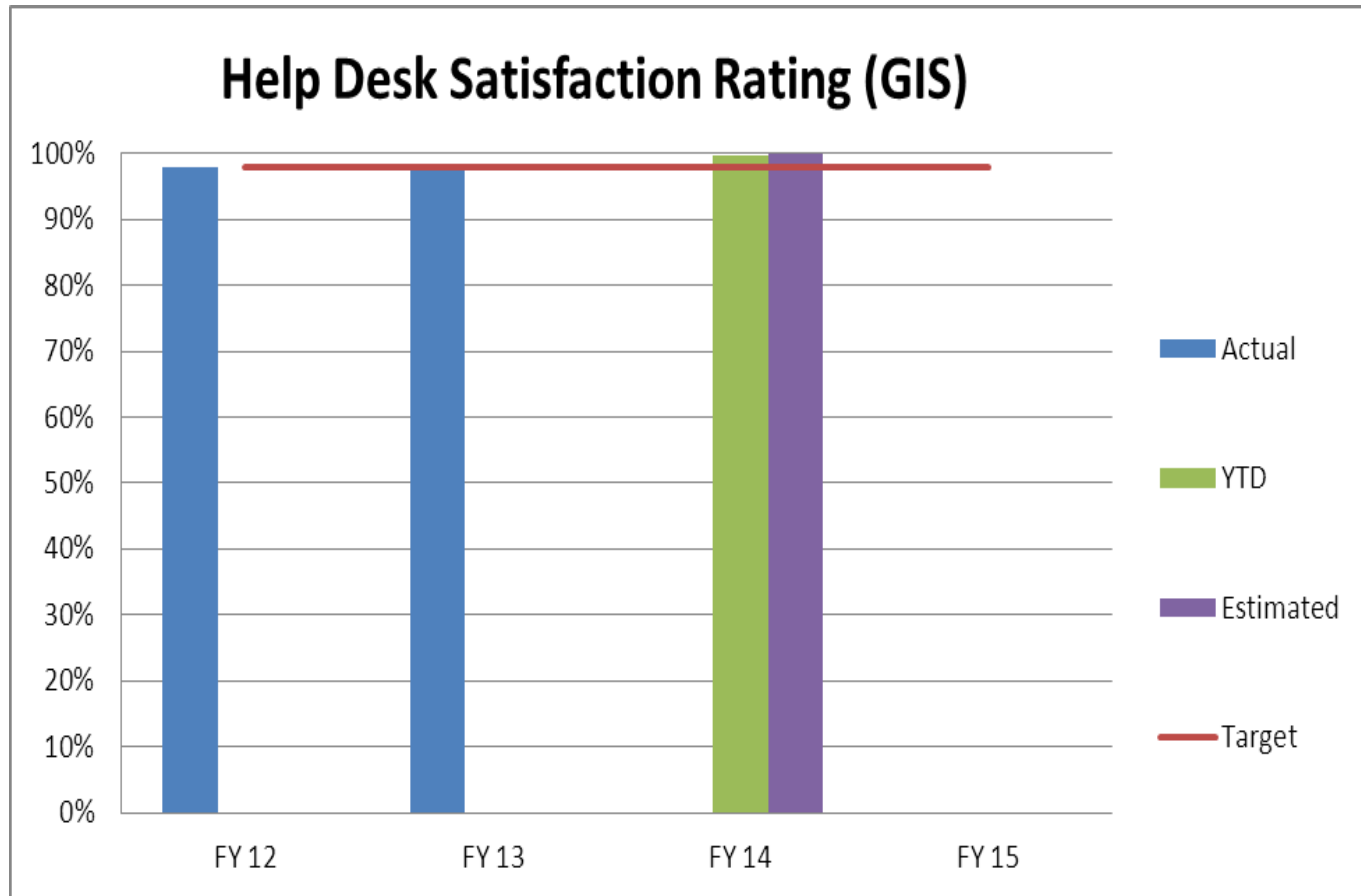
Program: Innovation and Solutions



FY15 Performance Measures

July 1st 2013 – March 31st 2014

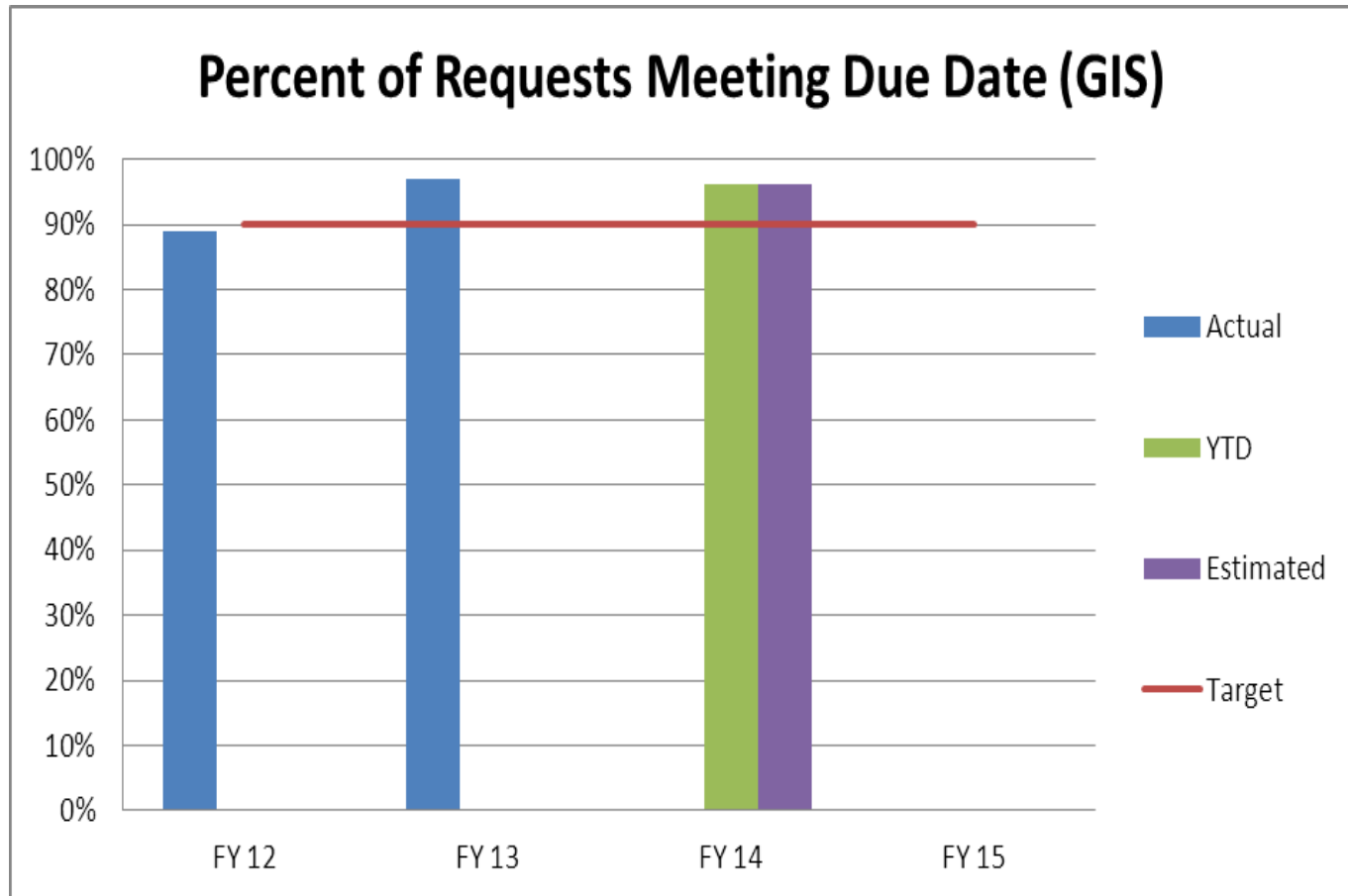
Program: GIS



FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: GIS





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 3,260,958	\$ 3,356,745	\$ 3,727,967	\$ 3,787,169	\$ 3,068,139	\$ 3,691,994	\$ 3,770,049	1.1%
Operating	2,115,280	2,099,097	1,977,681	2,215,694	1,671,217	2,213,394	1,980,081	0.1%
Capital and Other	71,744	87,687	-	-	-	-	250,000	100.0%
Transfers	-	48,709	48,709	48,709	48,709	48,709	48,709	0.0%
Total Appropriations	\$ 5,447,982	\$ 5,592,238	\$ 5,754,357	\$ 6,051,572	\$ 4,788,065	\$ 5,954,097	\$ 6,048,839	5.1%
Full Time Equivalents								
Part Time	39	41	40	40	40	40	40	-
	-	-	-	-	-	-	-	-
Revenues								
Discretionary	\$ 5,056,212	\$ 5,197,681	\$ 5,176,489	\$ 5,473,704	\$ 4,460,623	\$ 5,376,229	\$ 5,477,228	5.8%
Program	391,770	394,557	577,868	577,868	327,443	577,868	571,611	-1.1%
Total Revenue	\$ 5,447,982	\$ 5,592,238	\$ 5,754,357	\$ 6,051,572	\$ 4,788,066	\$ 5,954,097	\$ 6,048,839	5.1%



TS Efforts Impacting Poverty

- GIS presentation to DPS students
- Canned Food/Cash to Food Bank
- Toy Drive/Cash donation to Rescue Mission
- Mid-Year school supply drive
- Middle School Athletic Coaching
- TS staff participated in Habitat for Humanity
- Participation in the CARE program
- Back to School supply drive
- Backpack program (backpacks are stuffed with non-perishable food items)
- Participated in the dress for success program
- Volunteered at a local soup kitchen



Budget Highlights

Department Highlights:

- 3rd Ranked Digital City (USA) – Award Recipient
- 1st Ranked Digital City (NC) – Ranking Category

2013-2014 Public Technology Institute Awards

- First place Winner in IT & Telecommunications for Email Archiving
- Significant Achievement in Web Management & E-Government
 - City of Durham Intranet Improves Productivity, Collaboration, and Communication



Budget Highlights

- Significant Achievement in Data and Performance Metrics (ClearPoint)
 - Great Things Happen When Performance Measures Intersect With Community Engagement
- Honorable Mentions in GIS for the Neighborhood Compass and in IT & Telecommunications for Endpoint (hardware assets) replacement model

FY15 New Initiatives:

- Data Center Storage Cost Avoidance
- Network Infrastructure
- GIS Improvements
- Open Data
- Web 2.0



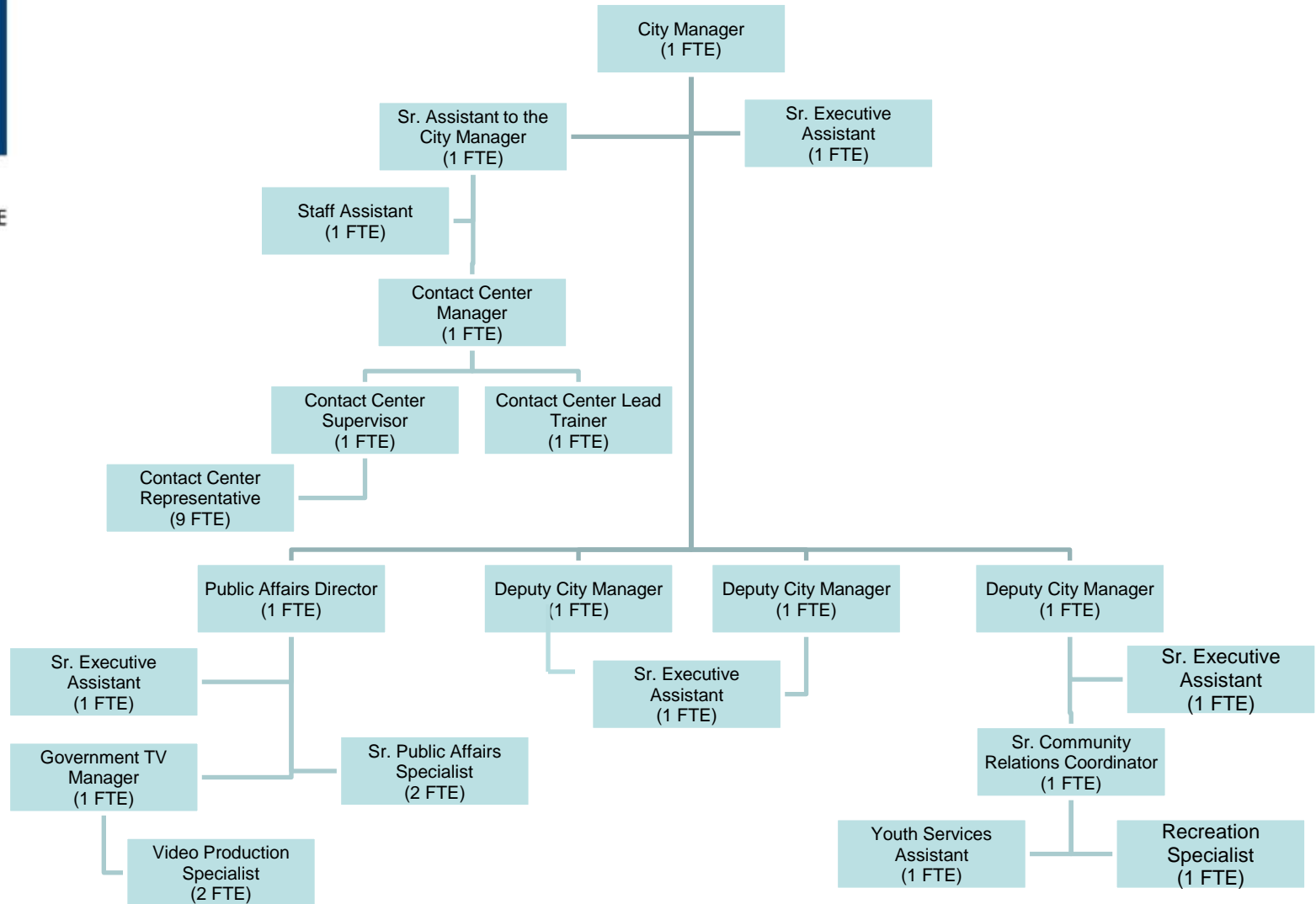
City Manager's Office

Proposed Budget
FY 2014-15



Organizational Chart

(FY 14: 31 FTEs **FY 15: 31 FTEs**)

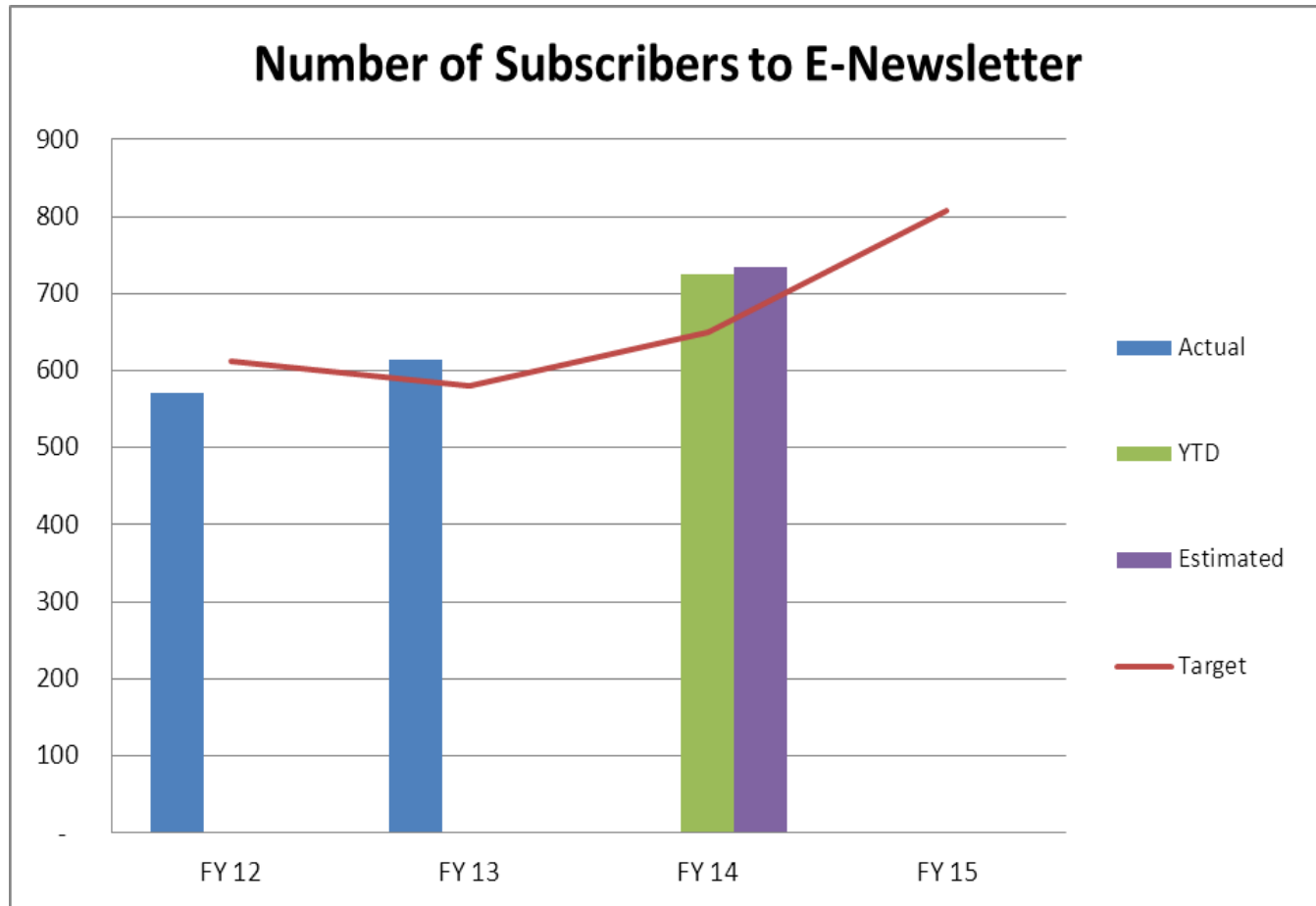




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Public Affairs

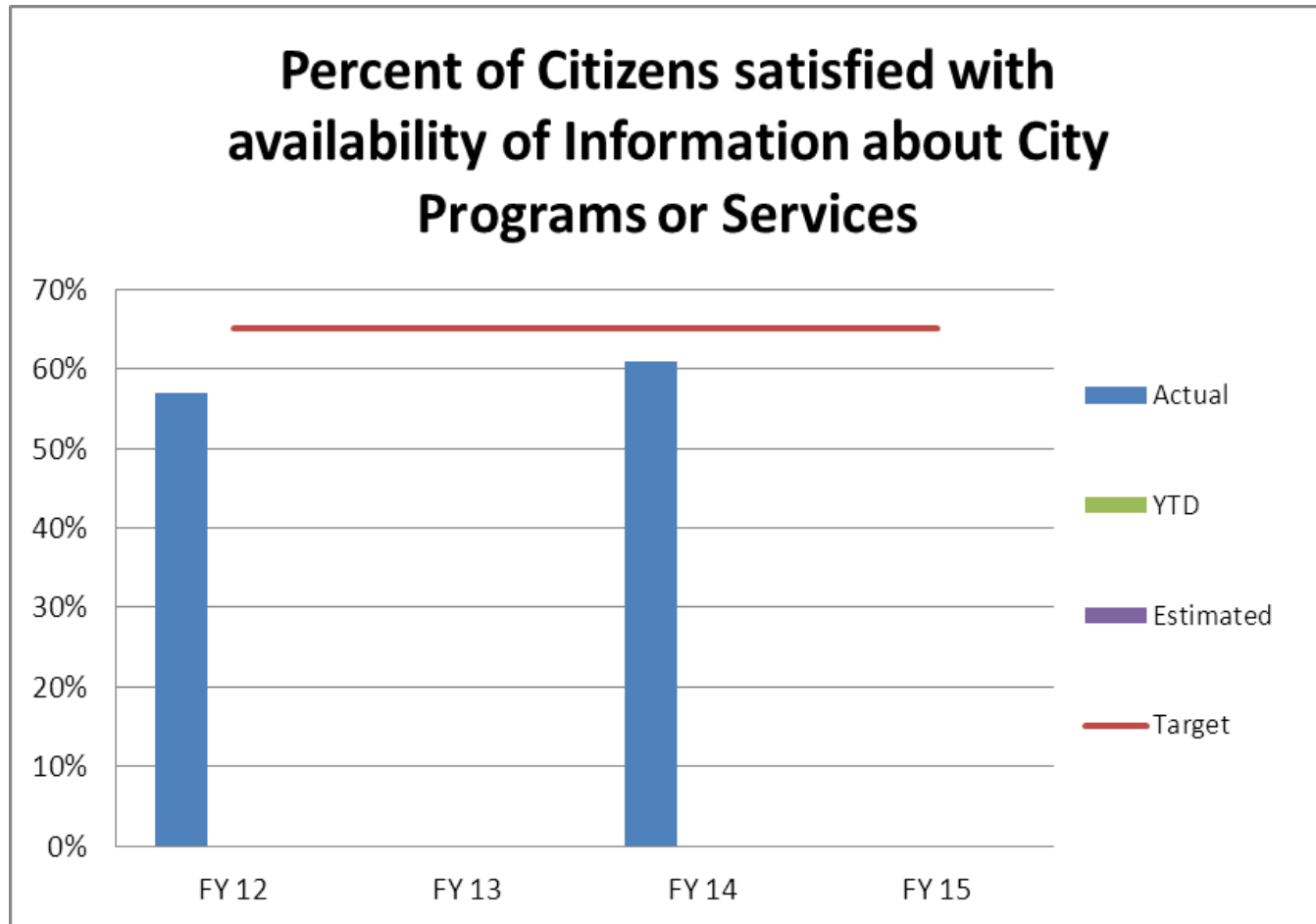




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Public Affairs

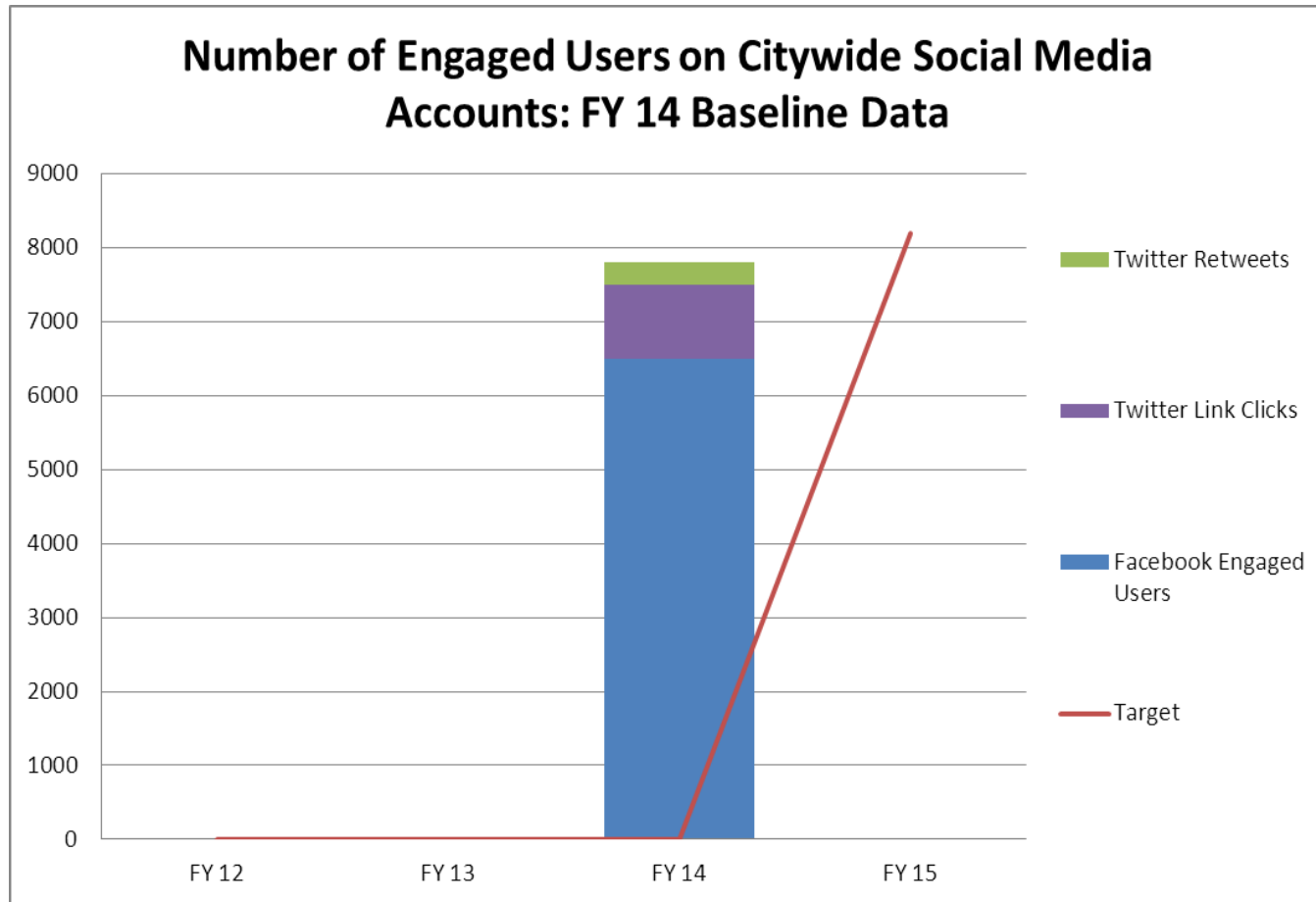




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Public Affairs

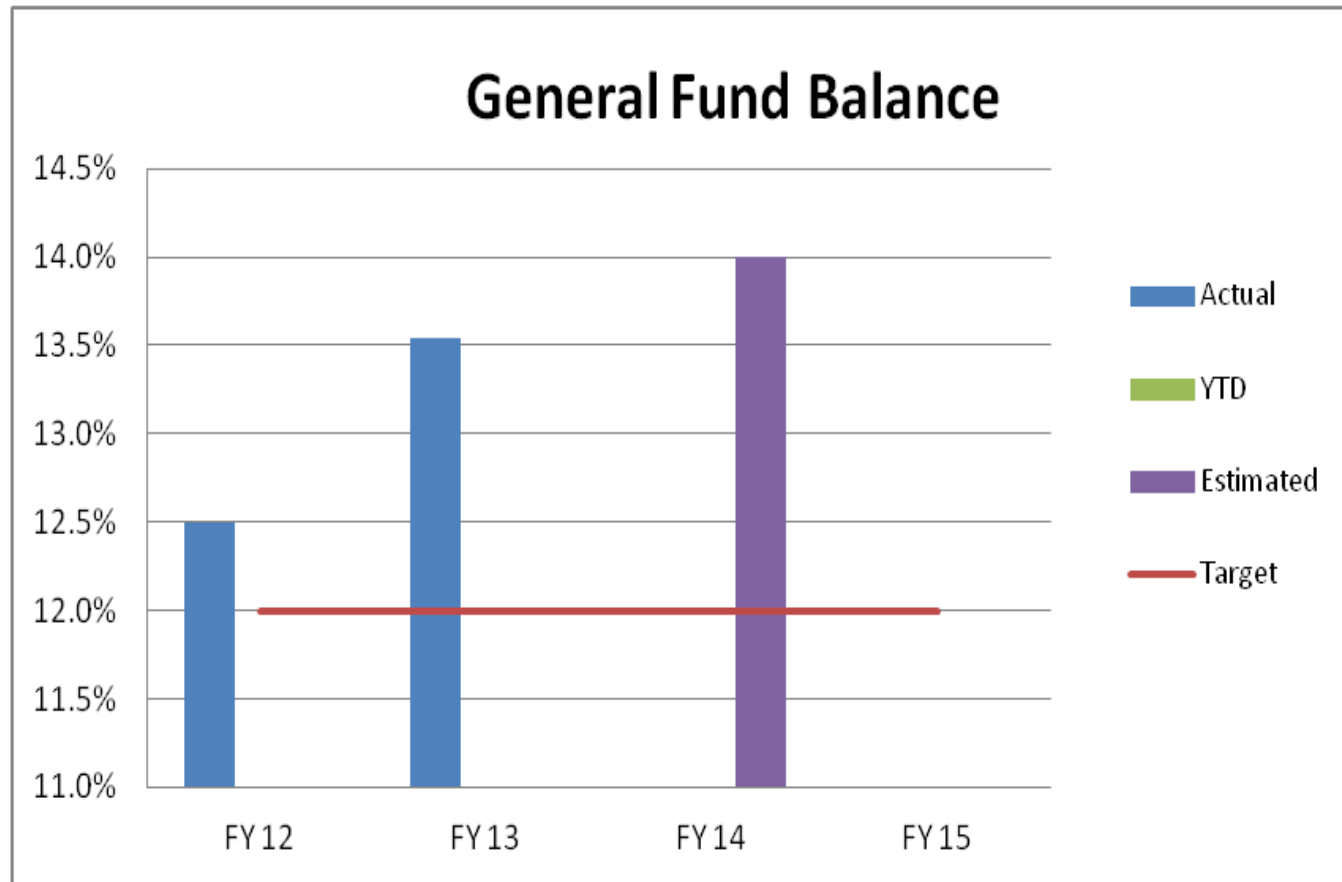




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administration

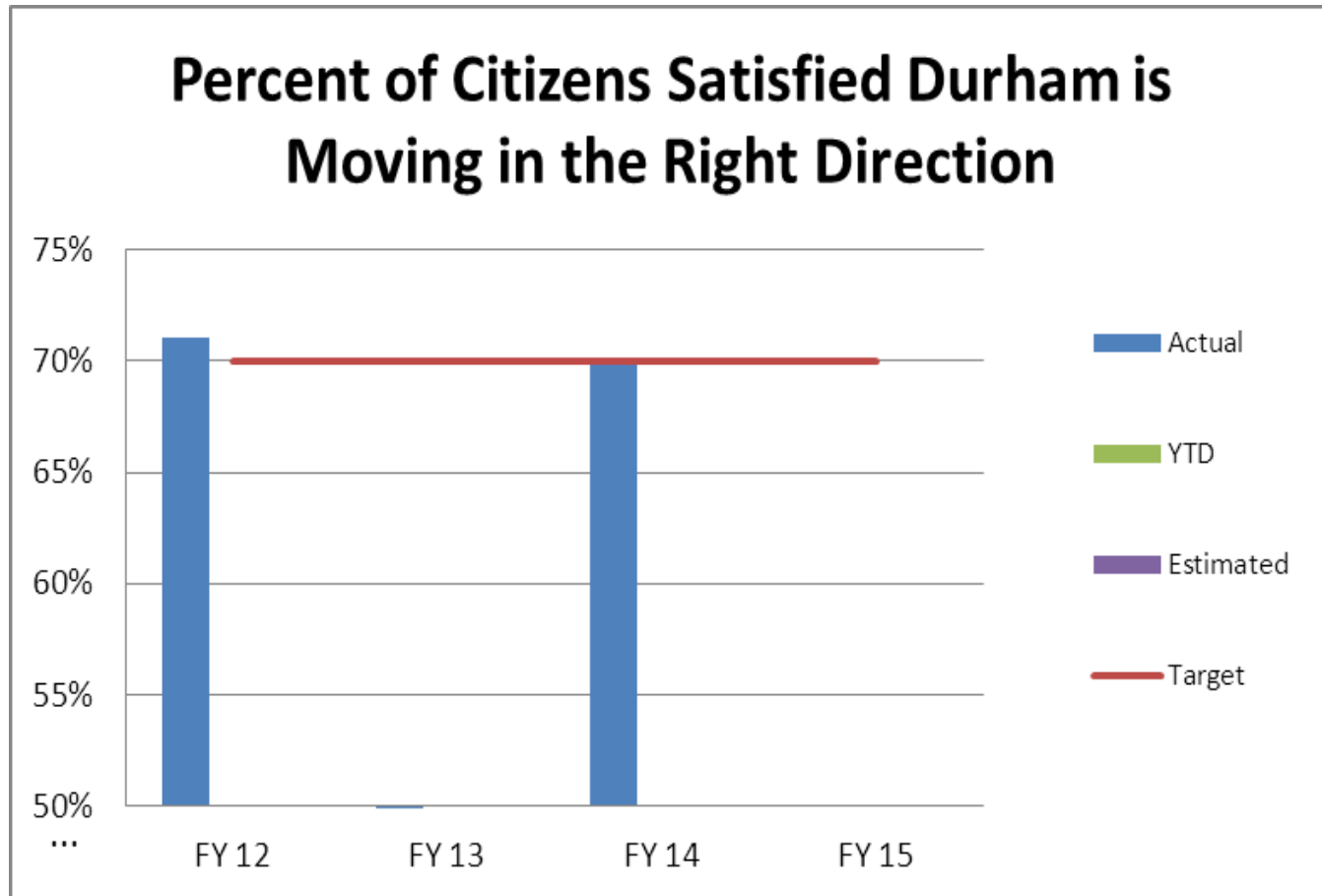




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administration



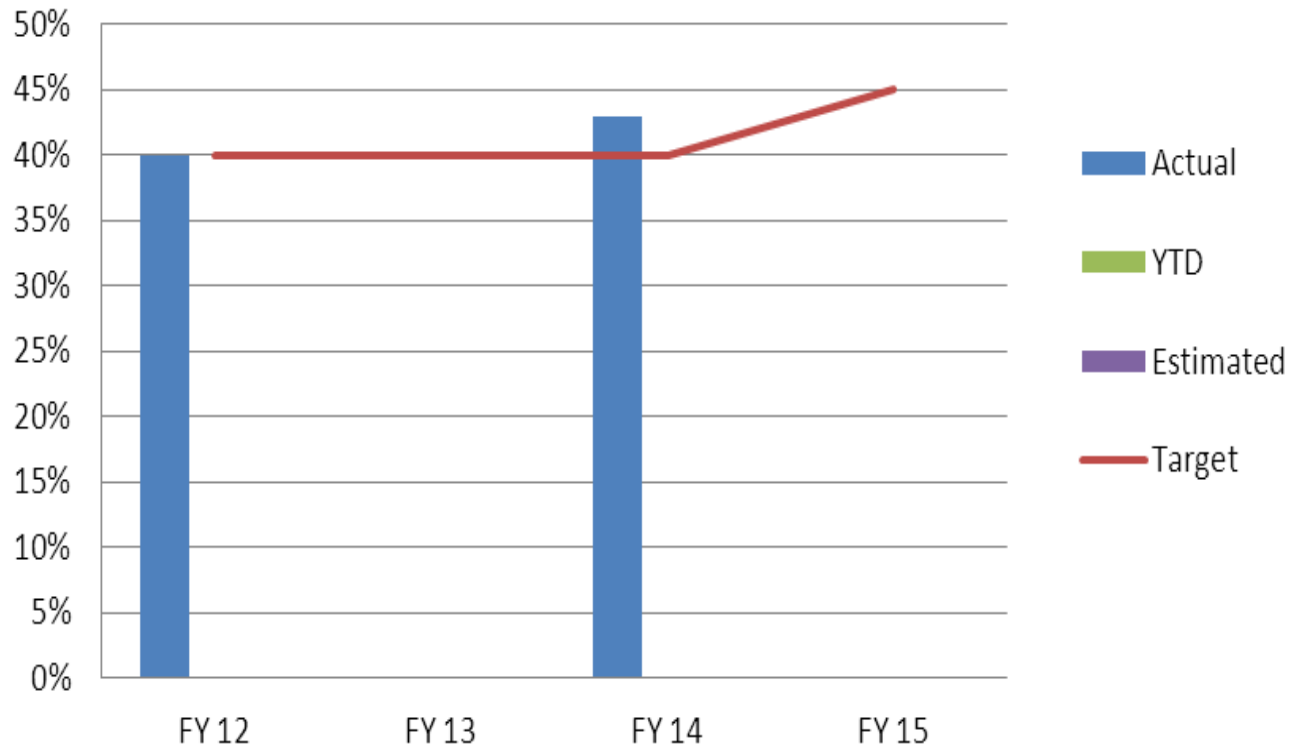


FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administration

Residents Satisfied with Value from Taxes

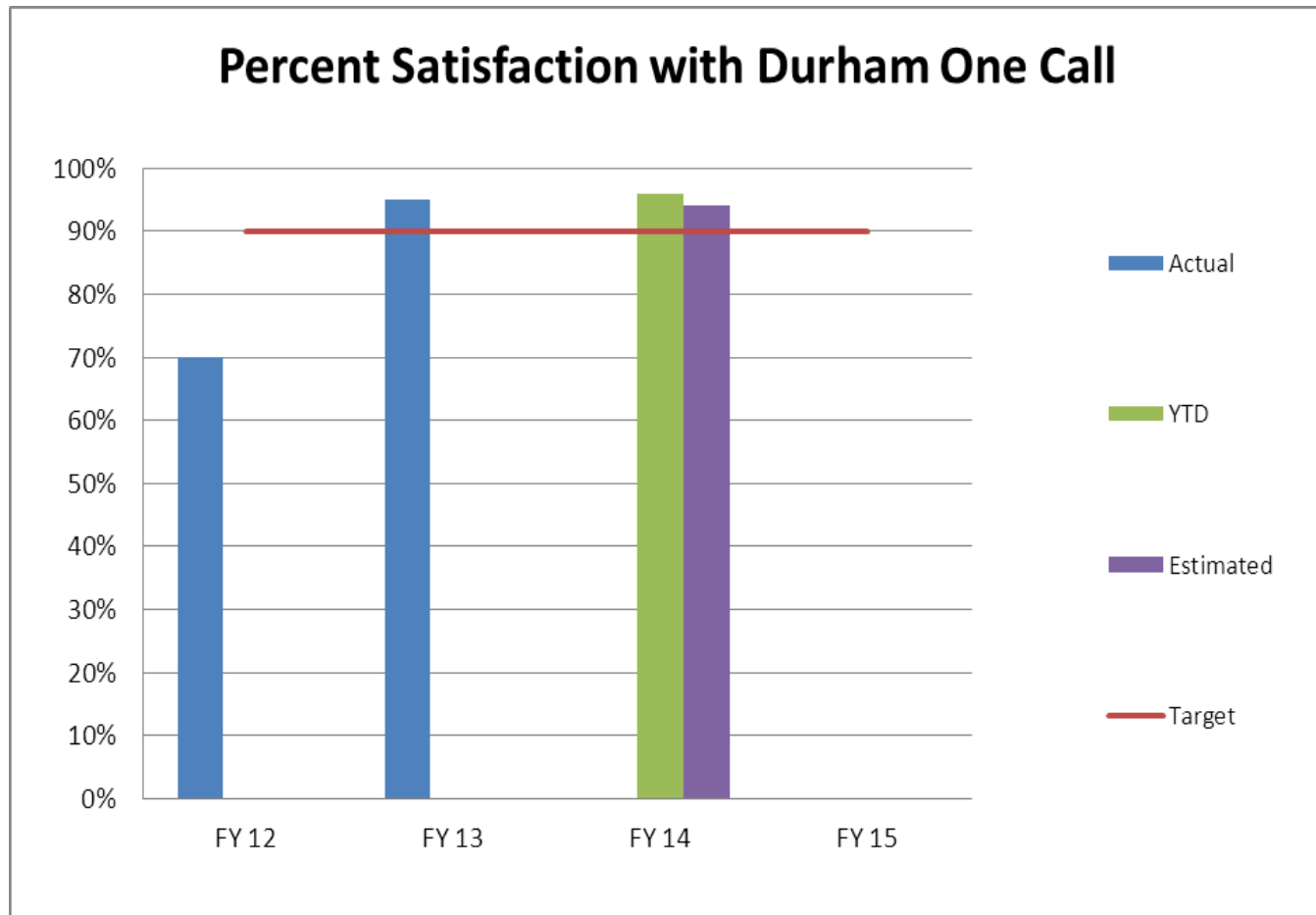




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Durham OneCall

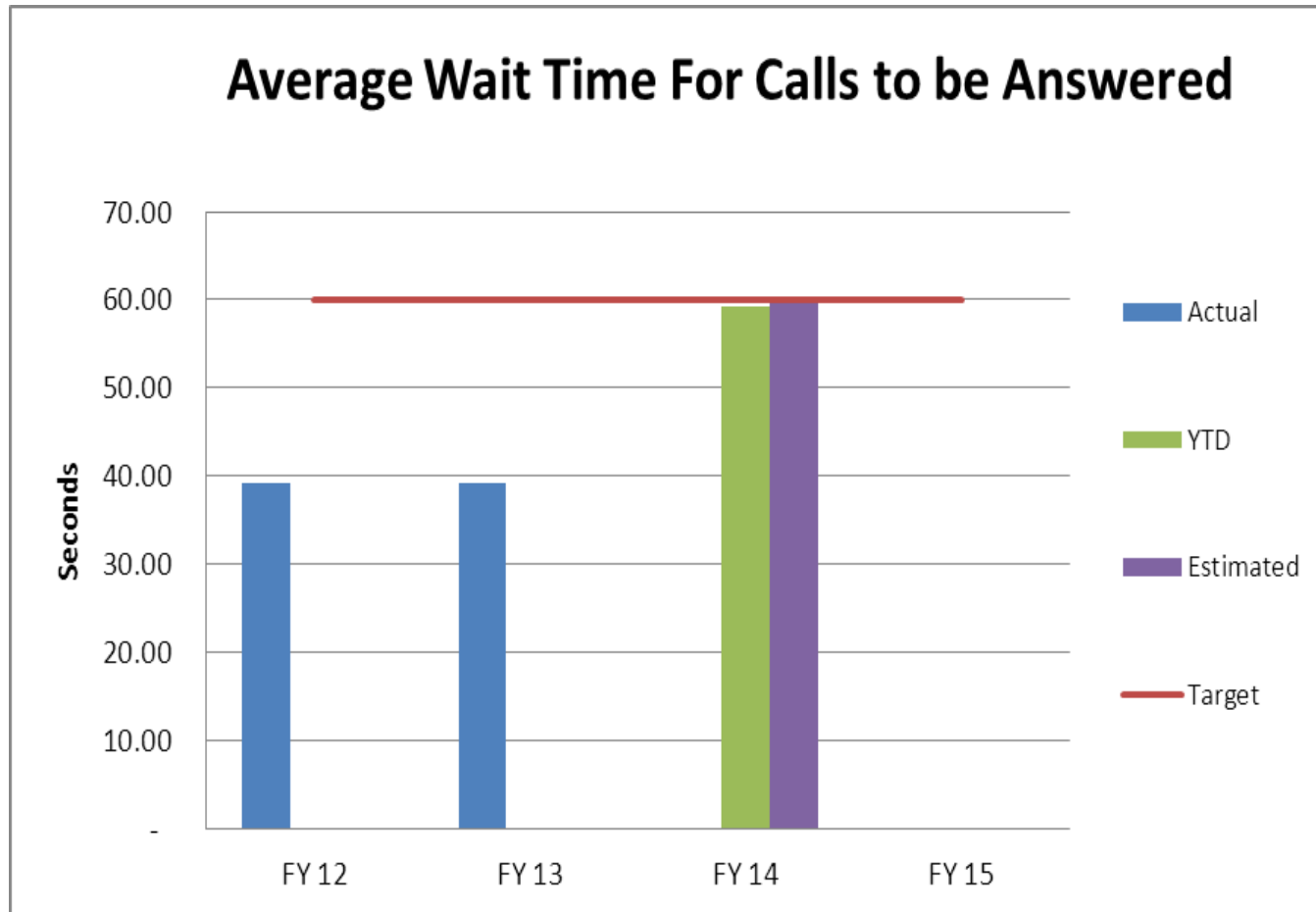




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Durham OneCall

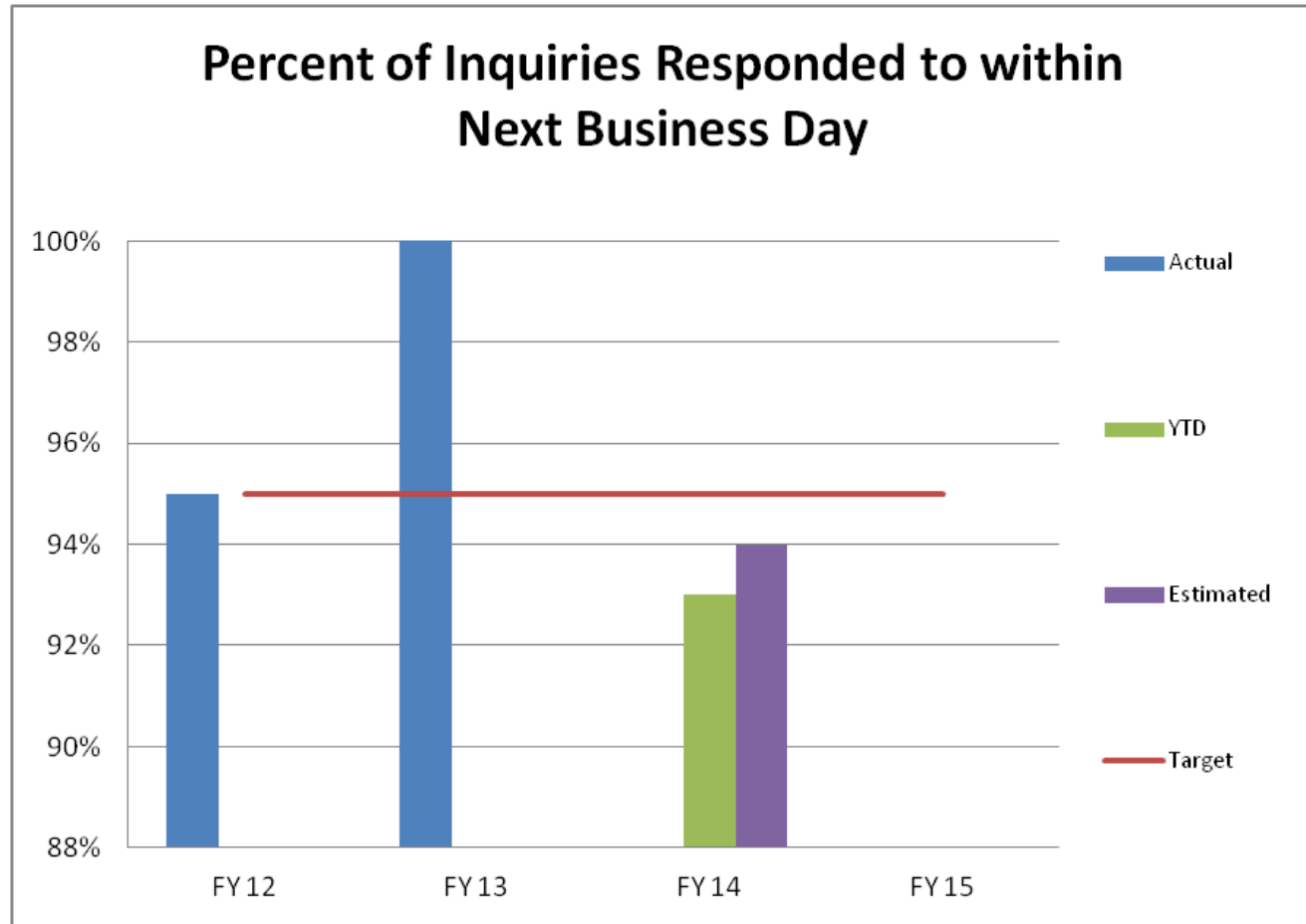




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Durham OneCall

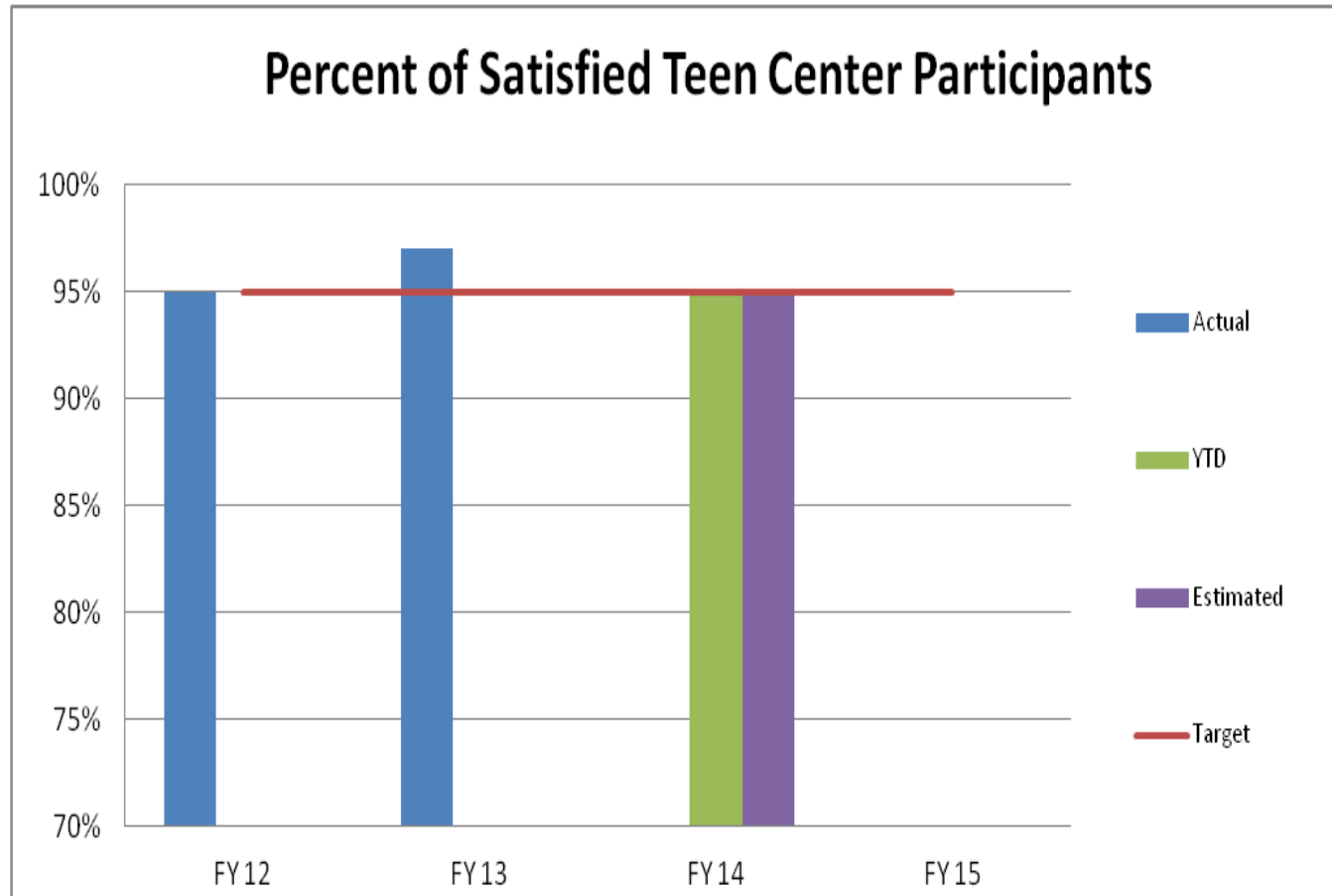




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Office on Youth





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 2,691,921	\$ 2,555,974	\$ 2,614,293	\$ 2,614,293	\$ 2,134,494	\$ 2,635,240	\$ 2,643,115	1.1%
Operating	219,140	324,693	381,036	411,258	194,092	370,451	377,092	-1.0%
Capital	-	-	-	-	-	-	-	0.0%
Departmental Appropriations	2,911,061	2,880,667	2,995,329	3,025,551	2,328,586	3,005,691	3,020,207	0.8%
Non-departmental	238	1,810	5,000	5,000	488	5,000	-	-100.0%
Total Appropriations	\$ 2,911,299	\$ 2,882,477	\$ 3,000,329	\$ 3,030,551	\$ 2,329,074	\$ 3,010,691	\$ 3,020,207	0.7%
Full Time Equivalents	31	32	31	31	31	31	31	-
Part Time	1	-	-	-	-	-	-	-
Revenues								
Discretionary	\$ 2,823,532	\$ 2,784,736	\$ 2,991,529	\$ 3,021,751	\$ 2,322,074	\$ 2,979,361	\$ 3,011,407	0.7%
Program	87,767	97,741	8,800	8,800	7,000	31,330	8,800	0.0%
GF Total Revenue	\$ 2,911,299	\$ 2,882,477	\$ 3,000,329	\$ 3,030,551	\$ 2,329,074	\$ 3,010,691	\$ 3,020,207	0.7%



Issue of Poverty

- The Office On Youth's Teen Center and Youth Commission offer programming designed to provide youth (including at-risk youth) with job readiness and leadership skills.
- Youth Commissioners and Office On Youth staff participate in service projects which benefit local nonprofit agencies, many of which serve people in poverty (e.g. food banks, clothing closets, etc.).
- City Manager's Office staff have participated in and coordinated the City's Habitat for Humanity initiative, helping to provide safe, stable housing for Durham residents.



Budget Highlights

Accomplishments for FY 14:

- Partnered with Rebound for co-location in Teen Center
- Collaborated with community partners on high-speed broadband initiative
- Increased professional development opportunities and training for Durham OneCall staff

Anticipated Accomplishments for FY 15:

- Full implementation of Youth Opportunity Initiative
- Implementation of high-speed broadband initiative
- Providing staff support for Poverty Reduction Initiative
- Increased focus on social media for citizen engagement



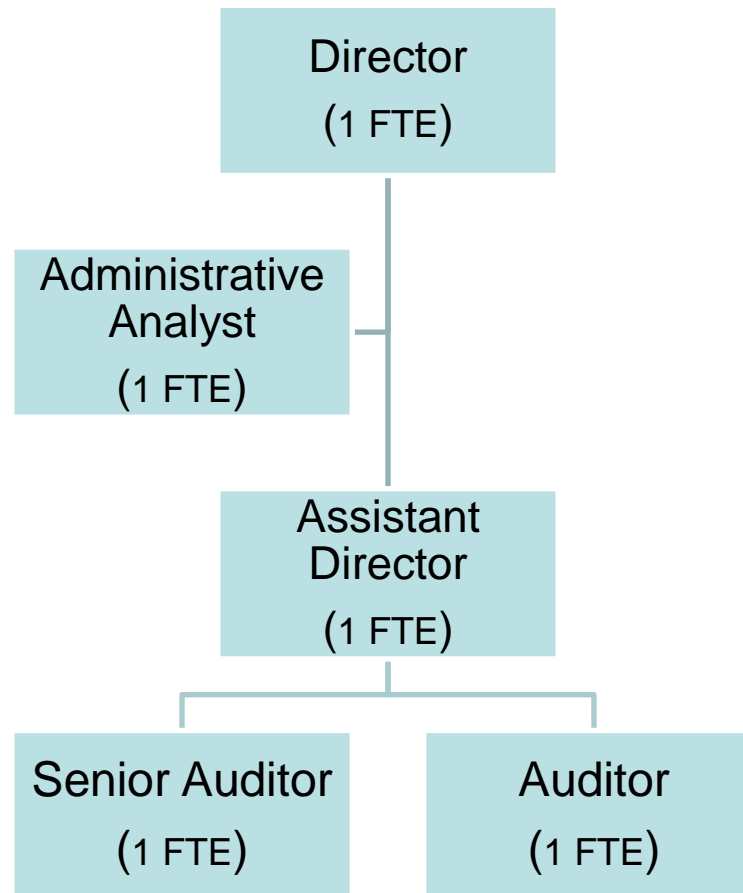
Audit Services

Proposed Budget
FY 2014-15



Organizational Chart

(FTEs 14 5 **FTEs 15 5**)

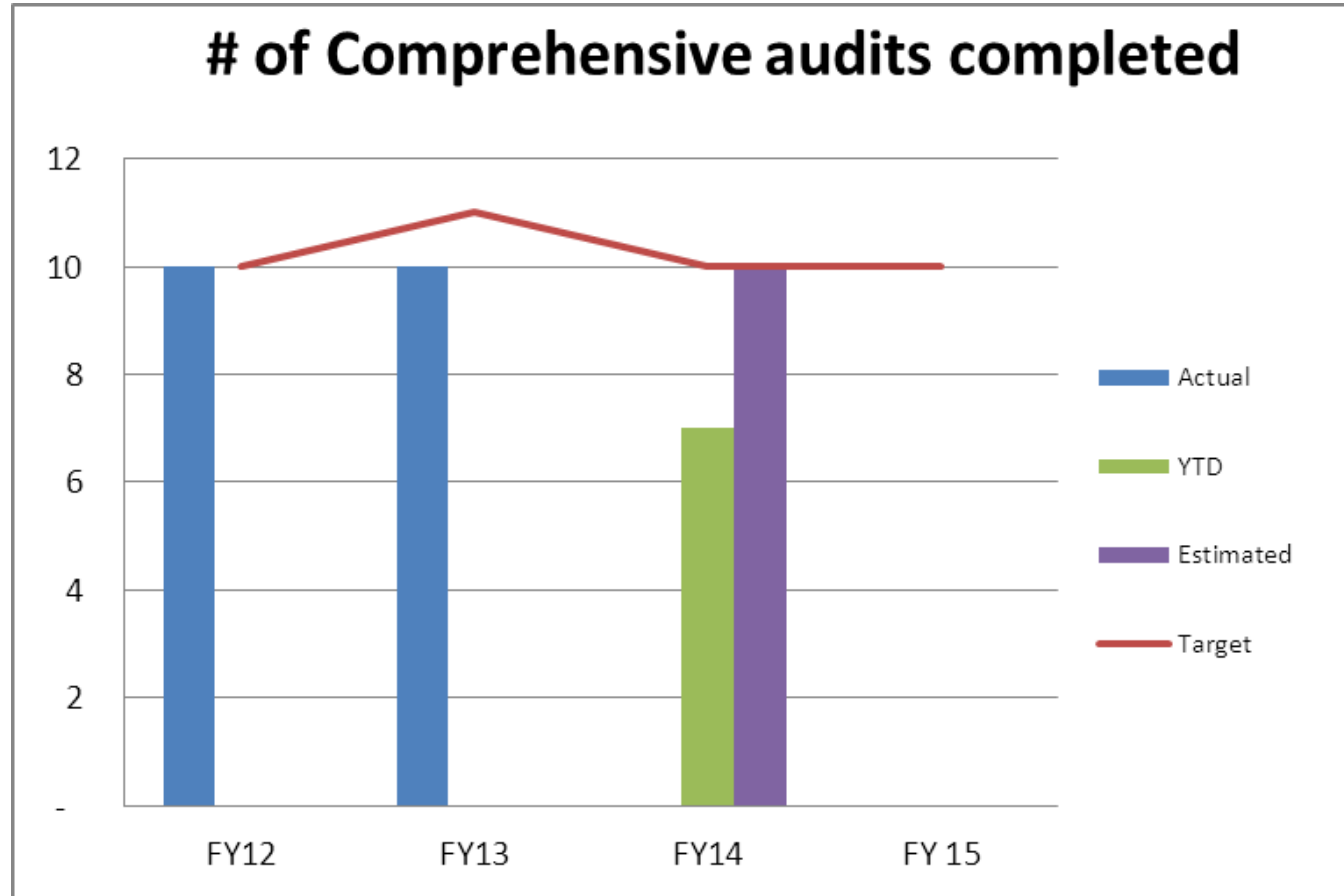




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Audit Program

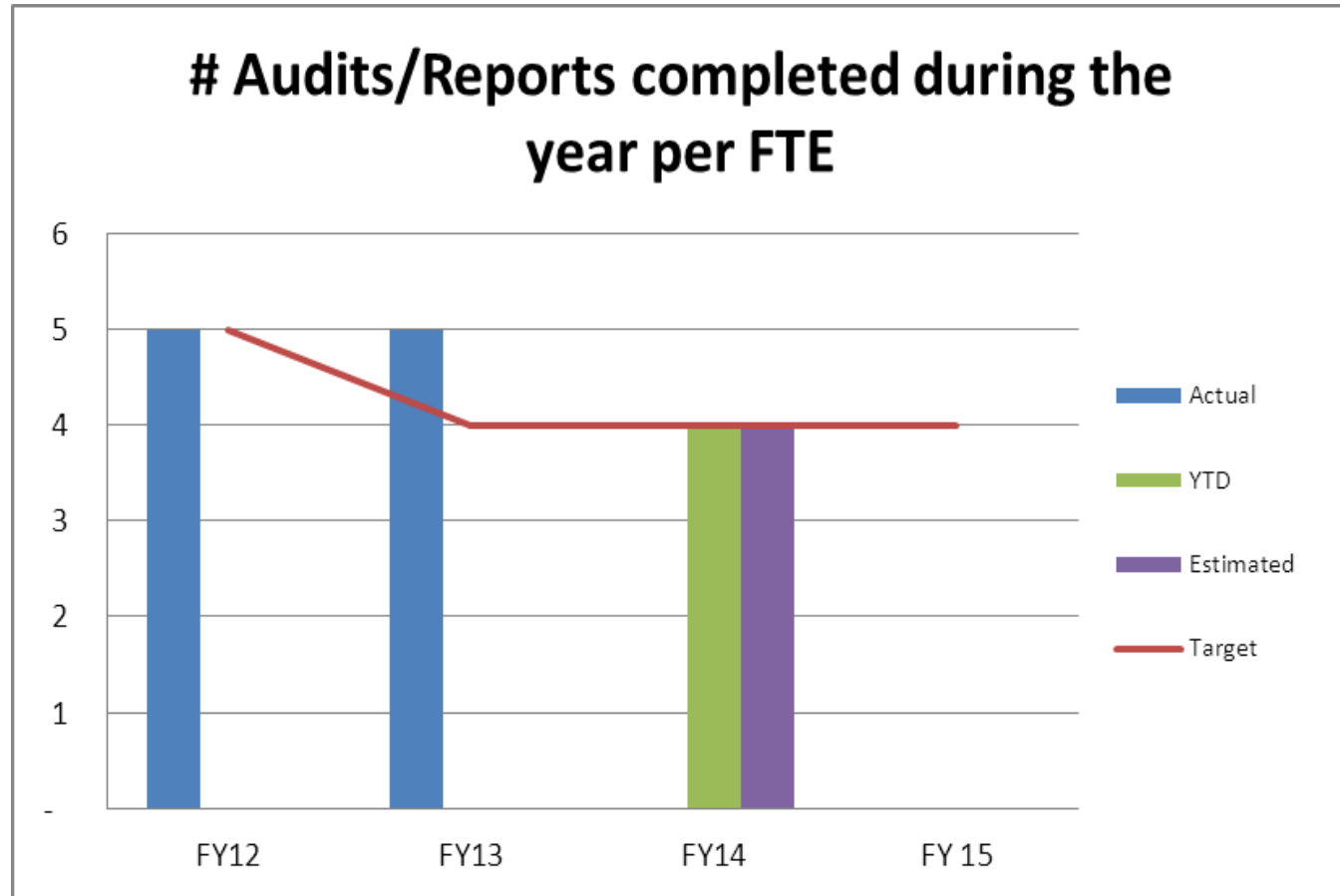




FY15 Performance Measures

July 1st 2013 – March 31st 2014

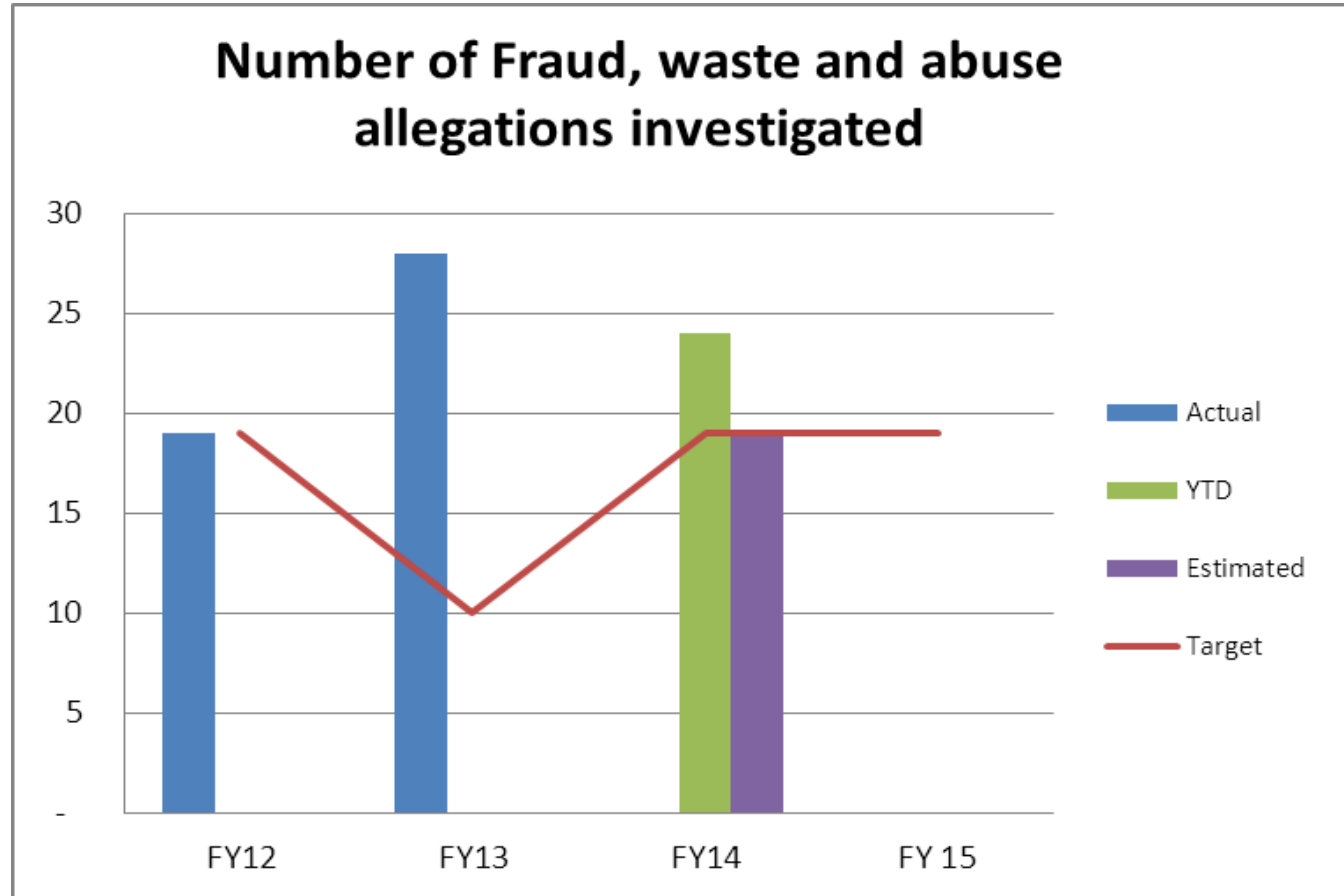
Audit Program



FY15 Performance Measures

July 1st 2013 – March 31st 2014

Fraud, Waste & Abuse Program

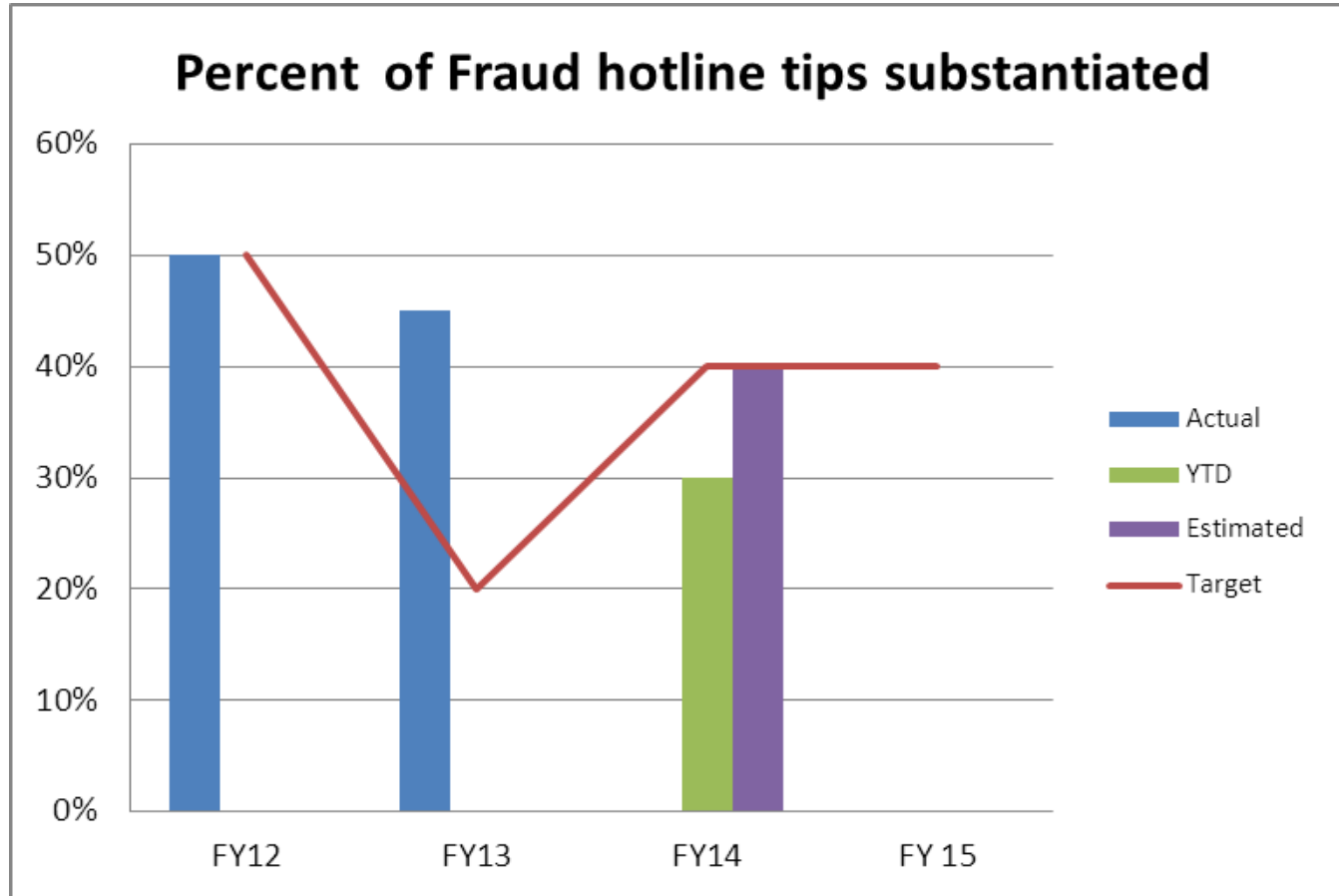




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Fraud, Waste & Abuse Program





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 453,189	\$ 460,706	\$ 447,466	\$ 447,466	\$ 370,419	\$ 456,182	\$ 453,904	1.4%
Operating	118,099	84,350	96,135	96,792	91,582	96,135	99,828	3.8%
Capital and Other	-	-	2,000	2,000	-	-	-	-100.0%
Total Appropriations	\$ 571,288	\$ 545,056	\$ 545,601	\$ 546,258	\$ 462,001	\$ 552,317	\$ 553,732	1.5%
Full Time Equivalents	5	5	5	5	5	5	5	-
Part Time	-	-	-	-	-	-	-	-
Revenues								
Discretionary Program	\$ 571,288	\$ 545,056	\$ 545,601	\$ 546,258	\$ 462,001	\$ 552,317	\$ 553,732	1.5%
	-	-	-	-	-	-	-	0.0%
Total Revenue	\$ 571,288	\$ 545,056	\$ 545,601	\$ 546,258	\$ 462,001	\$ 552,317	\$ 553,732	1.5%



Issue of Poverty

- Habitat for Humanity Builds (1)
 - 1002 Chester Street (Census Tract 10.01)
- Provided dessert and served lunch to over 40 female and children residents at The Durham Rescue Mission—Women/Children's Shelter
- Participated in the Samaritan's Purse Drive
- Provided > 30 canned goods to Urban Ministries



Budget Highlights

- **City Manager approved FY15 New Initiatives**
 - Position reclassification – Exec Assistant to Admin Analyst
- **Talent Development**
 - Two staff participated on Peer Review Teams for the City of Charlotte, NC and Hanover County, VA
 - Staff member completed Leadership Academy
- **Staff were published in the ALGA Quarterly Magazine**
- **The RFP process will be conducted this Fall for the external auditor contract for the 3 year period June, 2015-June, 2017.**



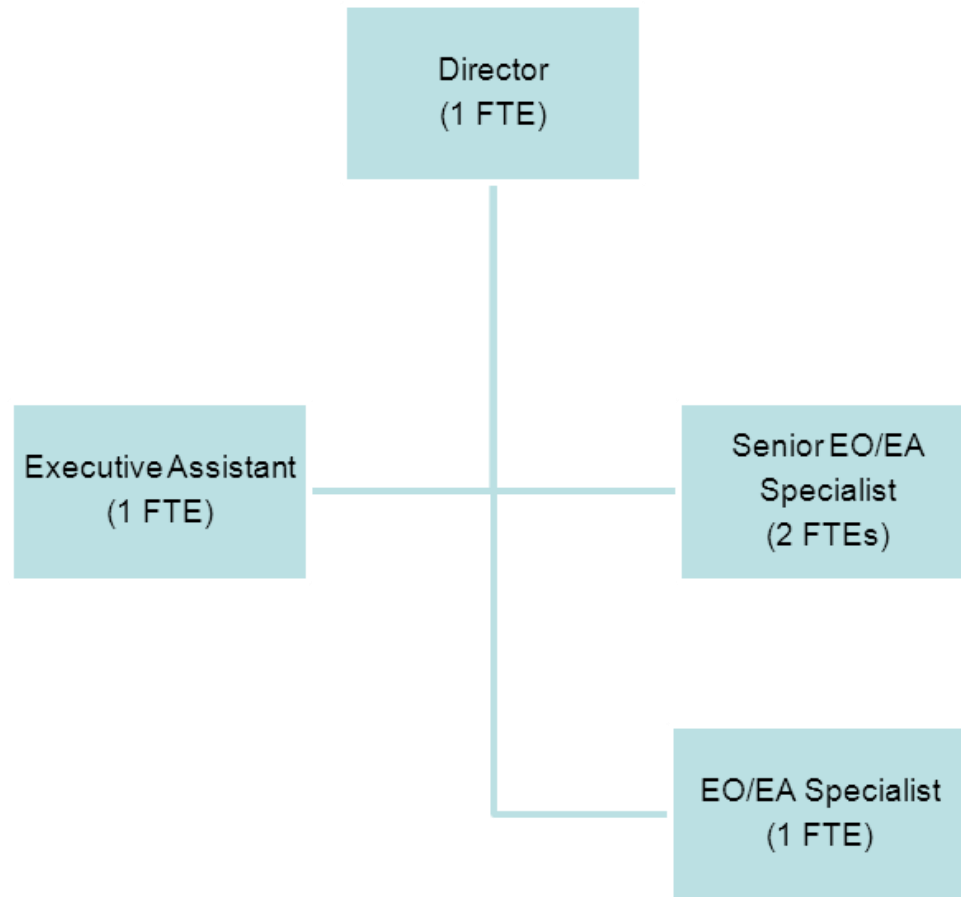
Equal Opportunity/Equity Assurance

Proposed Budget
FY 2014-15



Organizational Chart

(FTES FY14: 5 **FTEs** FY15: 5)

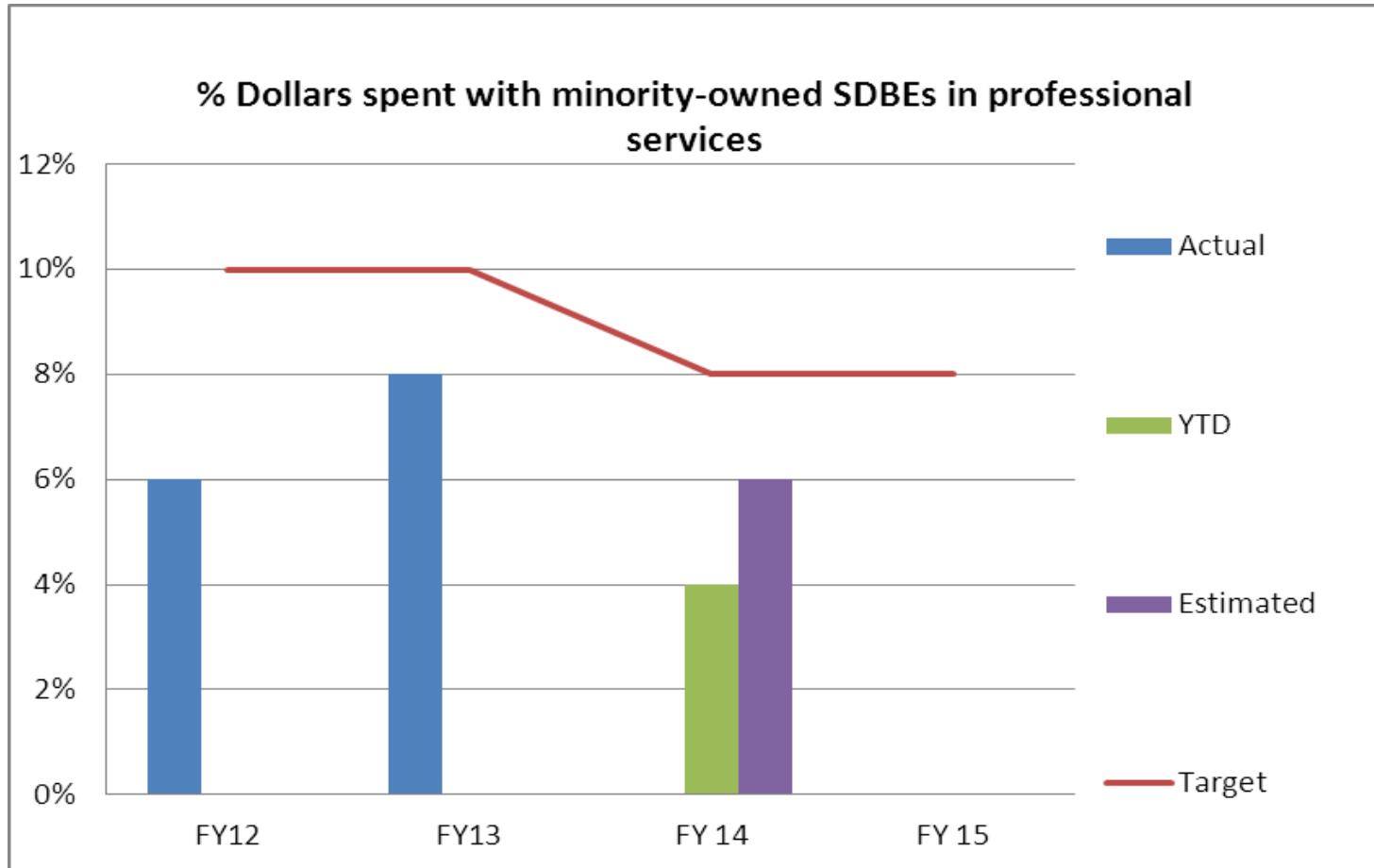




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Business Services

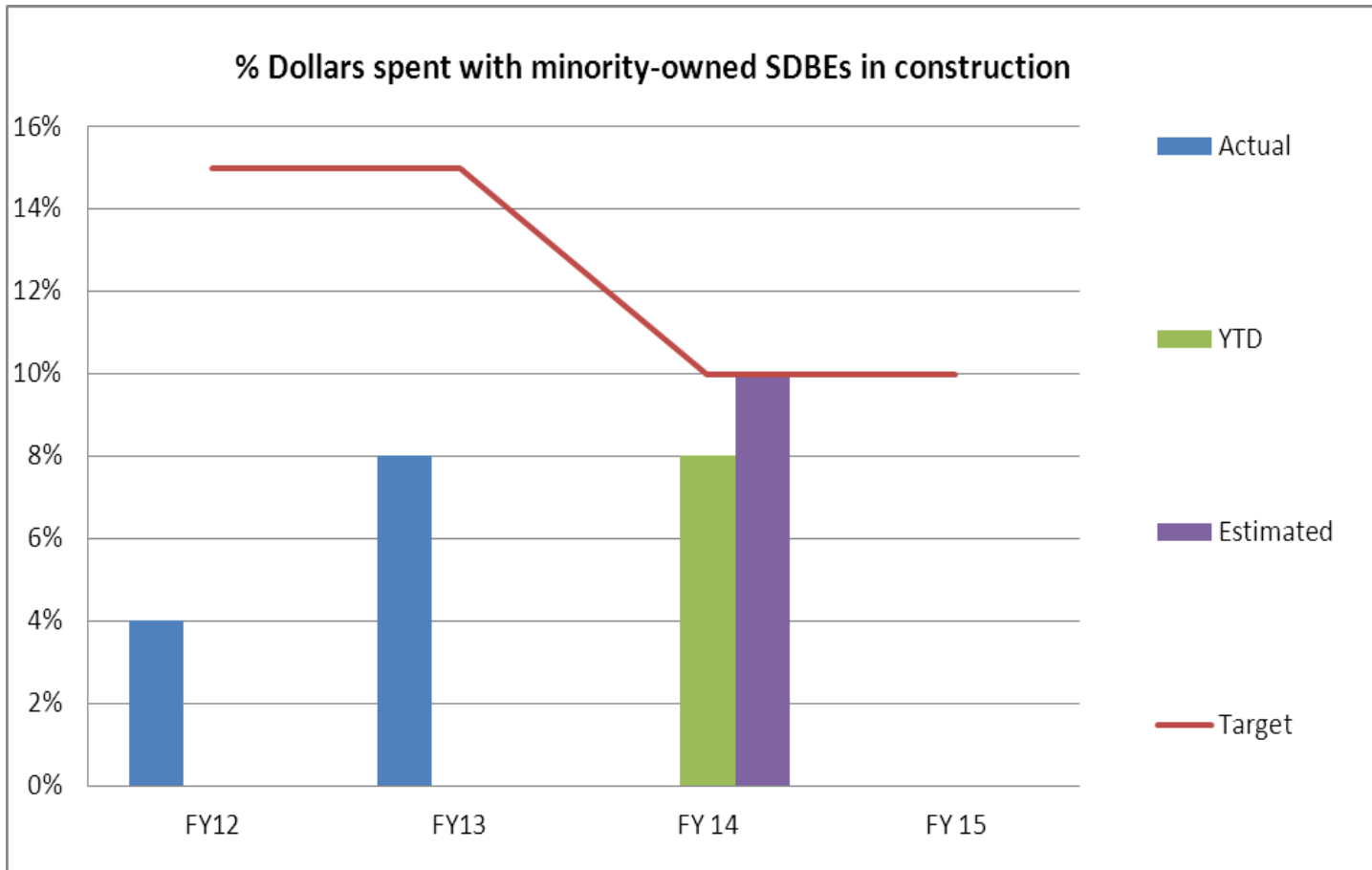




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Business Services

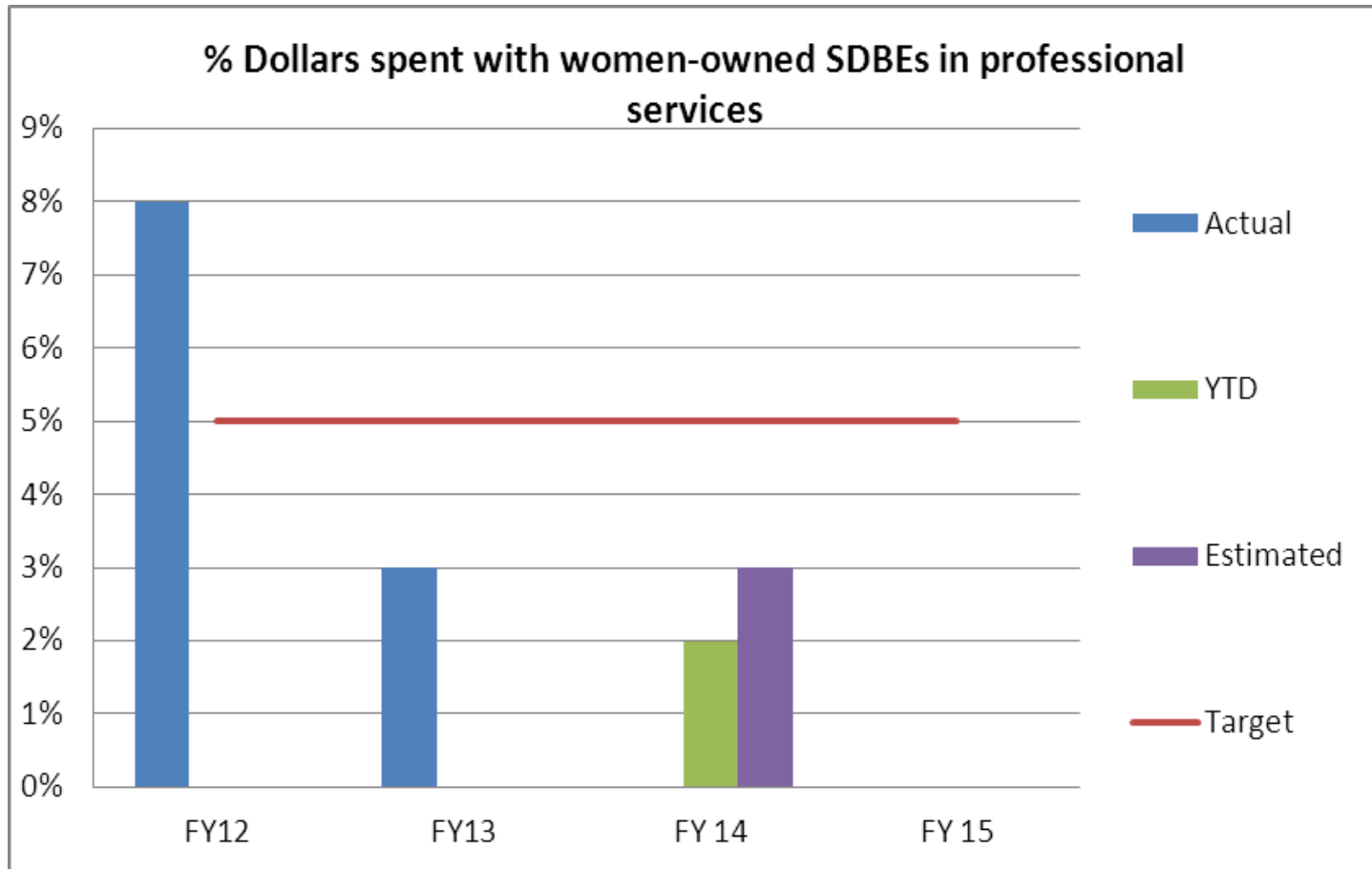




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Business Services

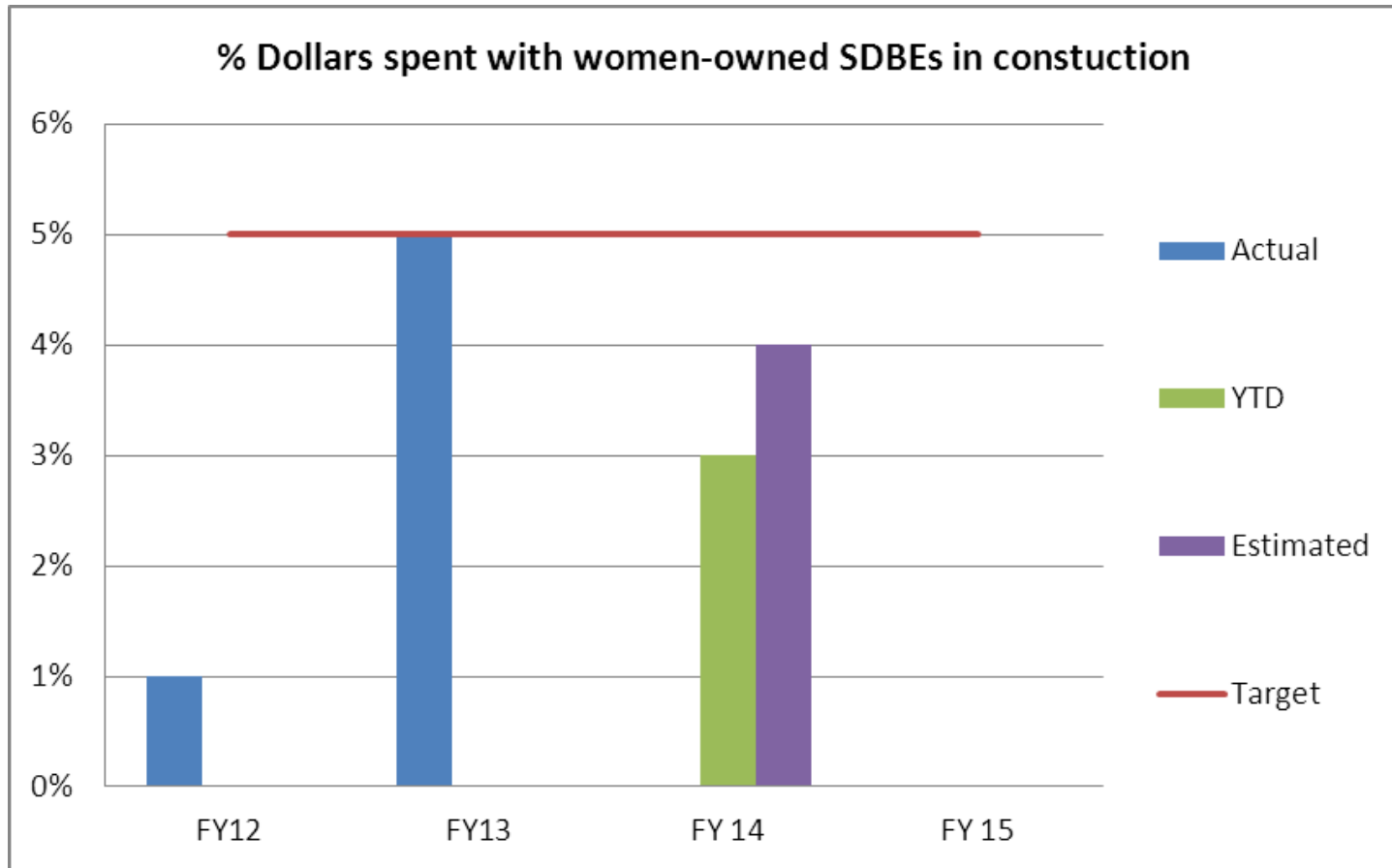




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Business Services

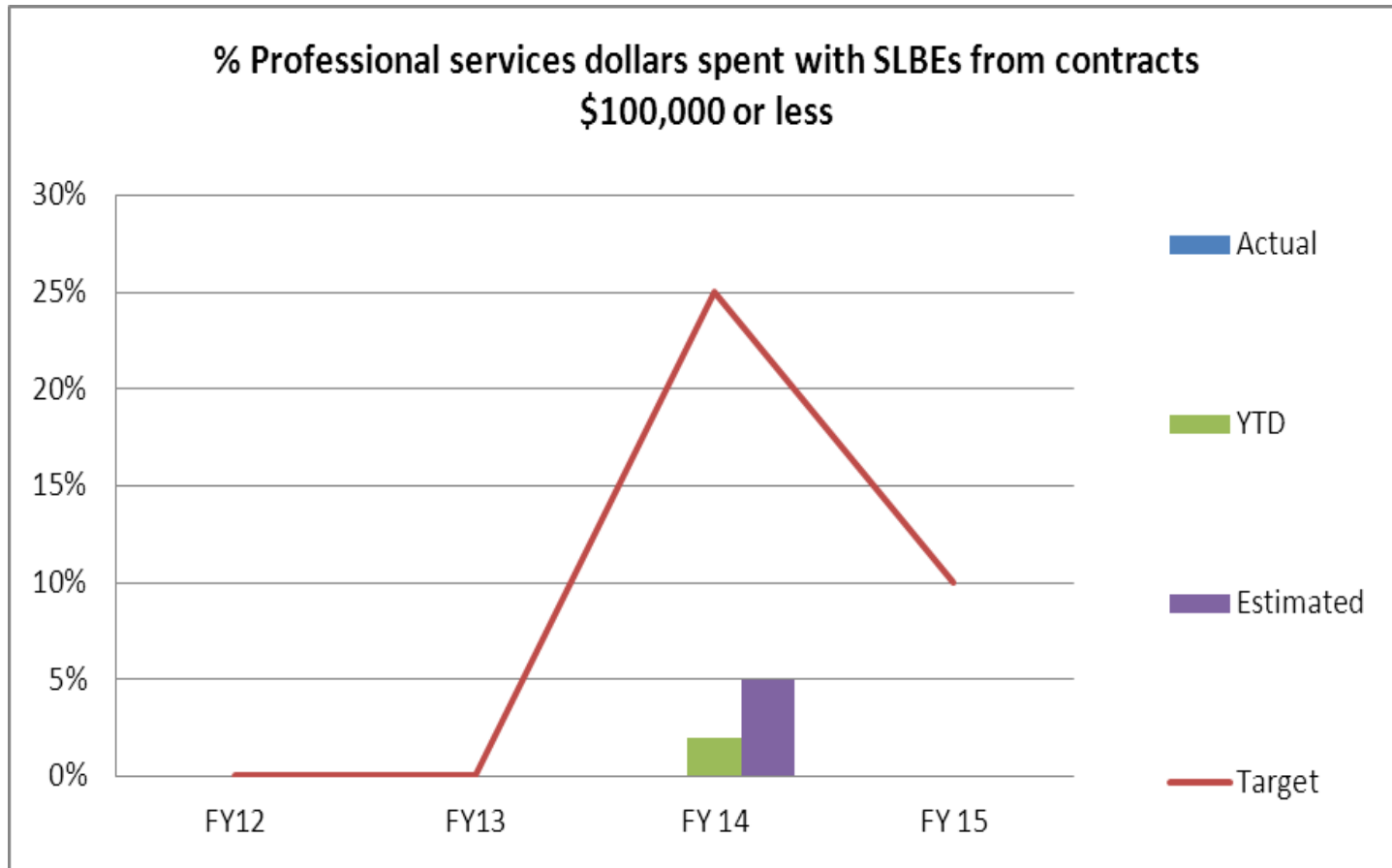




FY15 Performance Measures

July 1st 2013 – March 31st 2014

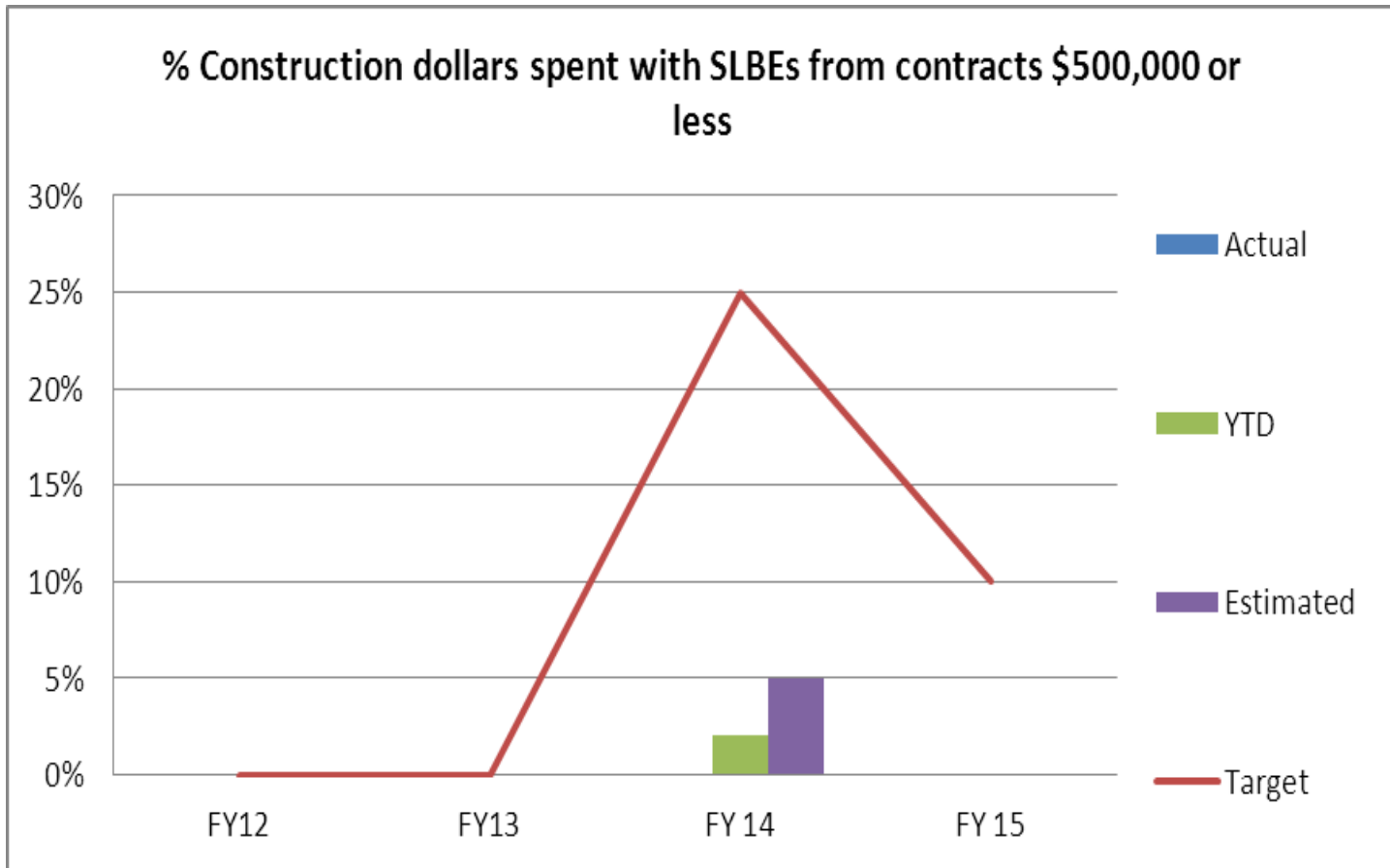
Program: Business Services



FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Business Services

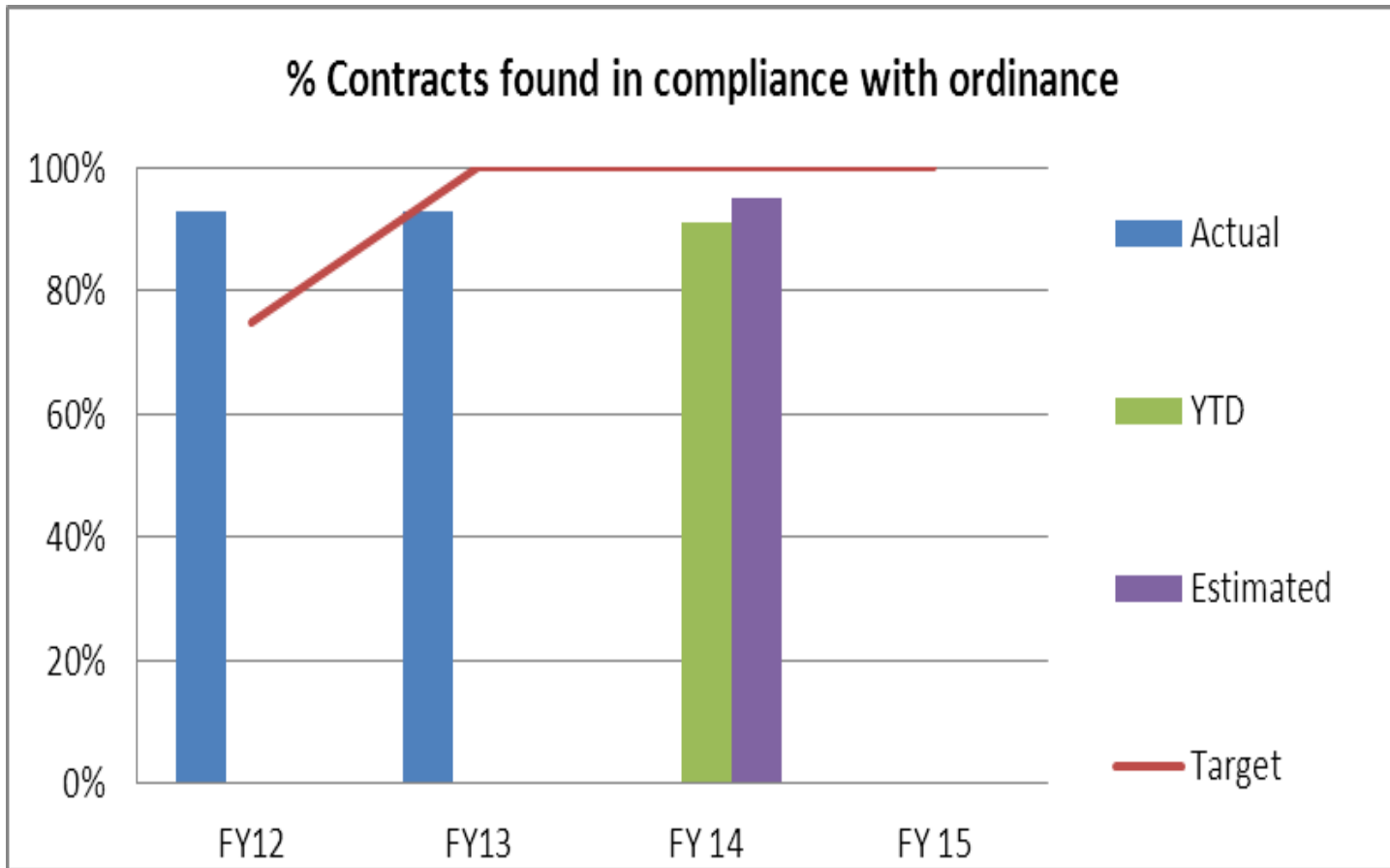


FY15 Performance Measures

July 1st 2013 – March 31st 2014



Program: Administrative Services

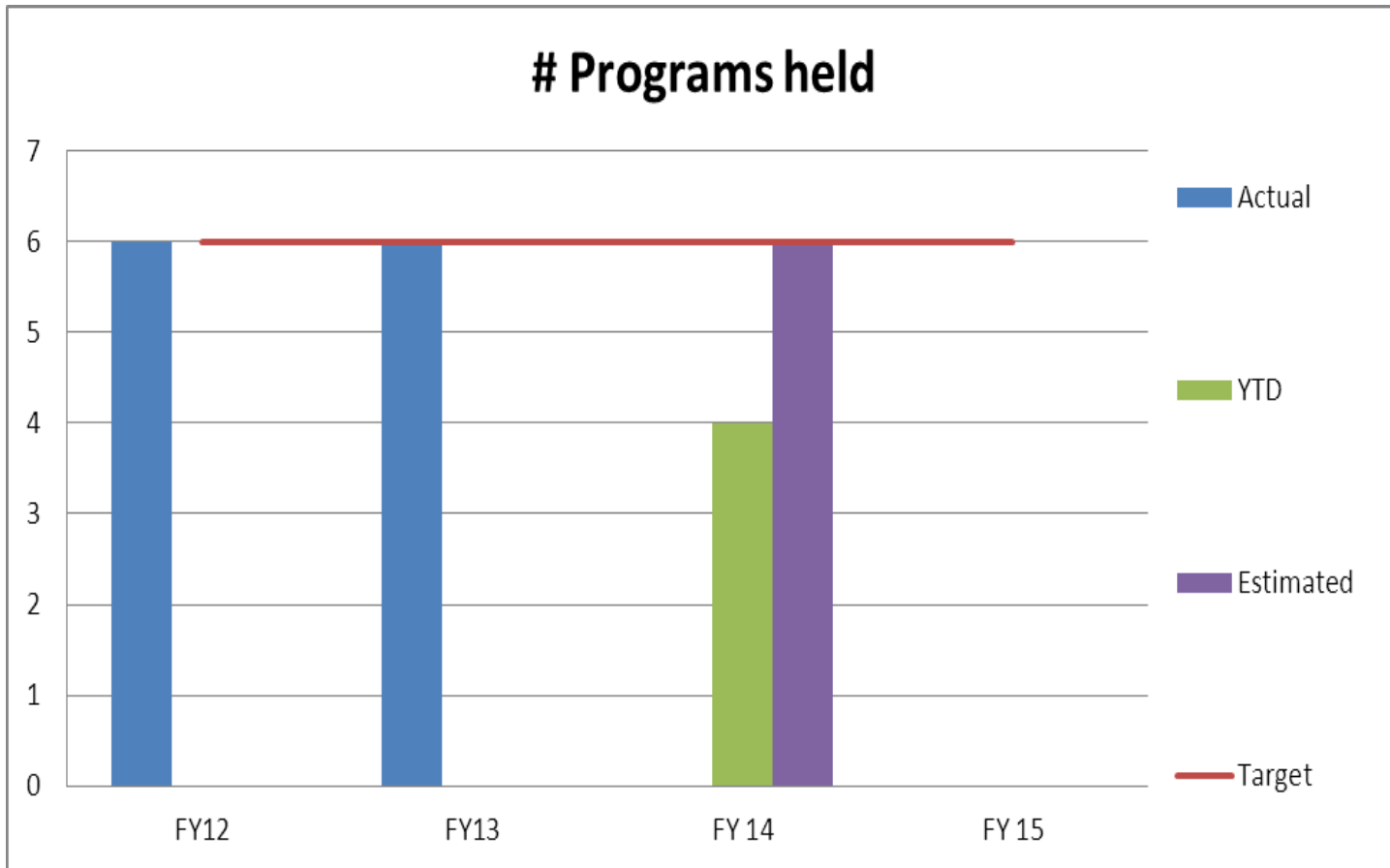




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administrative Services

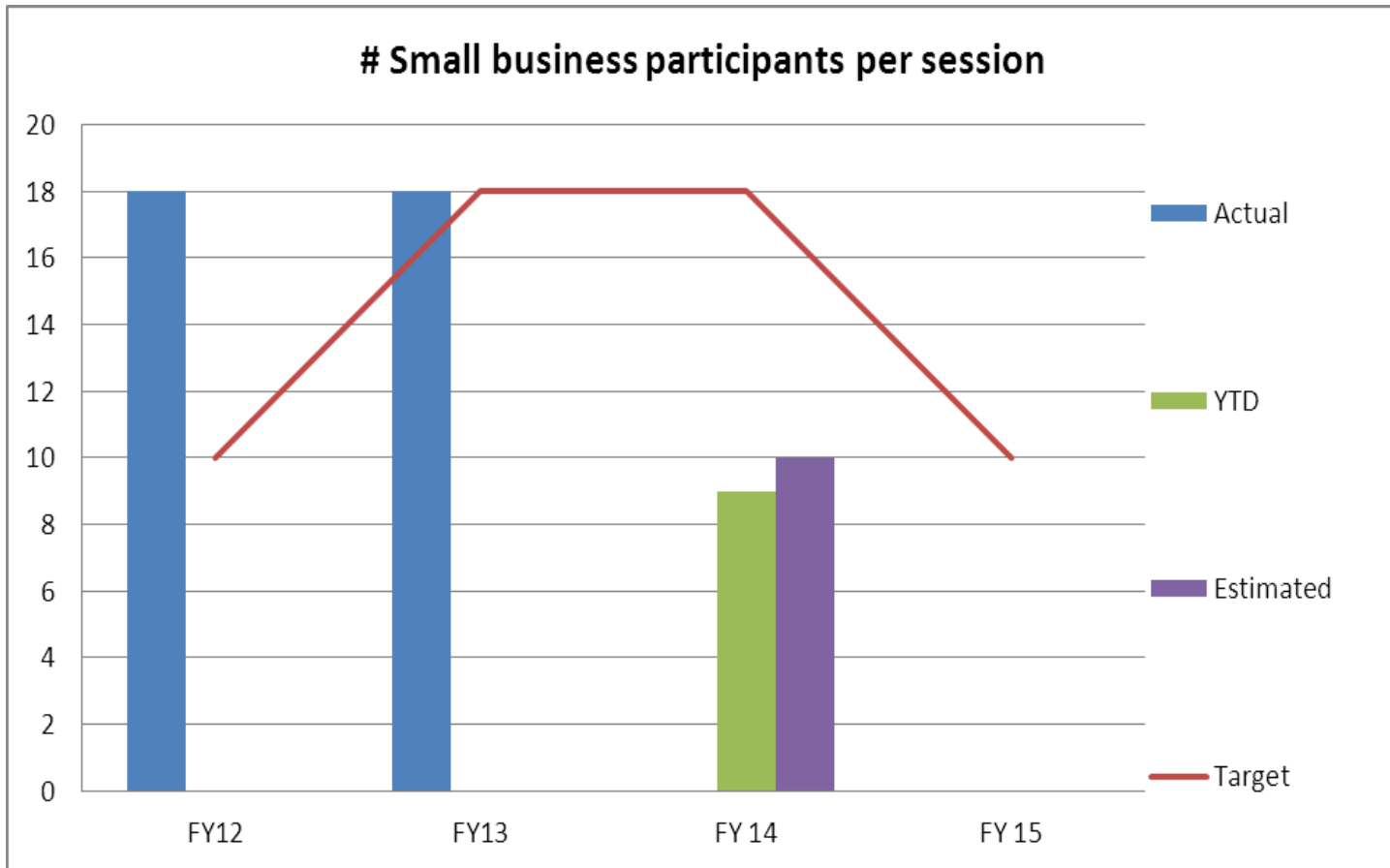




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administrative Services

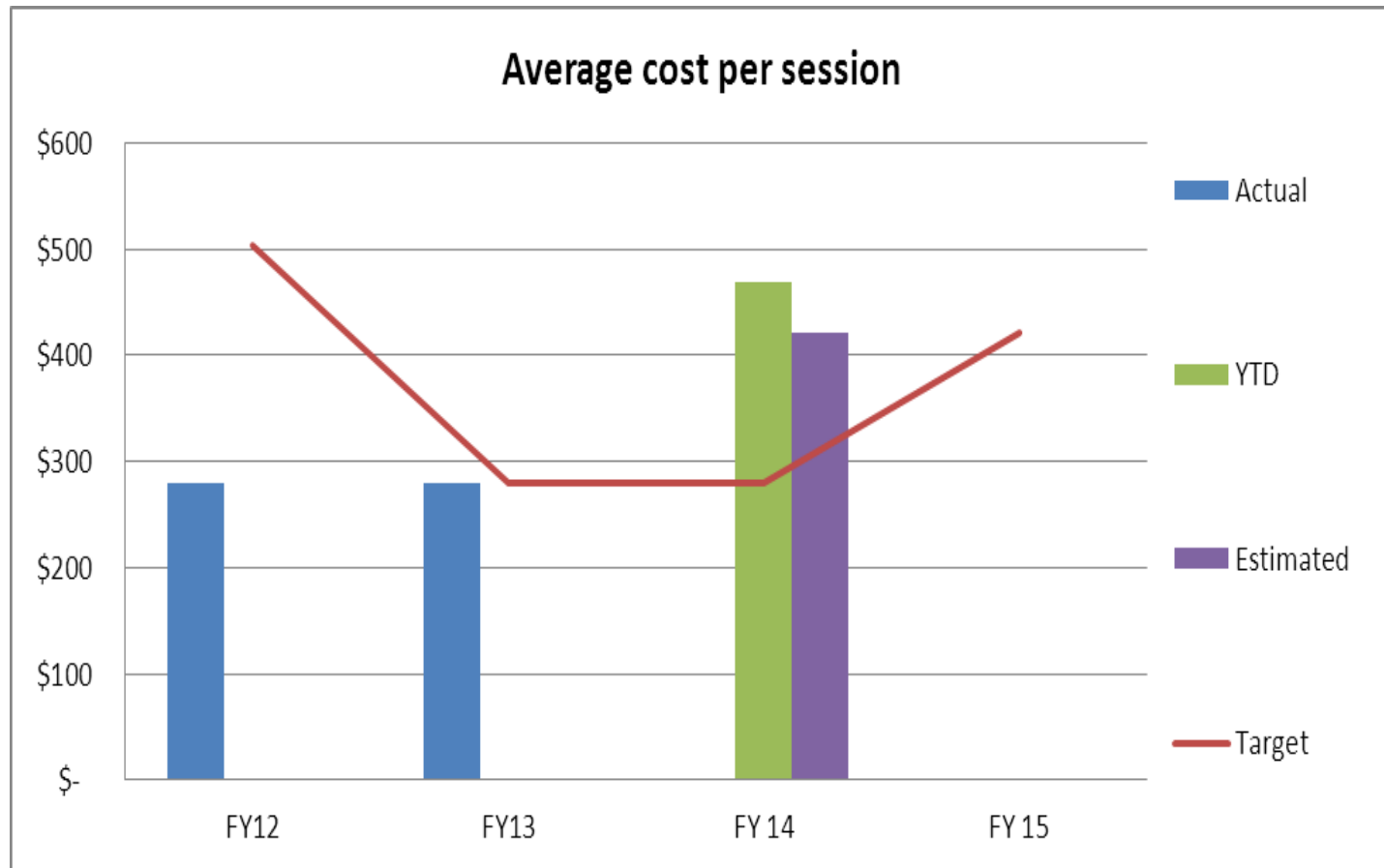




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Administrative Services





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 481,959	\$ 484,727	\$ 487,553	\$ 487,553	\$ 406,069	\$ 493,976	\$ 496,620	1.9%
Operating	64,222	70,355	80,319	230,462	210,410	220,280	79,310	-1.3%
Capital and Other	-	-	-	-	-	-	-	0.0%
Departmental Appropriations	\$ 546,181	\$ 555,082	\$ 567,872	\$ 718,015	\$ 616,479	\$ 714,256	\$ 575,930	1.4%
Non-departmental	-	-	5,550	5,700	2,754	4,184	5,500	-0.9%
Total Appropriations	\$ 546,181	\$ 555,082	\$ 573,422	\$ 723,715	\$ 619,233	\$ 718,440	\$ 581,430	1.4%
Full Time Equivalents	5	5	5	5	5	5	5	-
Part Time	1	1	1	1	1	1	1	-
Revenues								
Discretionary Program	\$ 546,181	\$ 555,082	\$ 573,422	\$ 723,715	\$ 619,233	\$ 718,440	\$ 581,430	1.4%
	-	-	-	-	-	-	-	0.0%
Total Revenue	\$ 546,181	\$ 555,082	\$ 573,422	\$ 723,715	\$ 619,233	\$ 718,440	\$ 581,430	1.4%



Issue of Poverty

- As a Culture of Service activity, EOEA will continue its second year of providing assistance to Durham Urban Ministries with food, clothing and hygiene items for the homeless.



Budget Highlights

- FY15 will be the first full year of implementation of the SLBE Program.
- Disparity Study is scheduled for completion in October 2014.

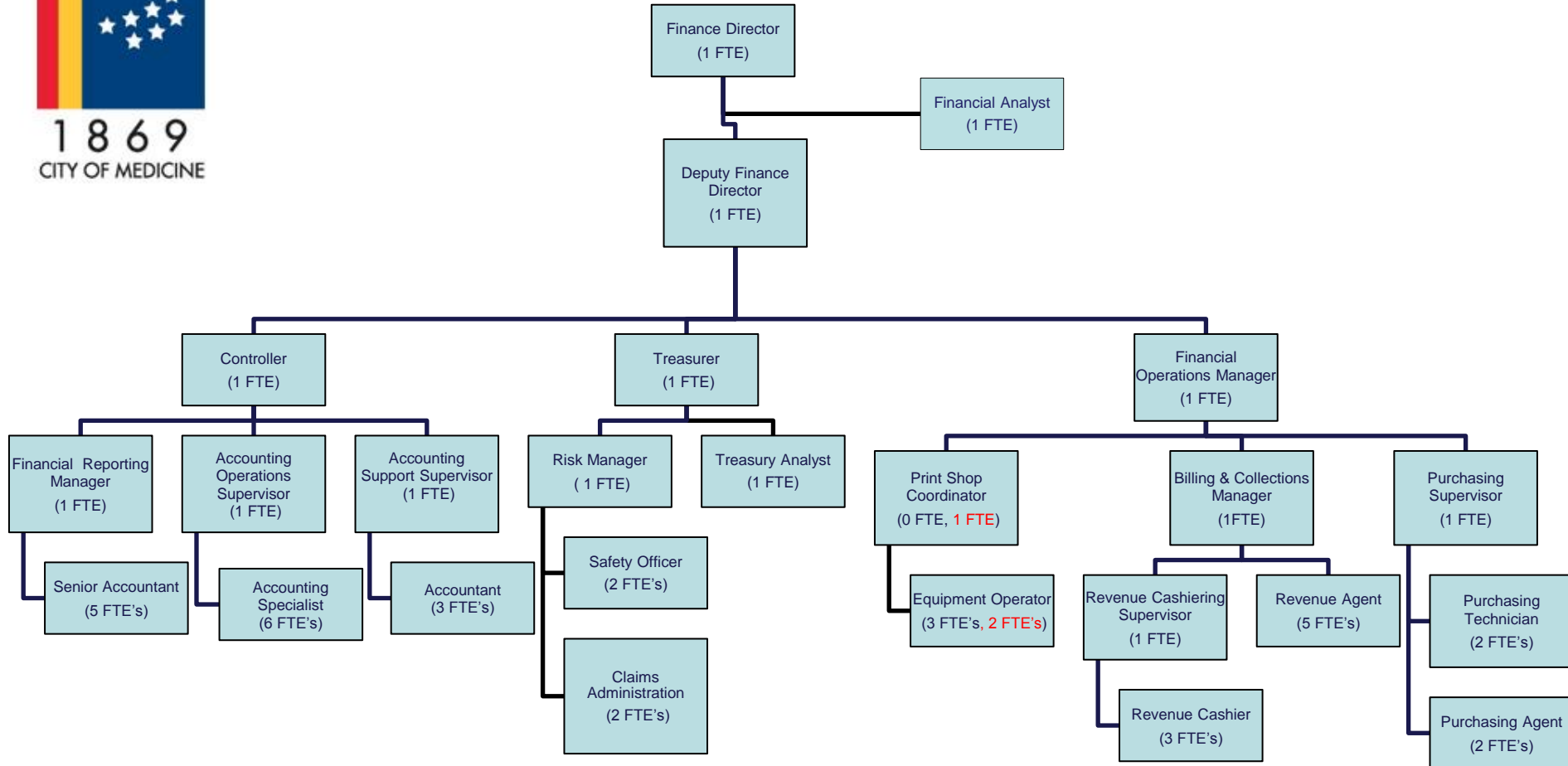


Finance Department

Proposed Budget
FY 2014-15

Finance

(FY14 FTEs 48 **FY 15 FTEs 47**)

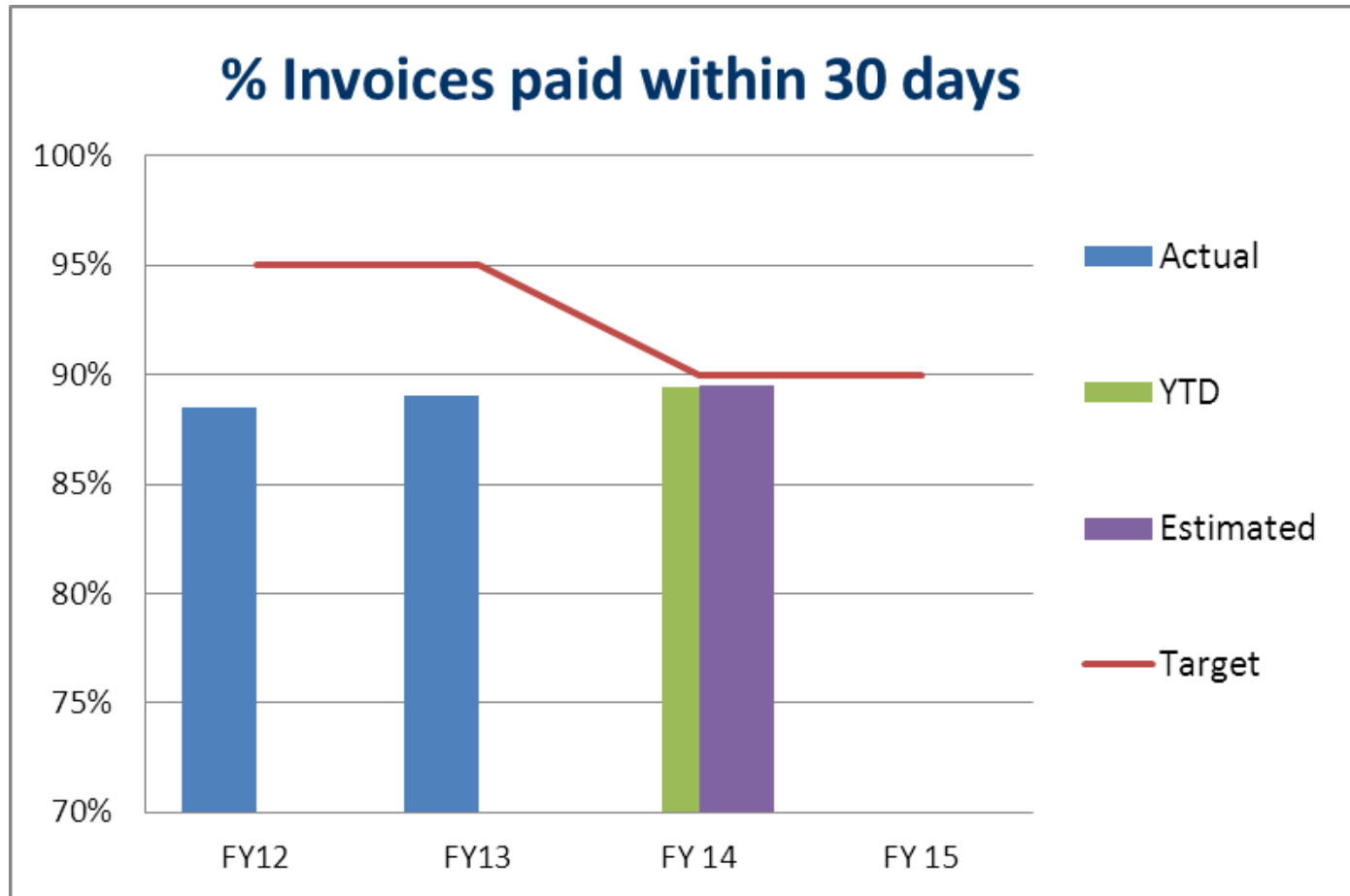




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Accounts Payable

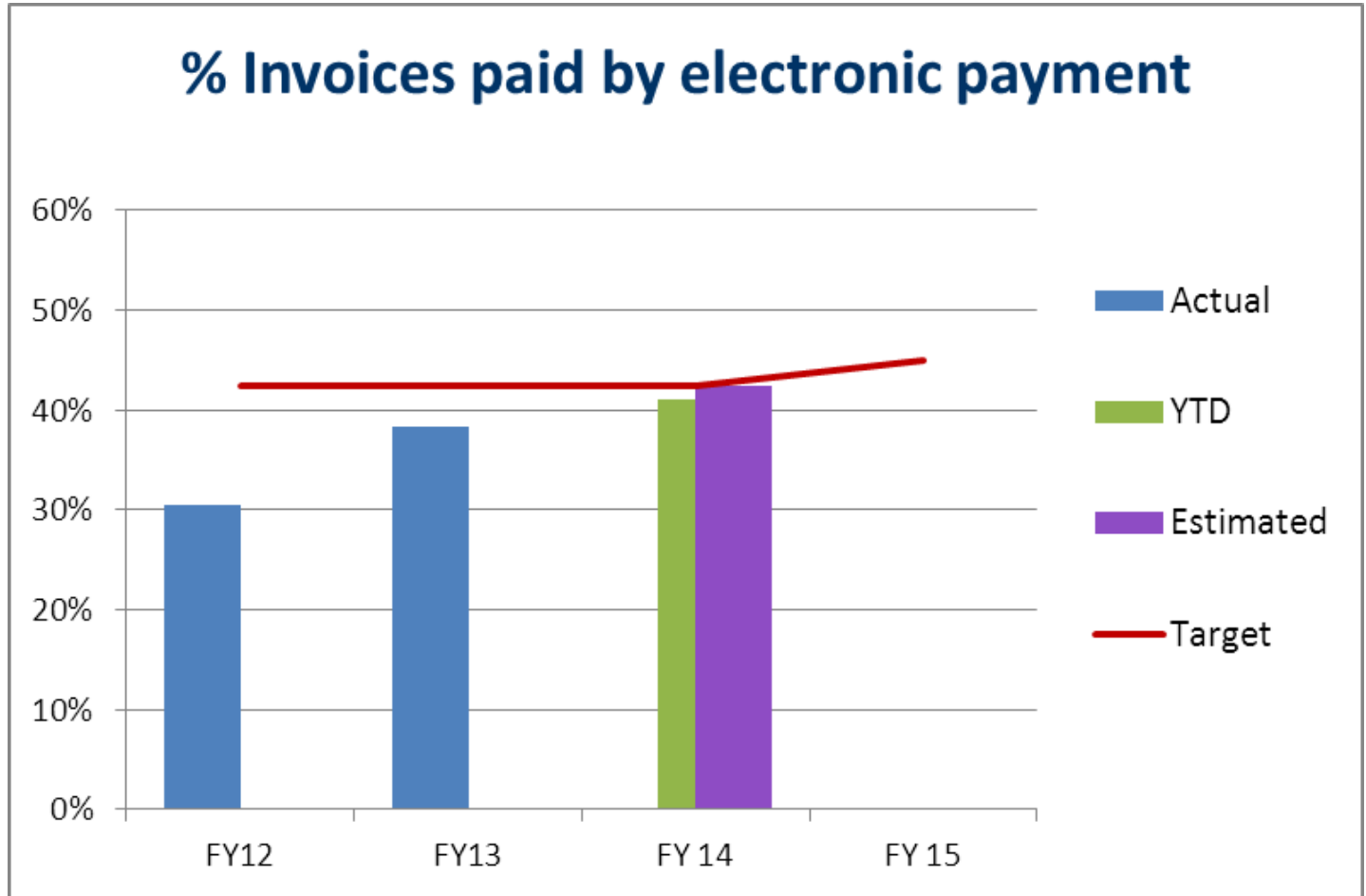




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Accounts Payable

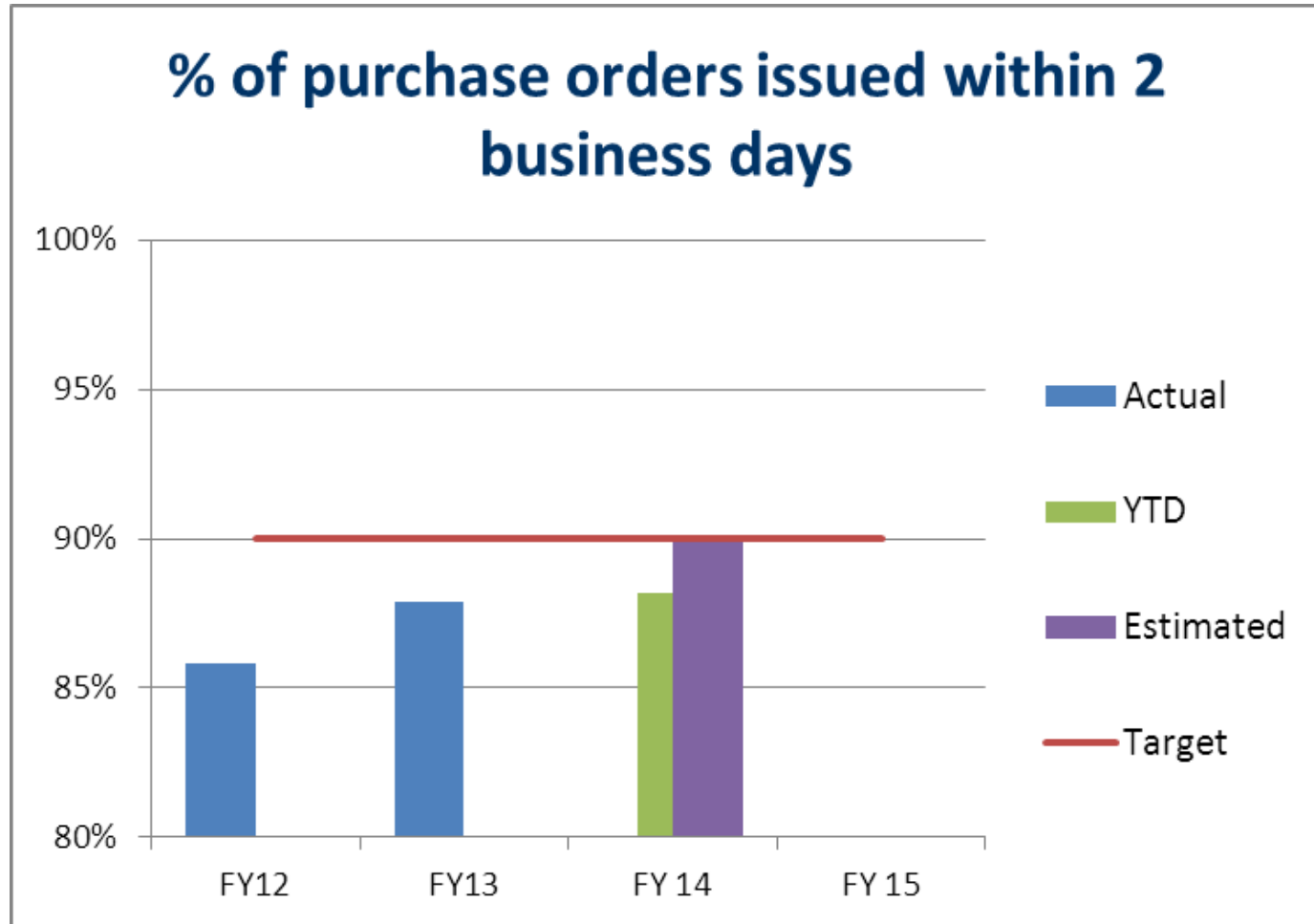




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Purchasing

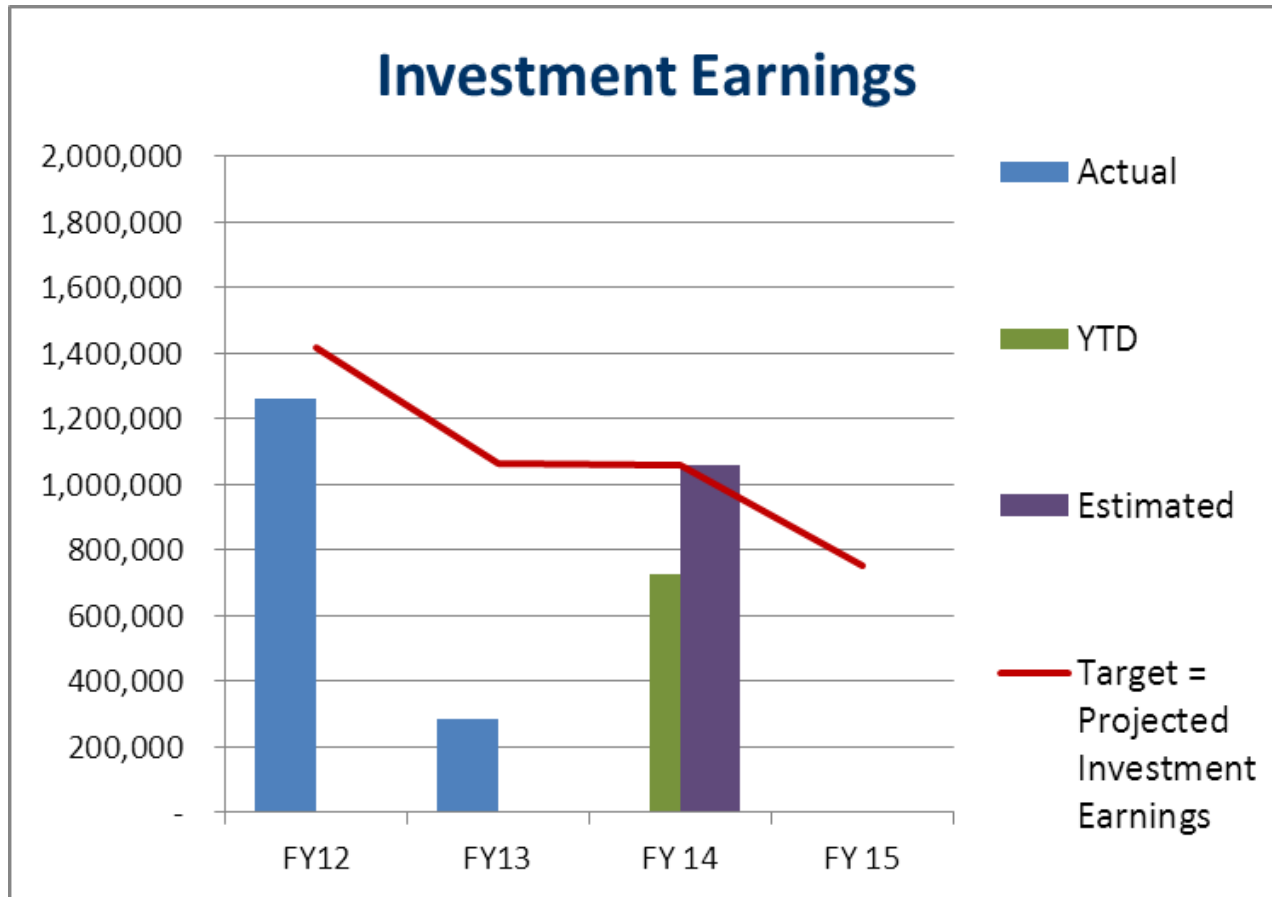




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Treasury Management

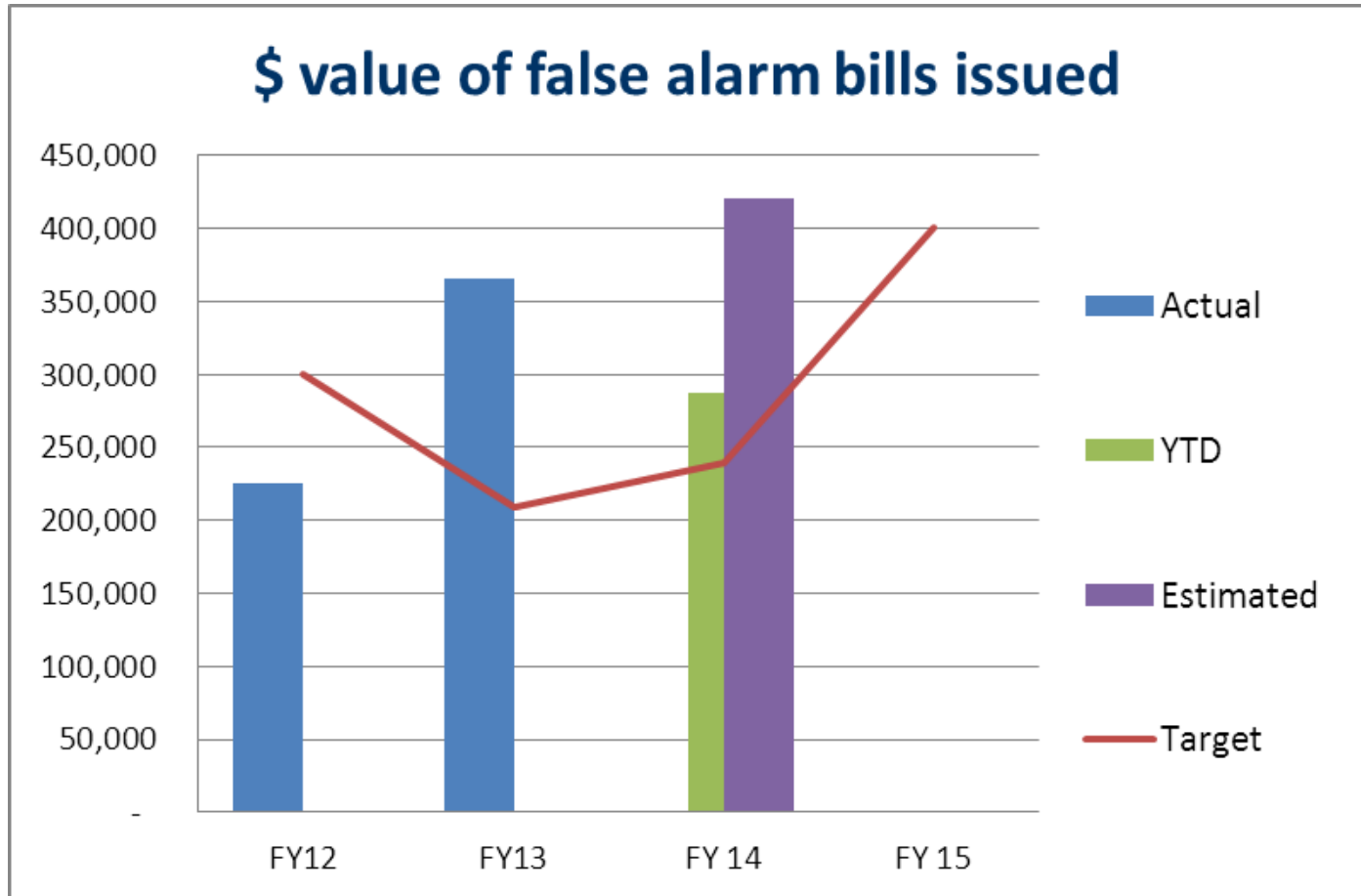




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Billing

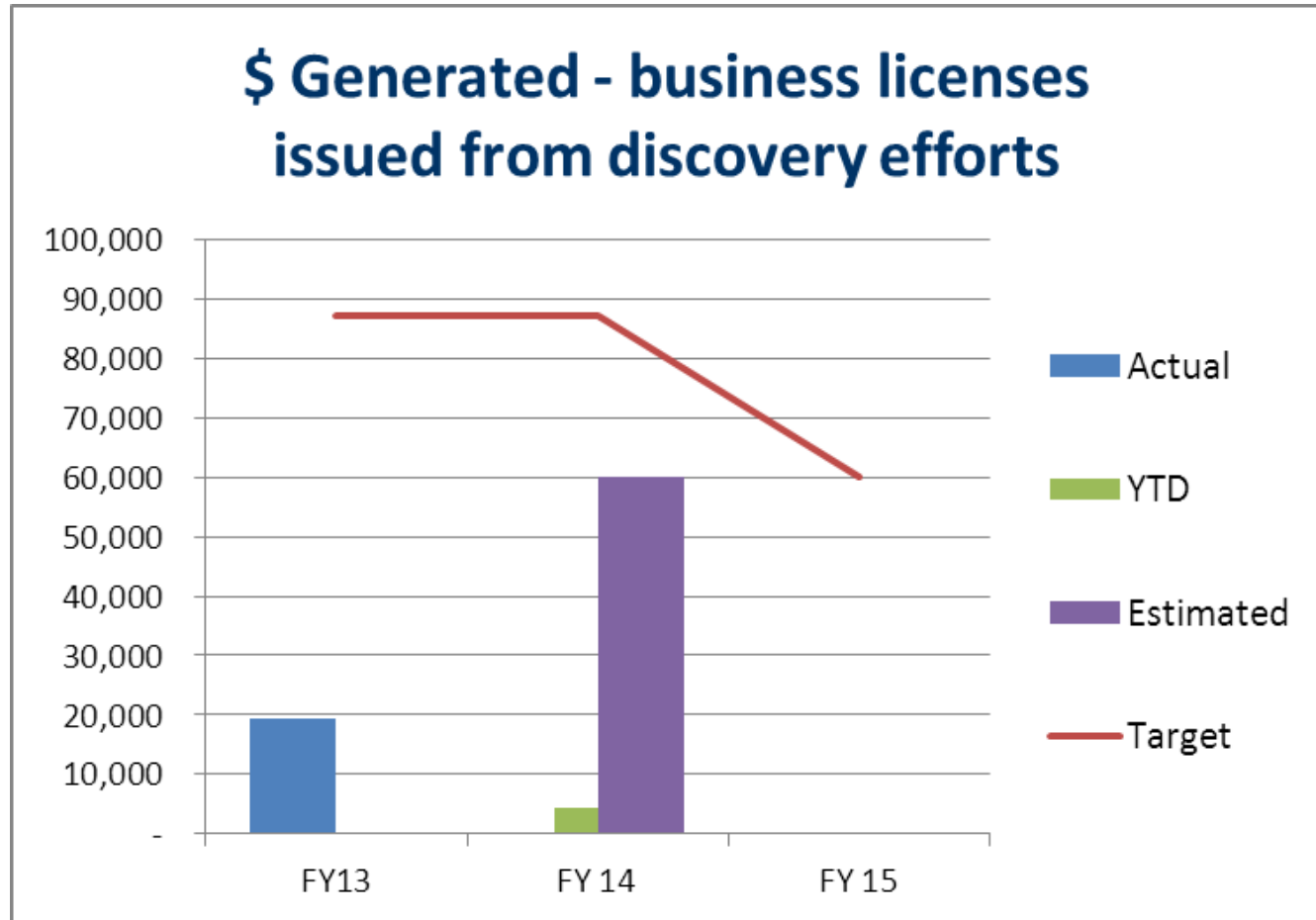




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Collections

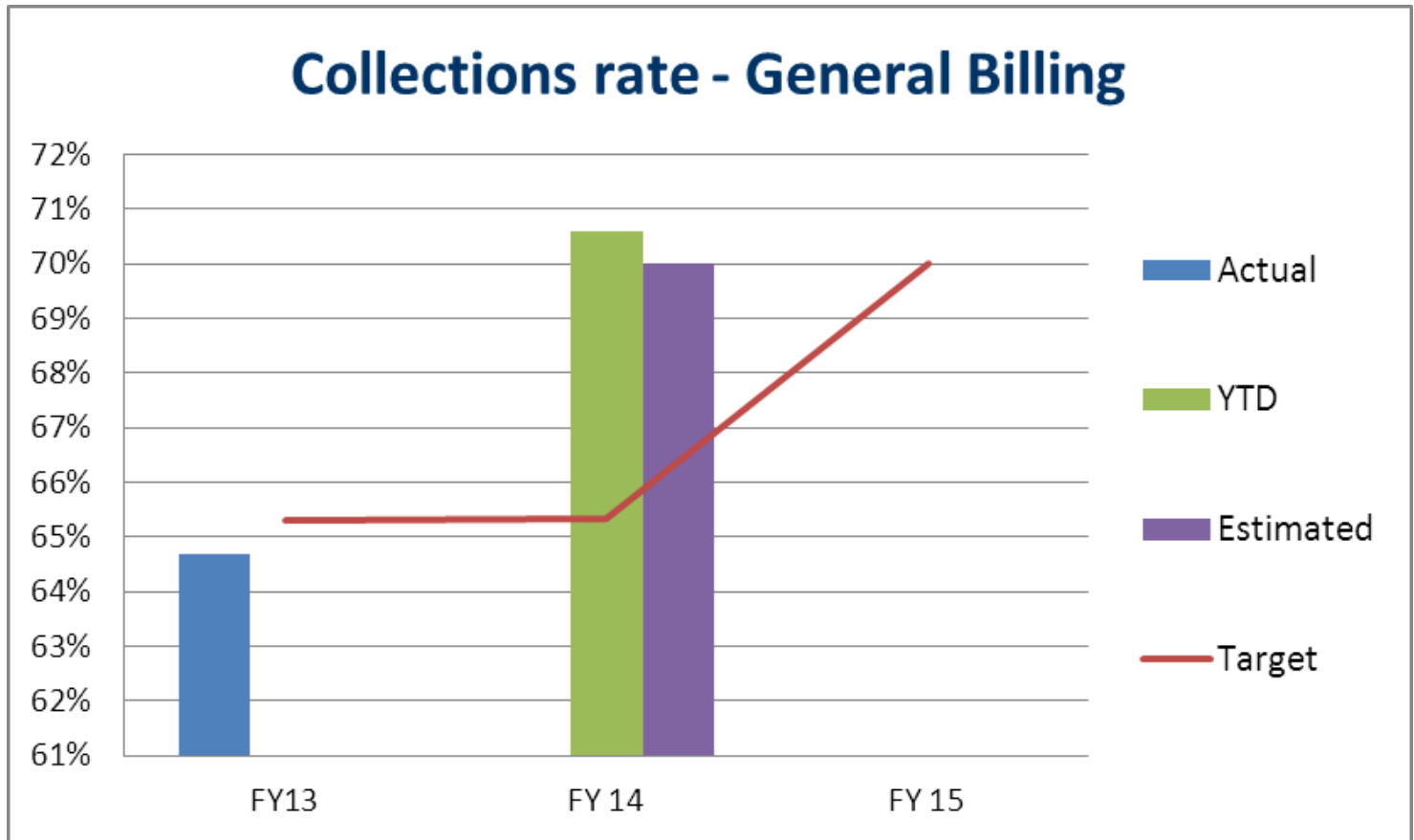




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Collections

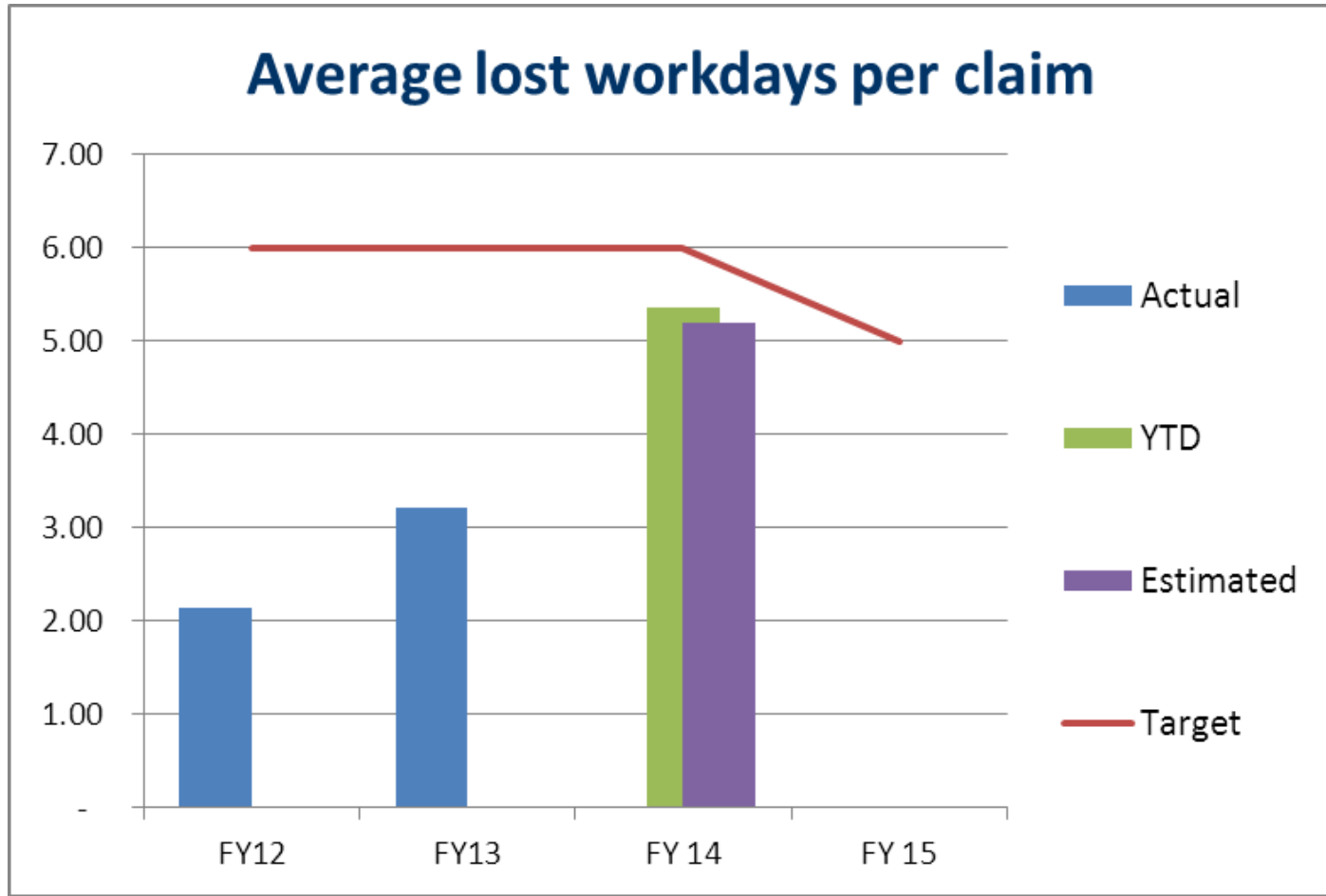




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Risk Management & Safety

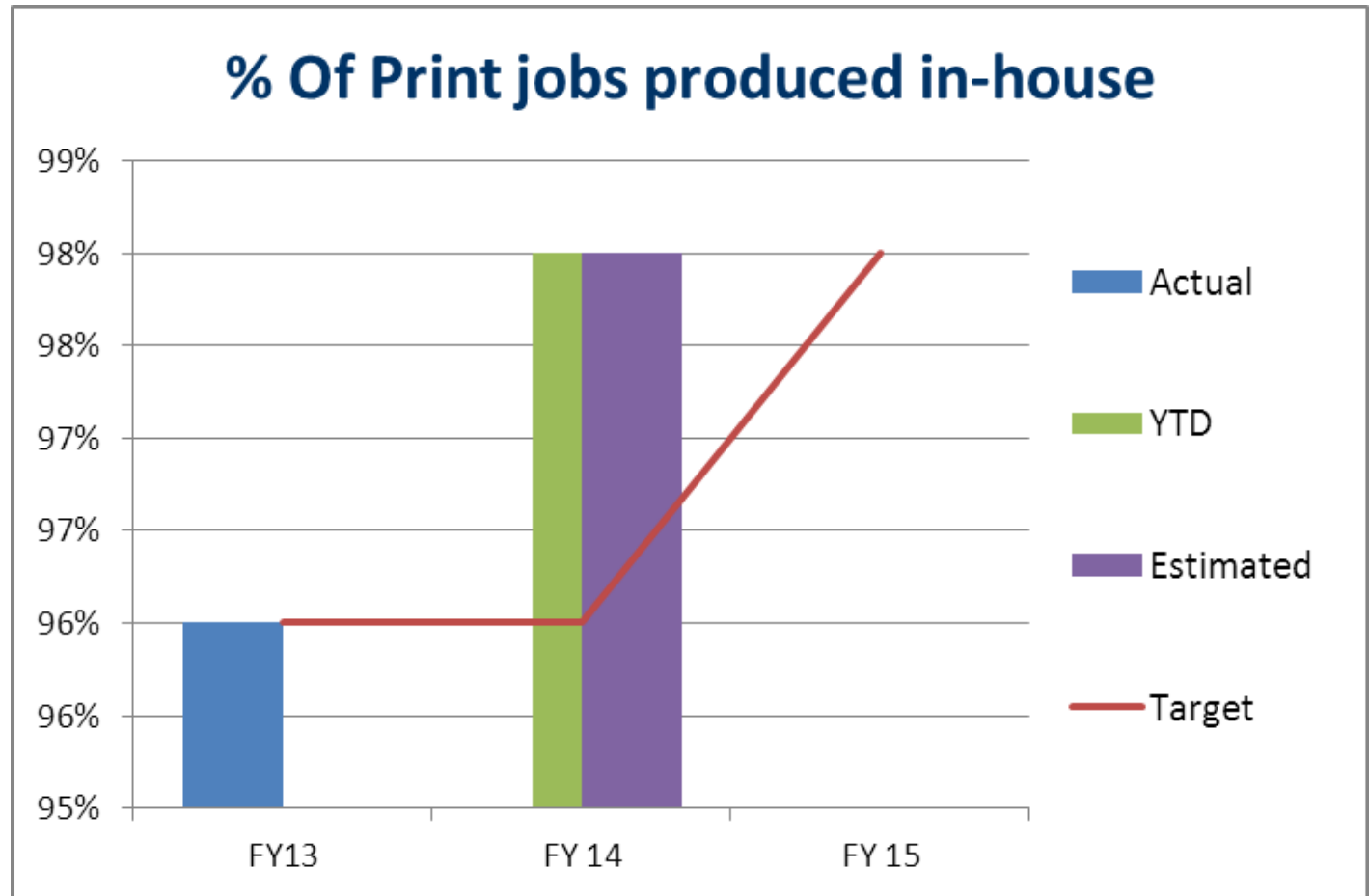




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Print Shop





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 3,484,572	\$ 3,490,653	\$3,505,153	\$ 3,504,693	\$2,784,637	\$3,508,731	\$ 3,450,054	-1.6%
Operating	2,223,484	1,415,874	1,518,274	1,563,443	1,137,968	1,503,443	1,648,343	8.6%
Capital and Other	-	-	-	-	-	-	-	0.0%
Total Appropriations	\$ 5,708,056	\$ 4,906,527	\$5,023,427	\$ 5,068,136	\$3,922,605	\$5,012,174	\$ 5,098,397	1.5%
Full Time Equivalents								
Part Time	50	49	48	48	48	48	47	-1
	-	-	-	-	-	-	-	-
Revenues								
Discretionary	\$ 5,202,260	\$ 4,629,465	\$4,329,744	\$ 4,374,349	\$3,388,563	\$4,302,159	\$ 4,412,471	1.9%
Program	70,478	88,889	96,344	96,344	112,800	112,572	105,700	9.7%
General Fund Total Revenue	\$ 5,272,738	\$ 4,718,354	\$4,426,088	\$ 4,470,693	\$3,501,363	\$4,414,731	\$ 4,518,171	2.1%
Water and Sewer Fund	148,468	188,173	190,960	191,064	136,510	191,064	193,602	1.4%
Debt Service Fund	286,850	-	-	-	-	-	-	0.0%
Risk Claims Fund	-	-	406,379	406,379	284,732	406,379	386,624	-4.9%
Total Revenues	\$ 5,708,056	\$ 4,906,527	\$5,023,427	\$ 5,068,136	\$3,922,605	\$5,012,174	\$ 5,098,397	1.5%



Budget Highlights

- Banking Fees – Manage to budget vs. maximize investment earnings
- New Initiative FY15: Online Payments – credit cards
- “Tax and Tag Together” impact on collection fees



Risk Fund

- All costs moved from General Fund to Risk Fund – 2014
- Excess coverage premiums increasing
- Legal Fees & Claims returning to “normal” levels
- Actuarial impact of all changes won’t be known until summer



Risk Fund

	Actual 2011	Actual 2012	Actual 2013	Projected 2014	Budget 2015
General Fund Contribution	3,303,779	2,841,522	2,214,650	2,938,599	3,202,497
Water/Sewer Contribution	1,208,920	1,094,334	654,925	820,784	870,889
Solid Waste Contribution	136,116	472,672	475,103	633,240	663,418
Storm Water Contribution	93,905	302,572	173,812	225,251	246,207
Interest Earnings	102,580	63,783	22,579	54,000	30,000
Other Inflows	-	-	48,789	48,710	48,709
Total Revenue	4,845,300	4,774,883	3,589,858	4,720,583	5,061,719
Insurance Premiums	655,226	636,579	760,501	887,492	964,800
GL Claims	286,676	289,106	2,174,517	870,035	985,584
GL Adjusters	77,252	97,417	97,326	100,578	105,562
GL Legal Fees	16,012	233,525	556,248	495,772	250,000
WC Claims	2,778,261	2,052,414	2,102,596	2,649,211	2,977,635
WC Adjusters	105,625	63,831	56,876	75,835	80,000
WC Legal Fees	102,702	106,168	(62)	-	-
Refunded Claims	(977)	(75,400)	-	-	-
One Time Costs	-	-	1,110,299	-	-
Other Operating Costs	53,018	235,738	206,742	890,007	698,138
Total Spending	4,073,795	3,639,378	7,065,043	5,968,930	6,061,719
Net Rev/Exp	771,505	1,135,505	(3,475,185)	(1,248,347)	(1,000,000)



Risk Fund

	Actual	Actual	Actual	Projected	Budget
	2011	2012	2013	2014	2015
Beginning Fund Balance	11,247,678	12,019,183	13,154,688	9,662,120	8,413,773
Ending Fund Balance	12,019,183	13,154,688	9,662,120	8,413,773	7,413,773
Required Reserves	7,449,776	6,624,500	6,333,738	6,575,337	6,827,793
Net Surplus / Shortfall	4,569,407	6,530,188	3,328,382	1,838,436	585,980



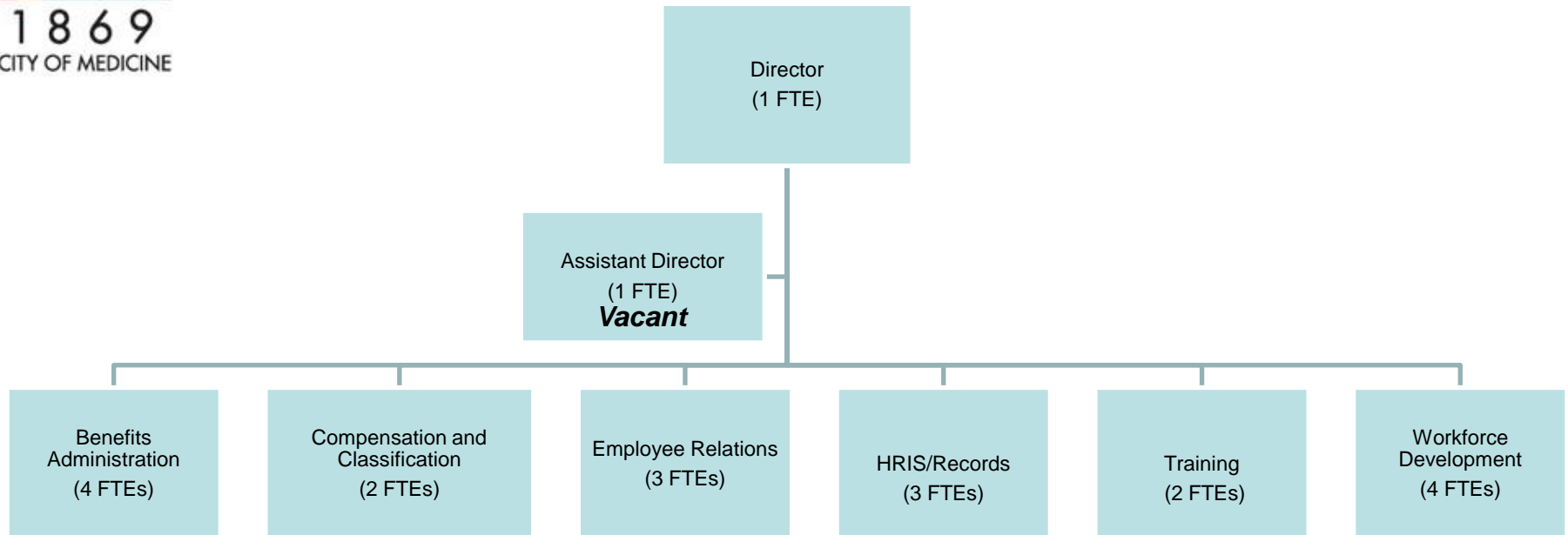
Human Resources

Proposed Budget
FY 2014-15



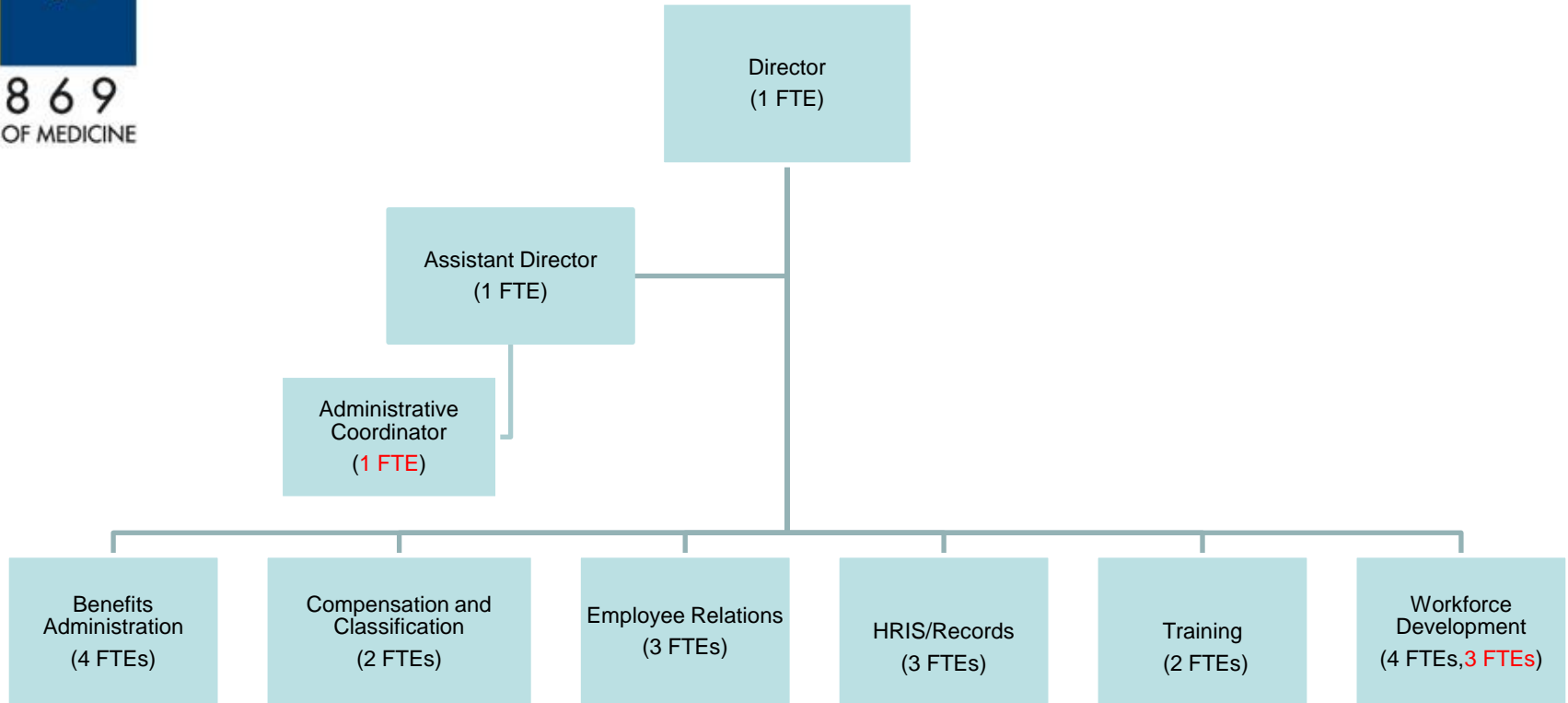
Organizational Chart

(FTEs 20 **FTEs 20**)





Organizational Chart - Proposed (FTEs 20 **FTEs 20**)

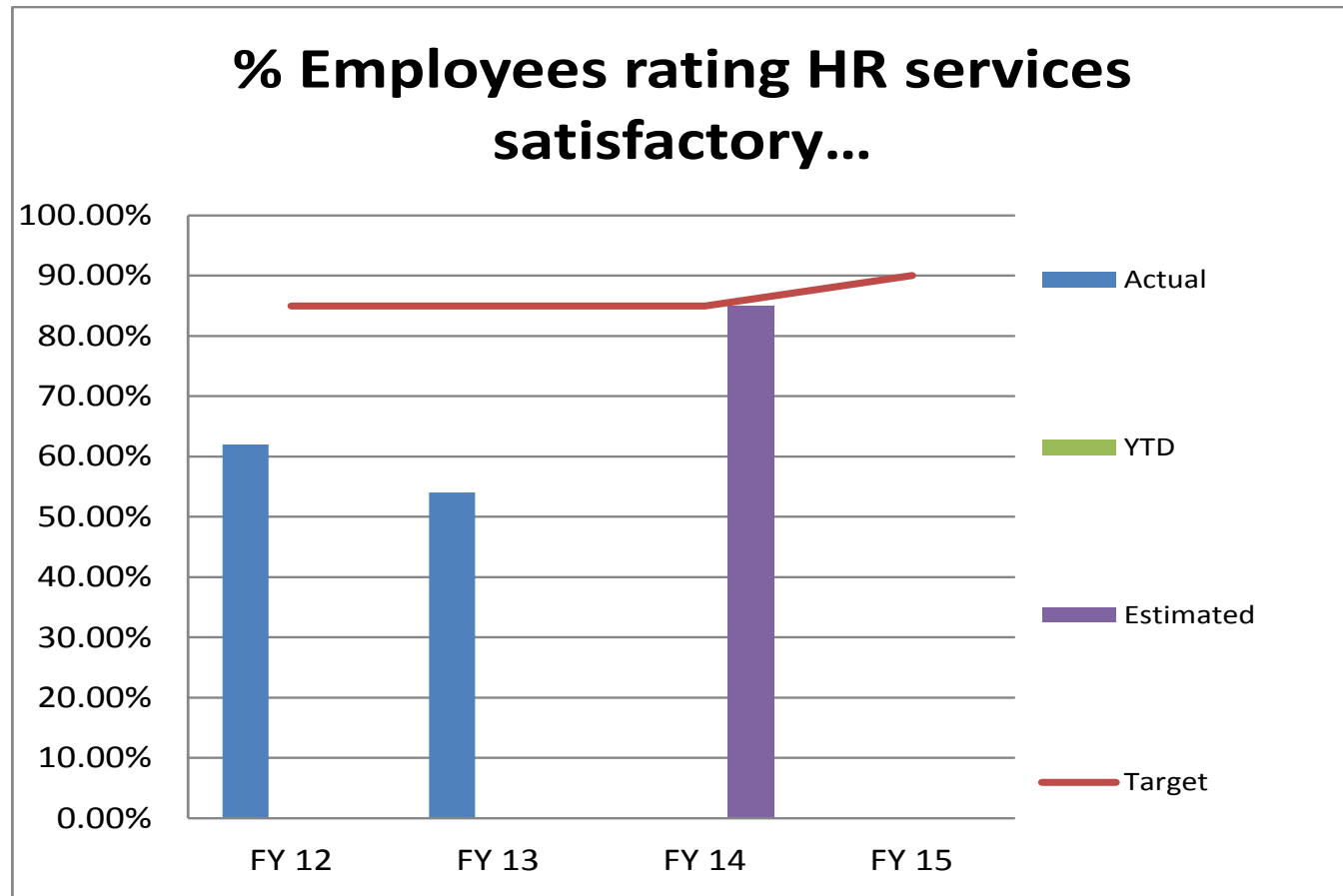




FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: General Administration

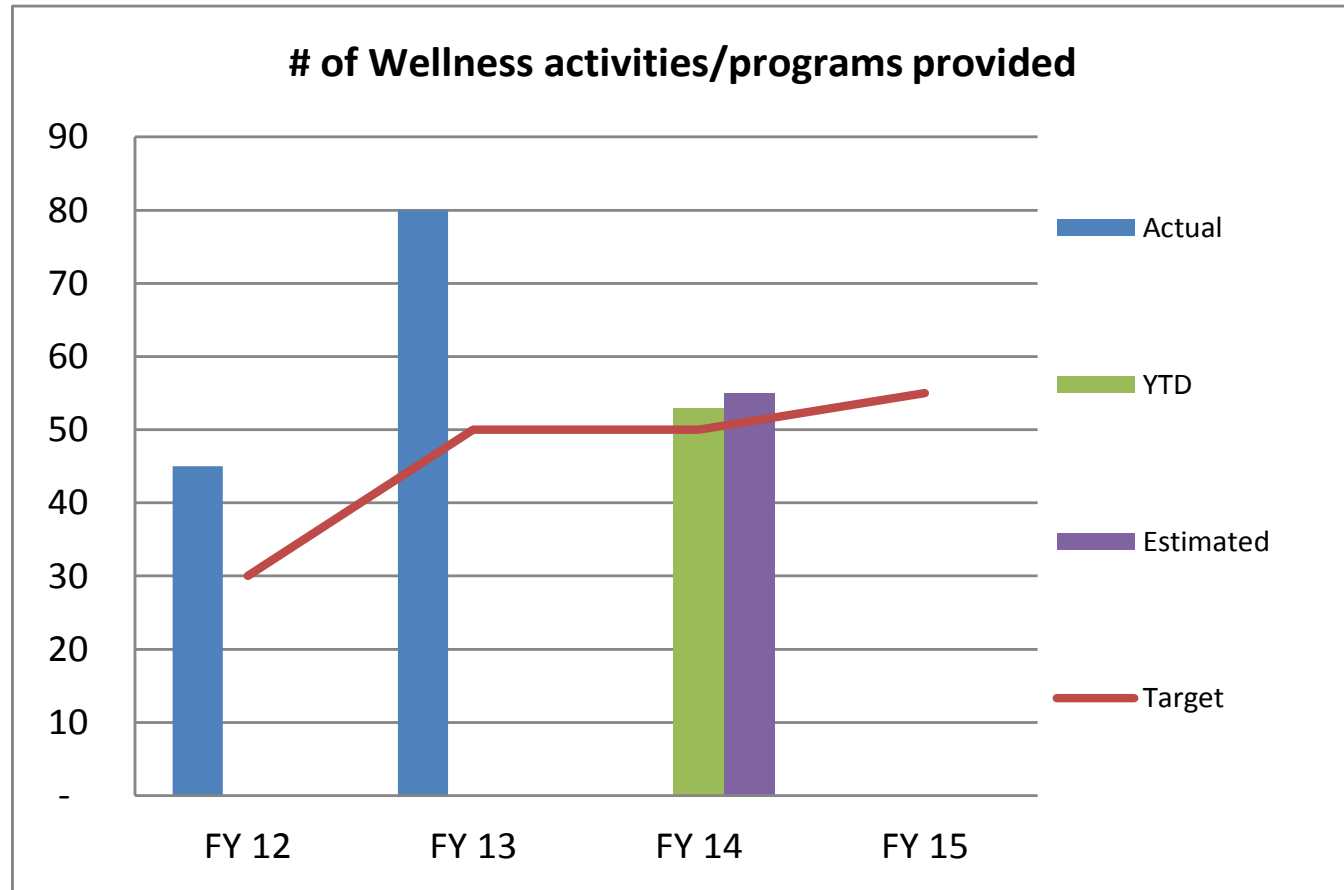




FY15 Performance Measures

July 1st 2013 – March 31st 2014

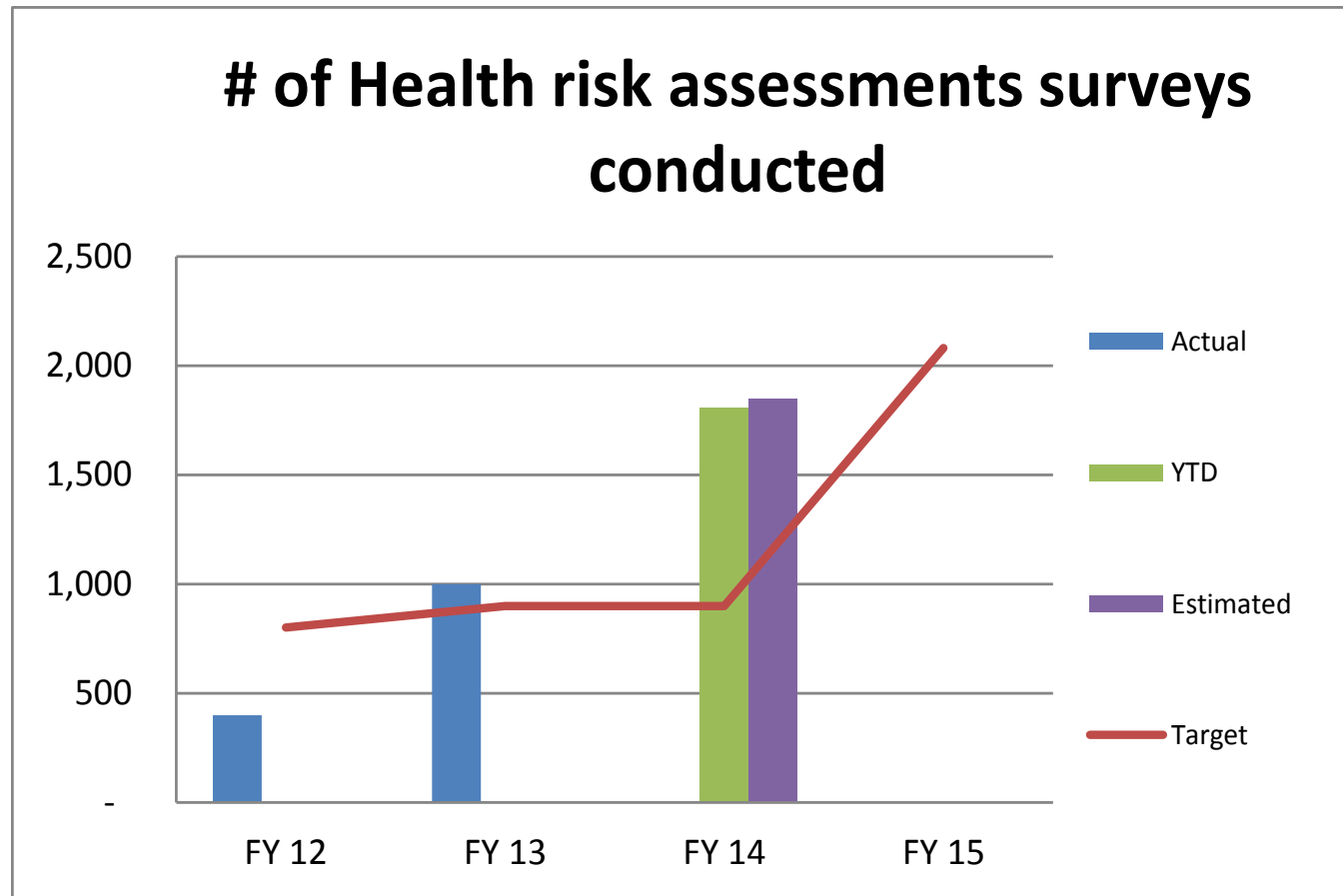
Program: Benefits Administration



FY15 Performance Measures

July 1st 2013 – March 31st 2014

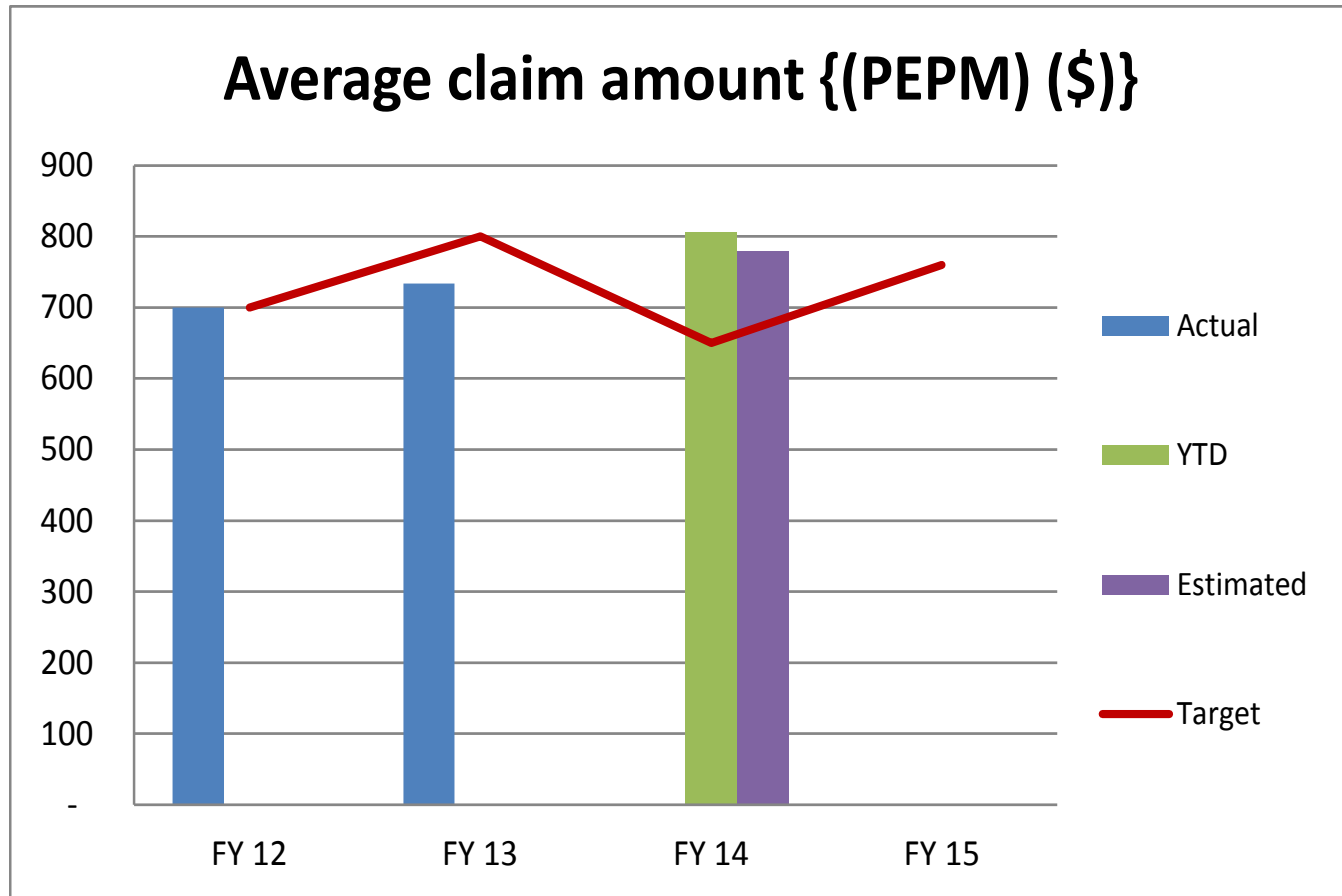
Program: Benefits Administration



FY15 Performance Measures

July 1st 2013 – March 31st 2014

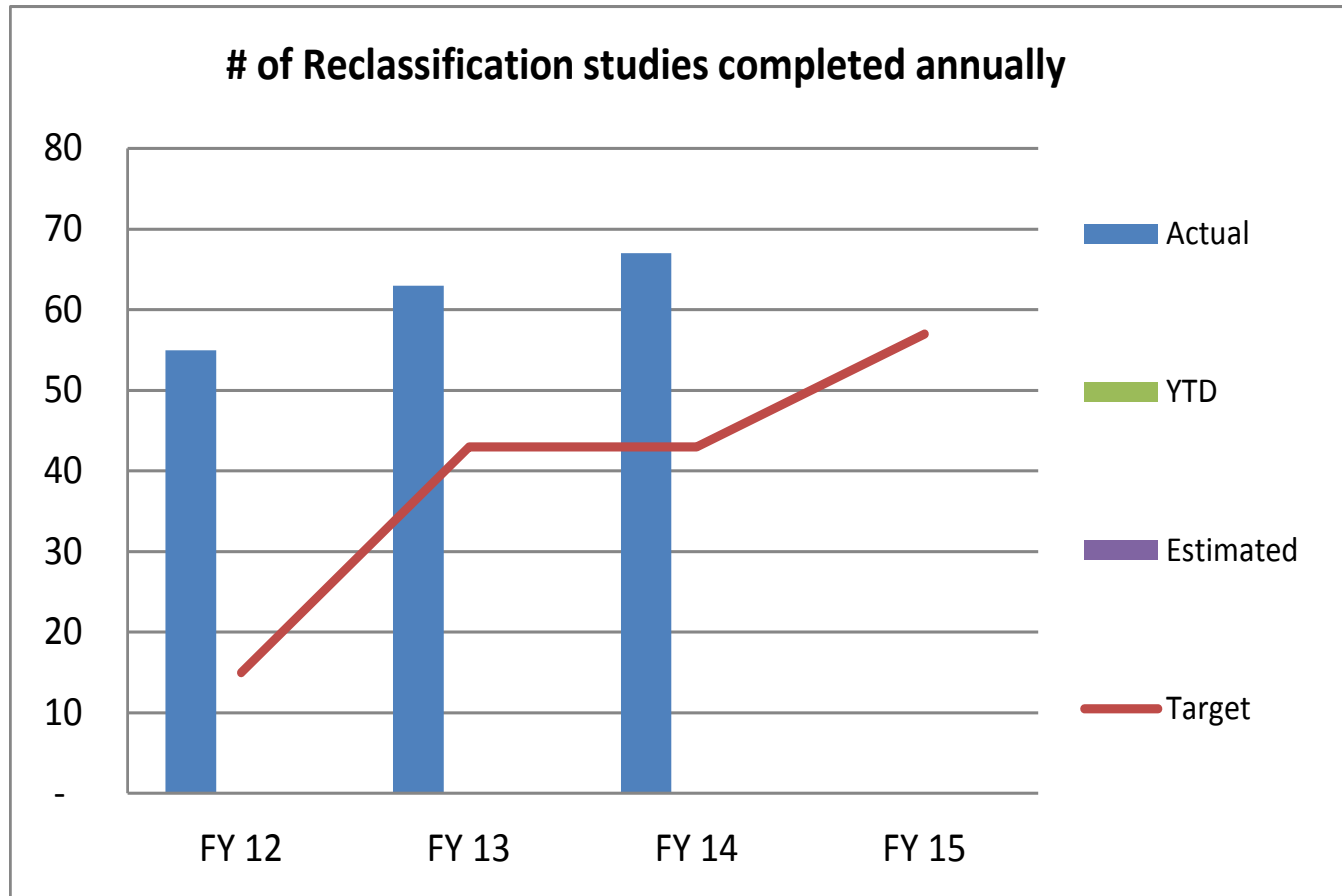
Program: Benefits Administration



FY15 Performance Measures

July 1st 2013 – March 31st 2014

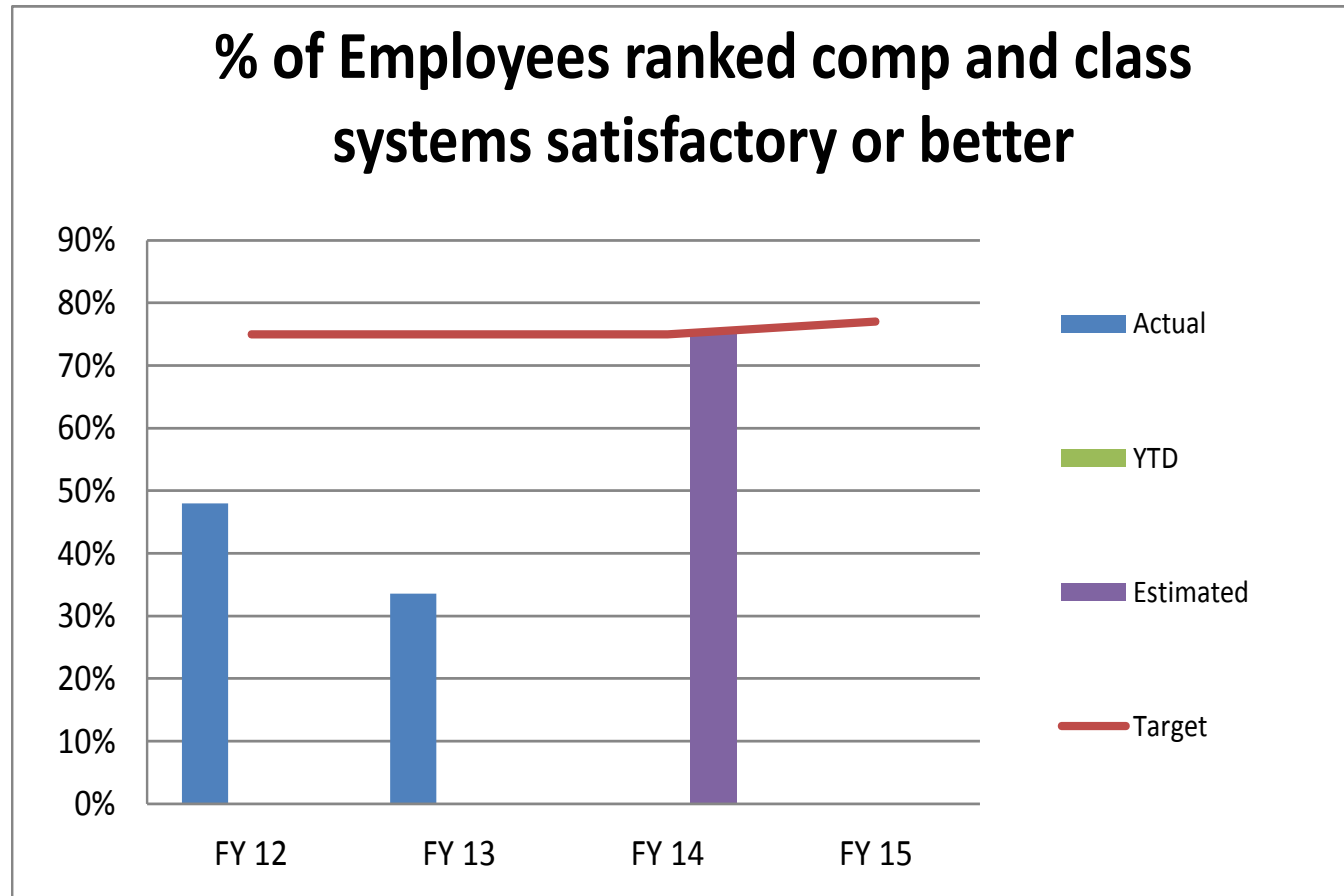
Program: Compensation and Classification



FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Compensation and Classification

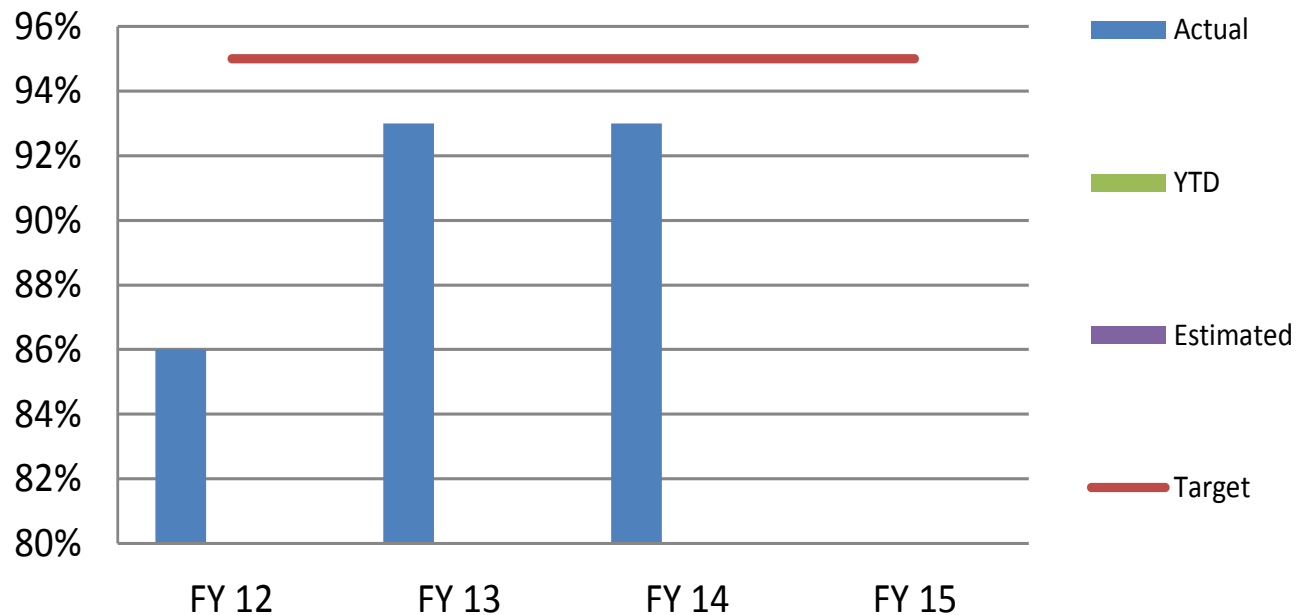


FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Compensation and Classification

% of Studied classifications whose midpoint is within 90% of market

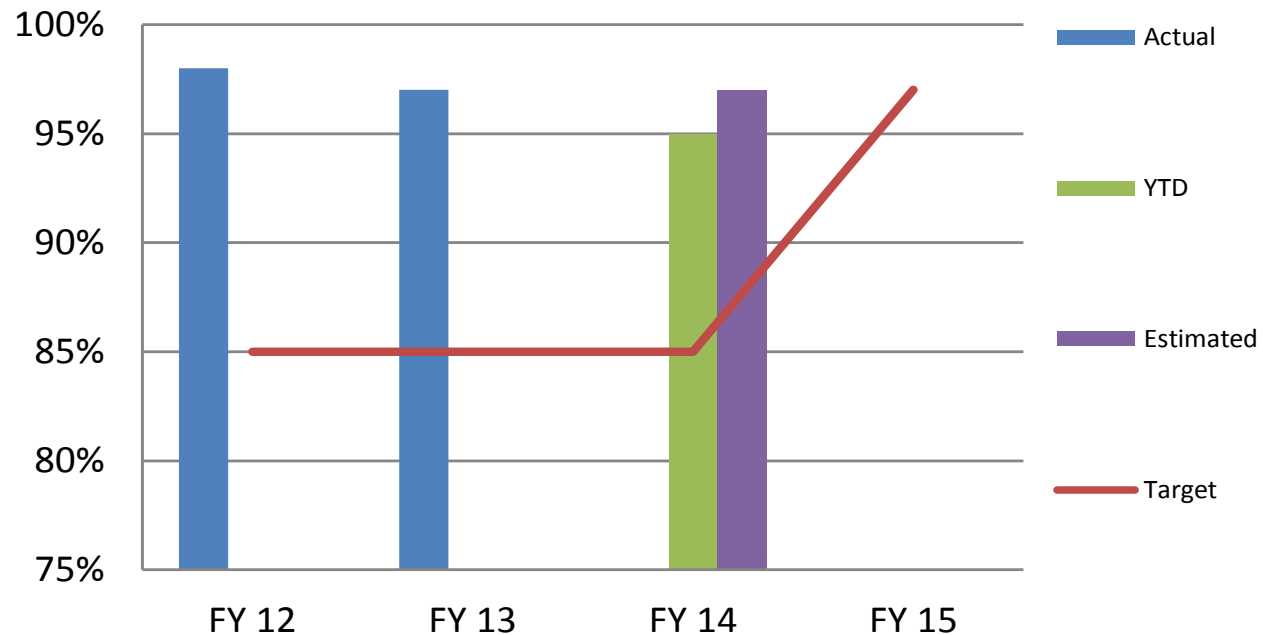


FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Training

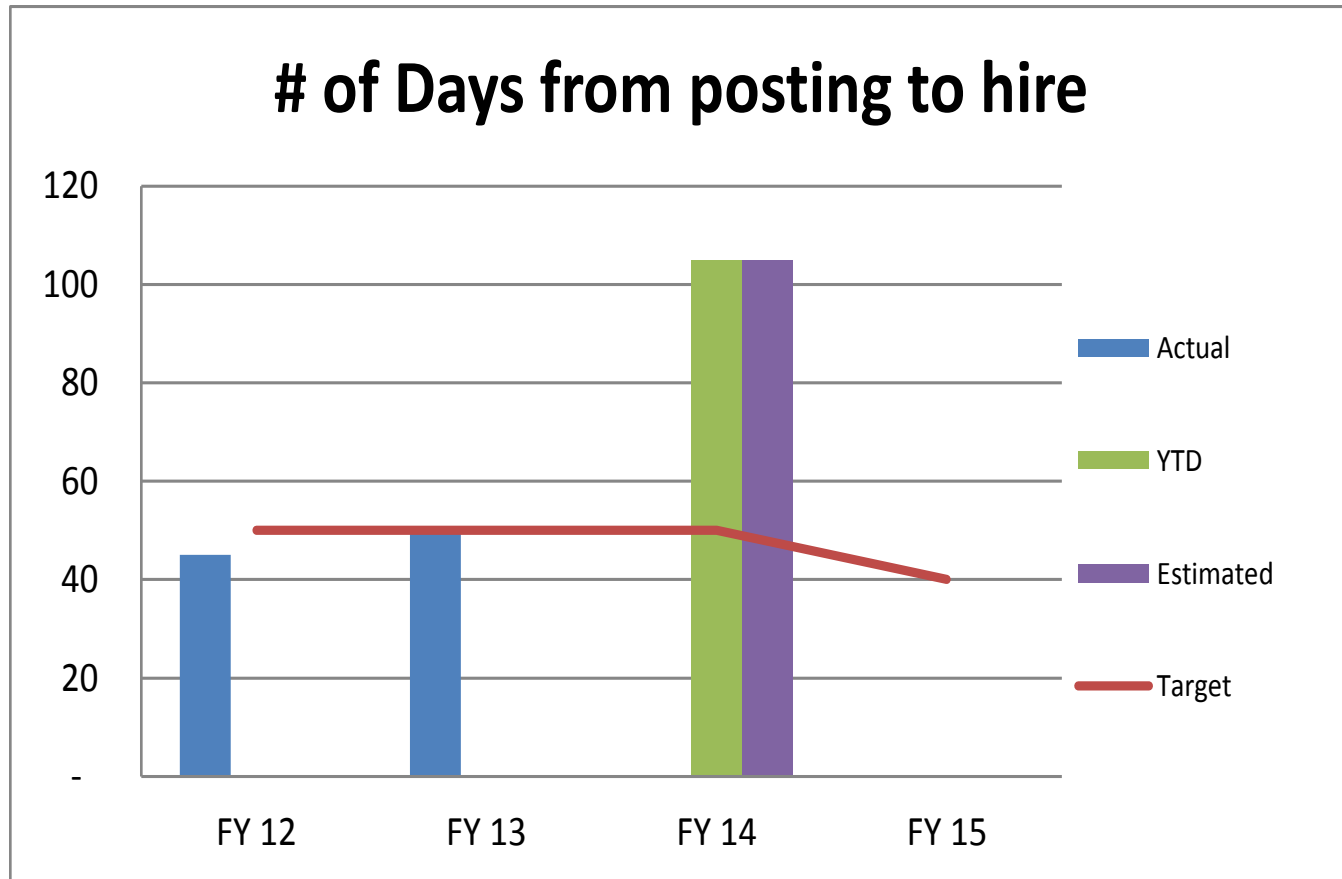
% of Employees rating meetings, workshops, trainings as effective



FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Workforce Development



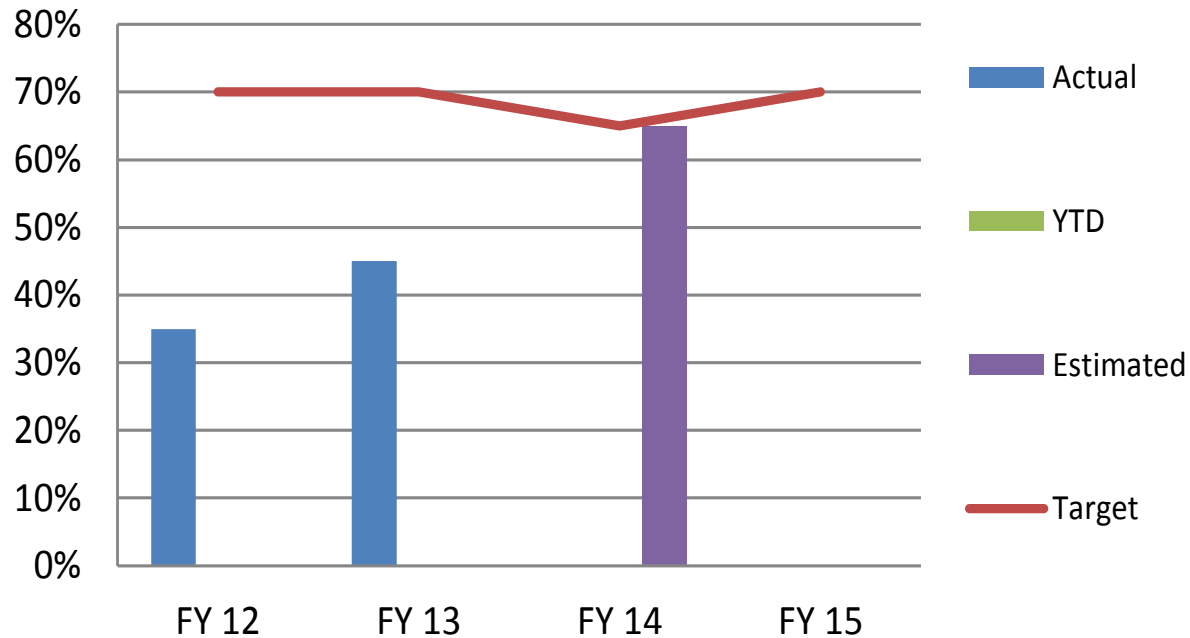


FY15 Performance Measures

July 1st 2013 – March 31st 2014

Program: Workforce Development

% Questions on annual survey to departments rating at satisfied or above





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 1,520,977	\$ 1,533,134	\$ 1,679,066	\$ 1,679,066	\$ 1,278,613	\$ 1,589,301	\$ 1,645,878	-2.0%
Operating	112,620	79,588	104,085	112,453	66,307	96,292	105,136	1.0%
Capital	-	-	-	-	-	-	-	0.0%
Departmental Appropriations	1,633,597	1,612,722	1,783,151	1,791,519	1,344,920	1,685,593	1,751,014	-1.8%
Non-departmental	350,123	462,206	430,000	794,517	475,601	733,057	330,000	-23.3%
Total Appropriations	\$ 1,983,720	\$ 2,074,928	\$ 2,213,151	\$ 2,586,036	\$ 1,820,521	\$ 2,418,650	\$ 2,081,014	-6.0%
Full Time Equivalents								
Full Time	19	20	20	20	20	20	20	-
Part Time	1	1	1	1	1	1	1	-
Revenues								
Discretionary Program	\$ 1,983,720	\$ 2,074,928	\$ 2,134,186	\$ 2,507,071	\$ 1,754,345	\$ 2,337,304	\$ 2,000,275	-6.3%
	-	-	-	-	-	-	-	0.0%
General Fund Total Revenue	\$ 1,983,720	\$ 2,074,928	\$ 2,134,186	\$ 2,507,071	\$ 1,754,345	\$ 2,337,304	\$ 2,000,275	-6.3%
Employee Insurance Fund	-	-	78,965	78,965	66,176	81,346	80,739	2.2%
Total Revenues	\$ 1,983,720	\$ 2,074,928	\$ 2,213,151	\$ 2,586,036	\$ 1,820,521	\$ 2,418,650	\$ 2,081,014	-6.0%



Budget Highlights

New Initiatives

1. Biometric Screenings	\$109,200^
2. Applicant Tracking System	\$40,000*
3. Health Assessments	\$16,000^
4. Fairs and Challenges	\$5,115^
5. Gym Upgrades	<u>\$11,149^</u>
Total	\$181,464

New Services/Programs

1. Revise department intranet and internet site
2. Customer Service Division
3. Update HR Policies

**Funding from ERP Project close-out*

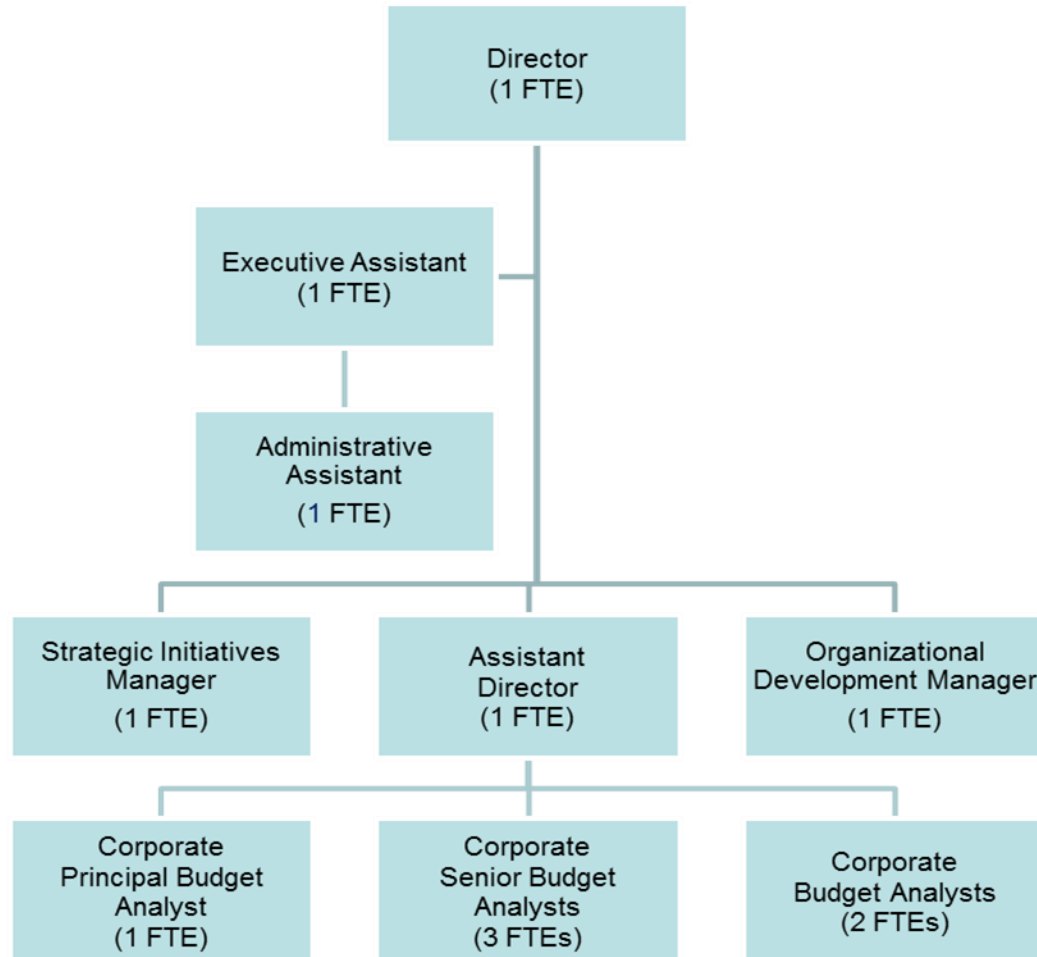
^Employee Insurance Fund offset



Budget and Management Services

Proposed Budget
FY 2014-15

Organizational Chart (FTEs 12 **FTEs 12**)

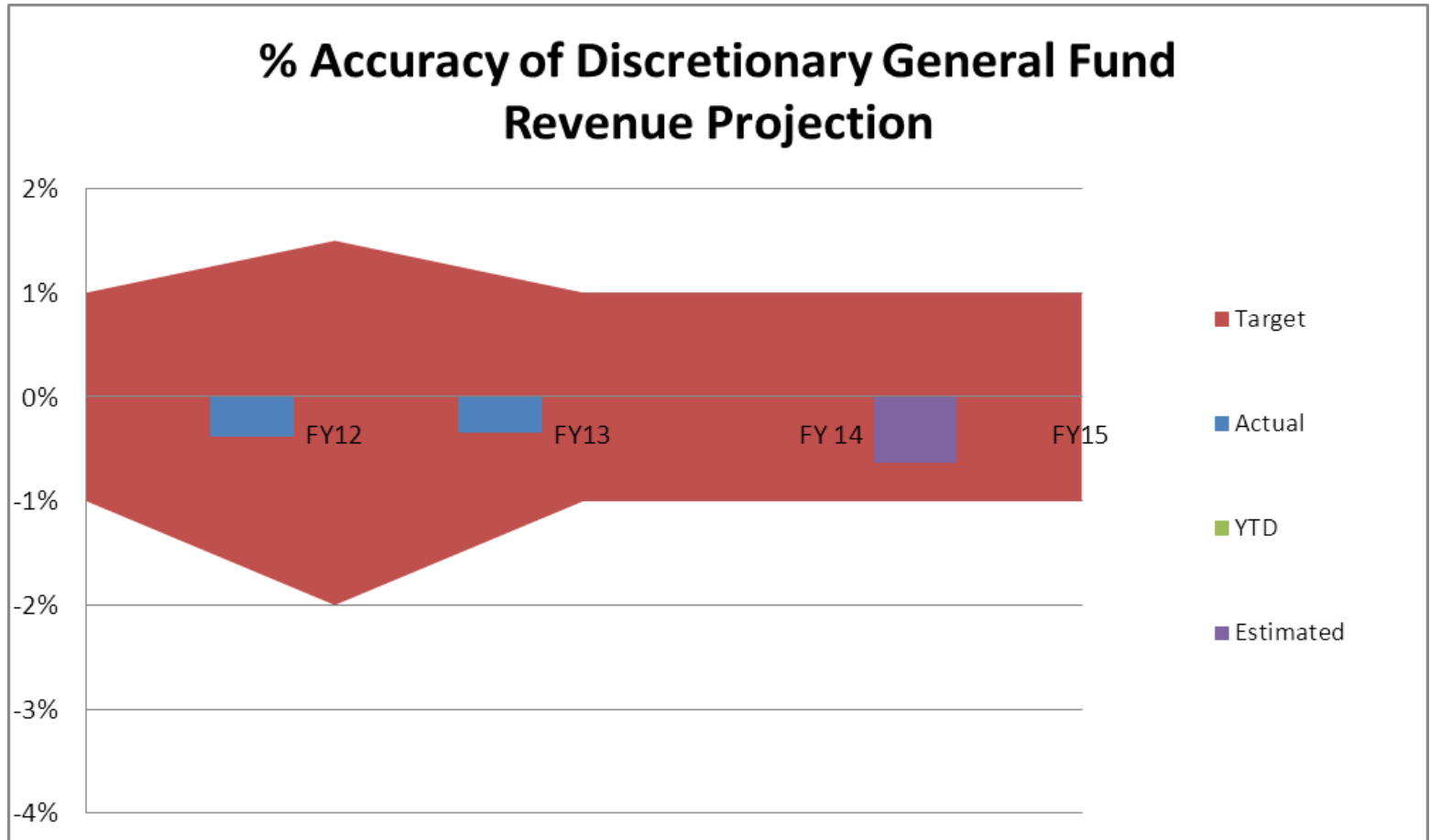




FY15 Performance Measures

July 1 2013 – March 31st 2014

Program: Budget

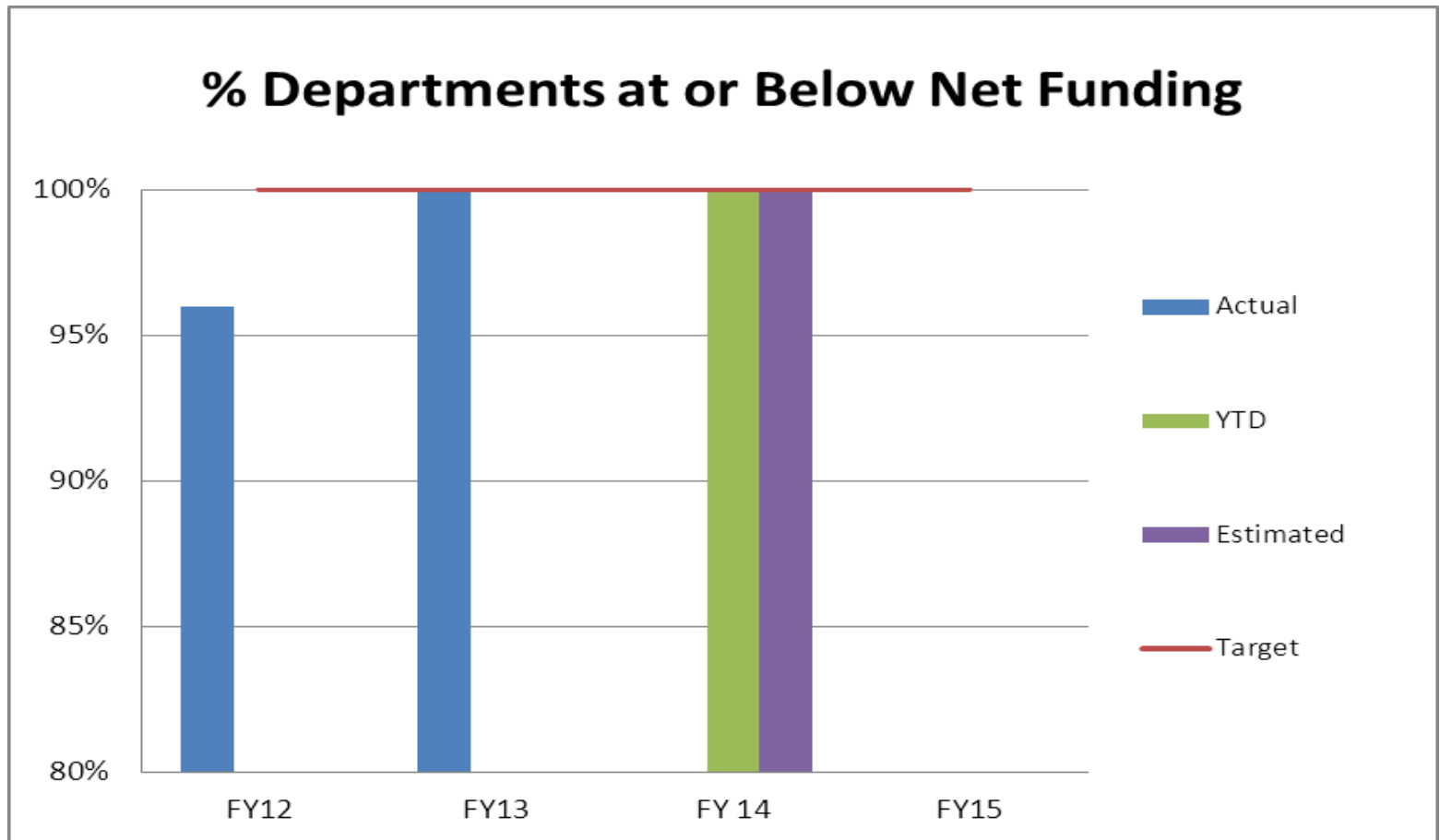




FY15 Performance Measures

July 1 2013 – March 31st 2014

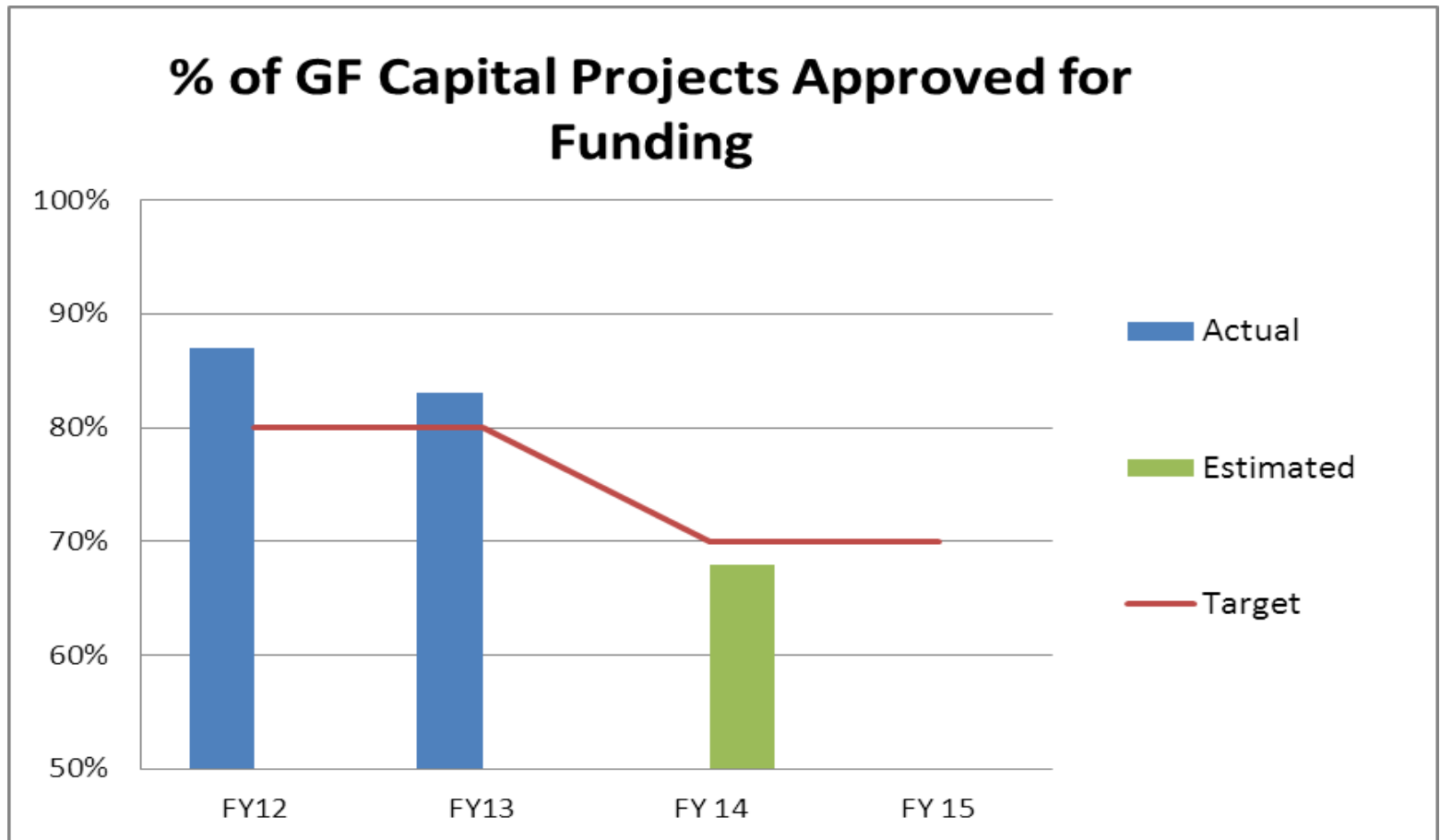
Program: Budget





FY15 Performance Measures July 1 2013 – March 31st 2014

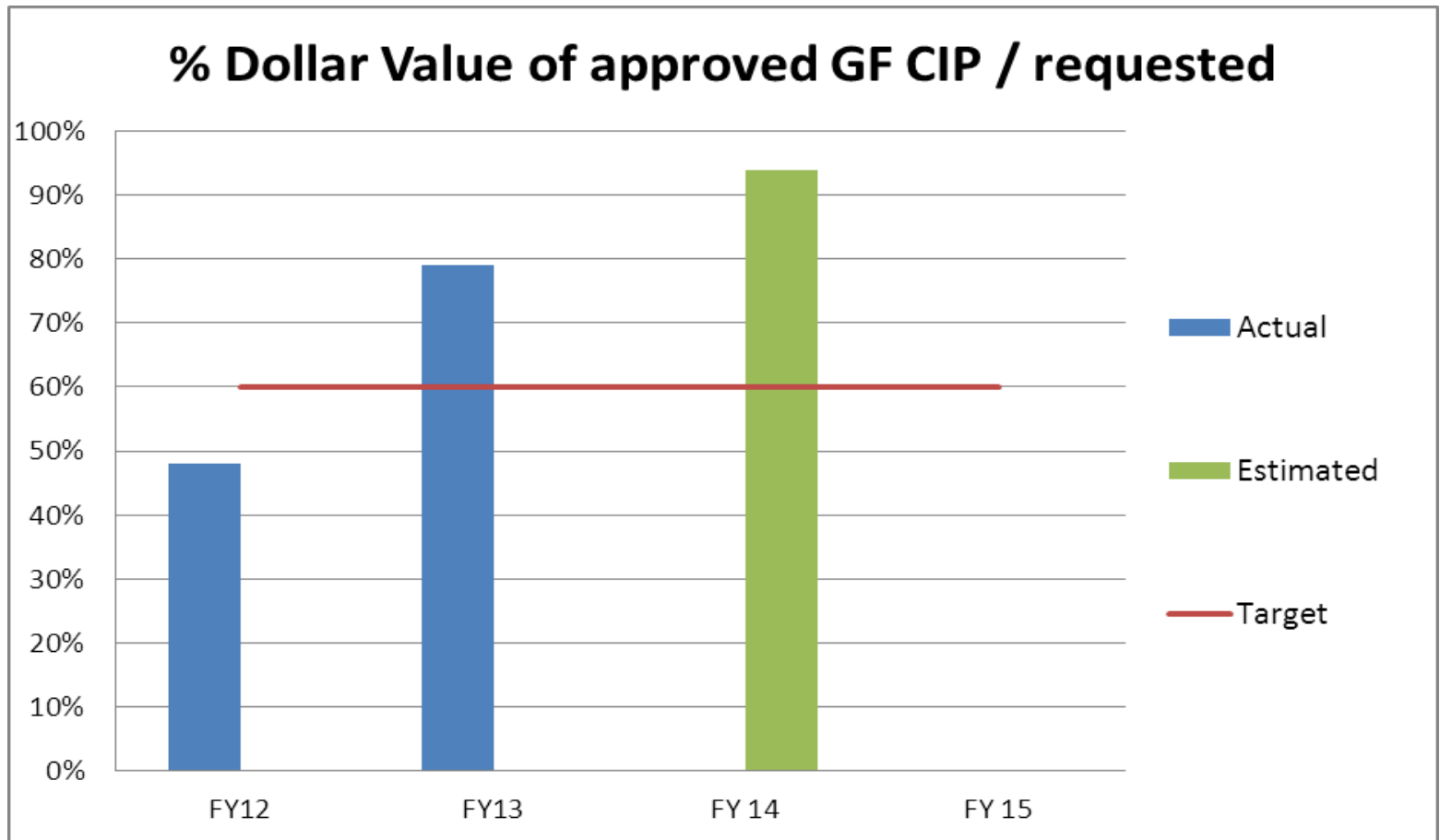
Program: Budget





FY15 Performance Measures July 1 2013 – March 31st 2014

Program: Budget

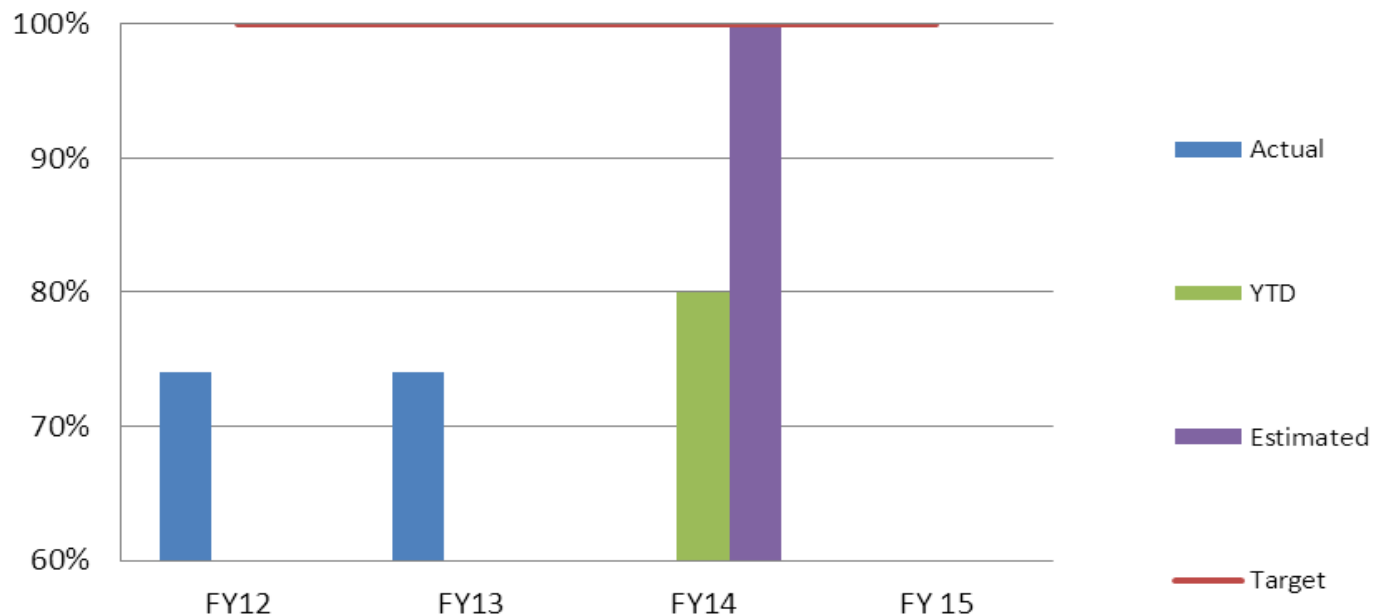




FY15 Performance Measures July 1 2013 – March 31st 2014

Program: Process Improvement

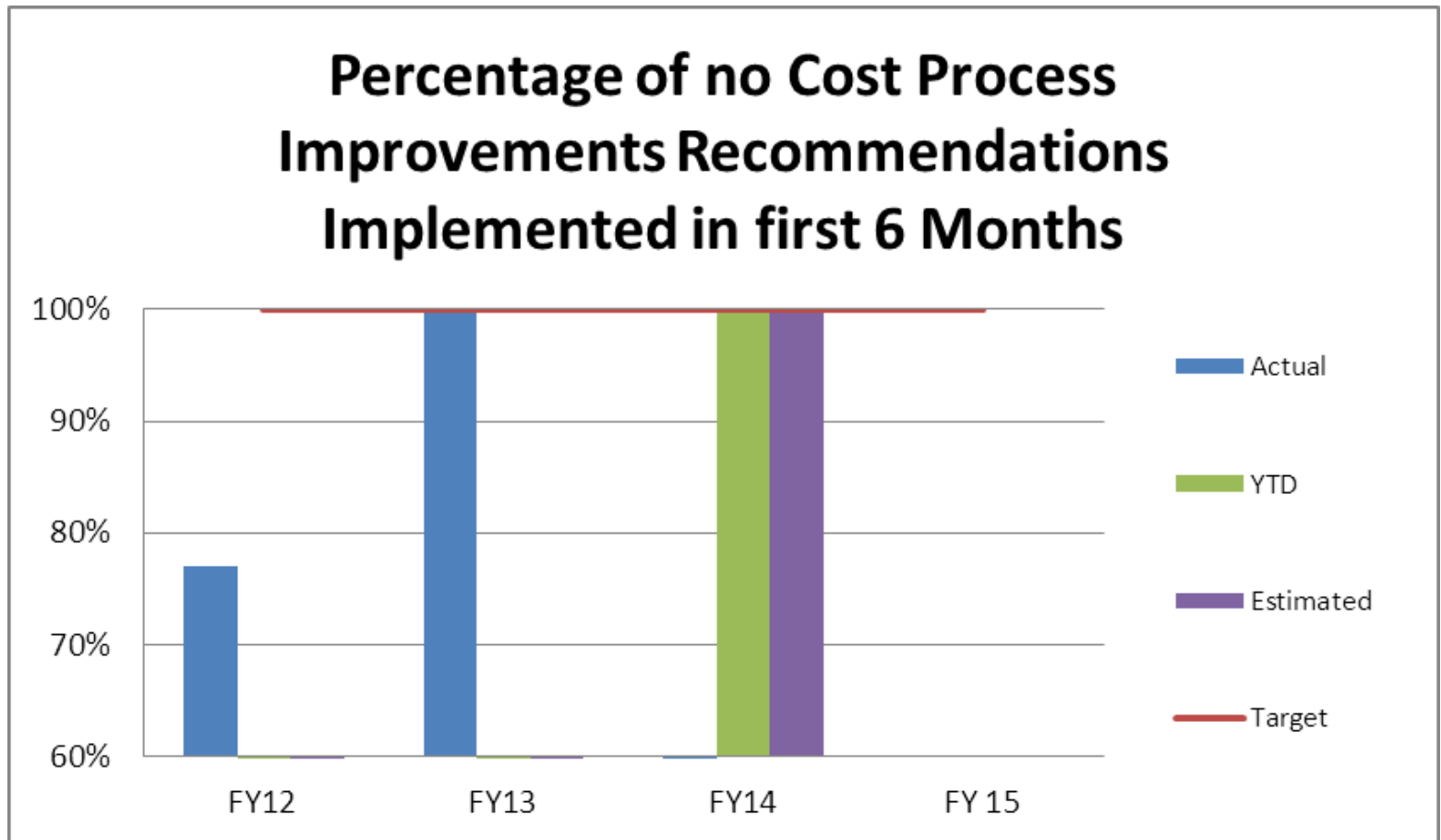
% of Process Improvement Recommendations Implemented by Original Target Date





FY15 Performance Measures July 1 2013 – March 31st 2014

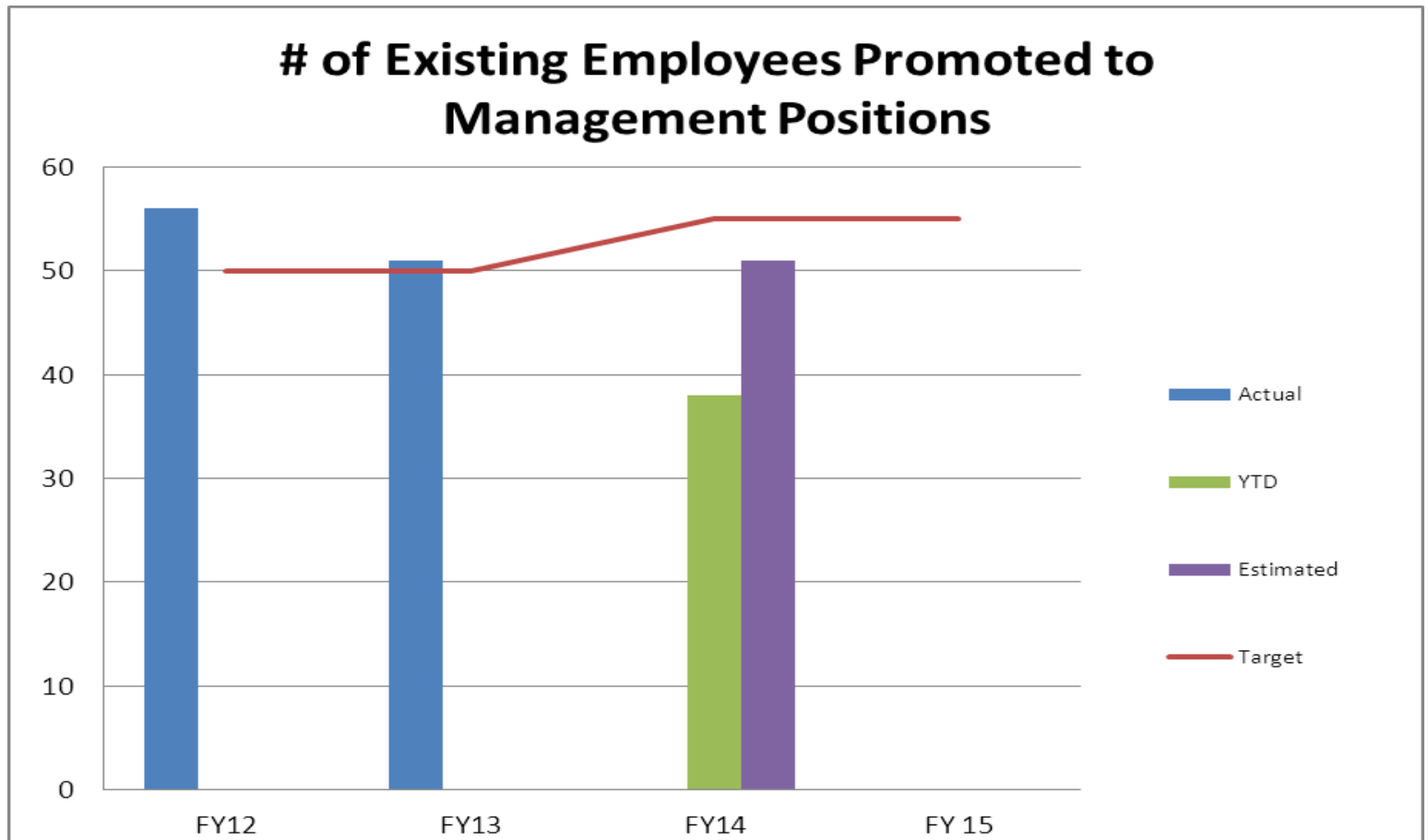
Program: Process Improvement





FY15 Performance Measures July 1 2013 – March 31st 2014

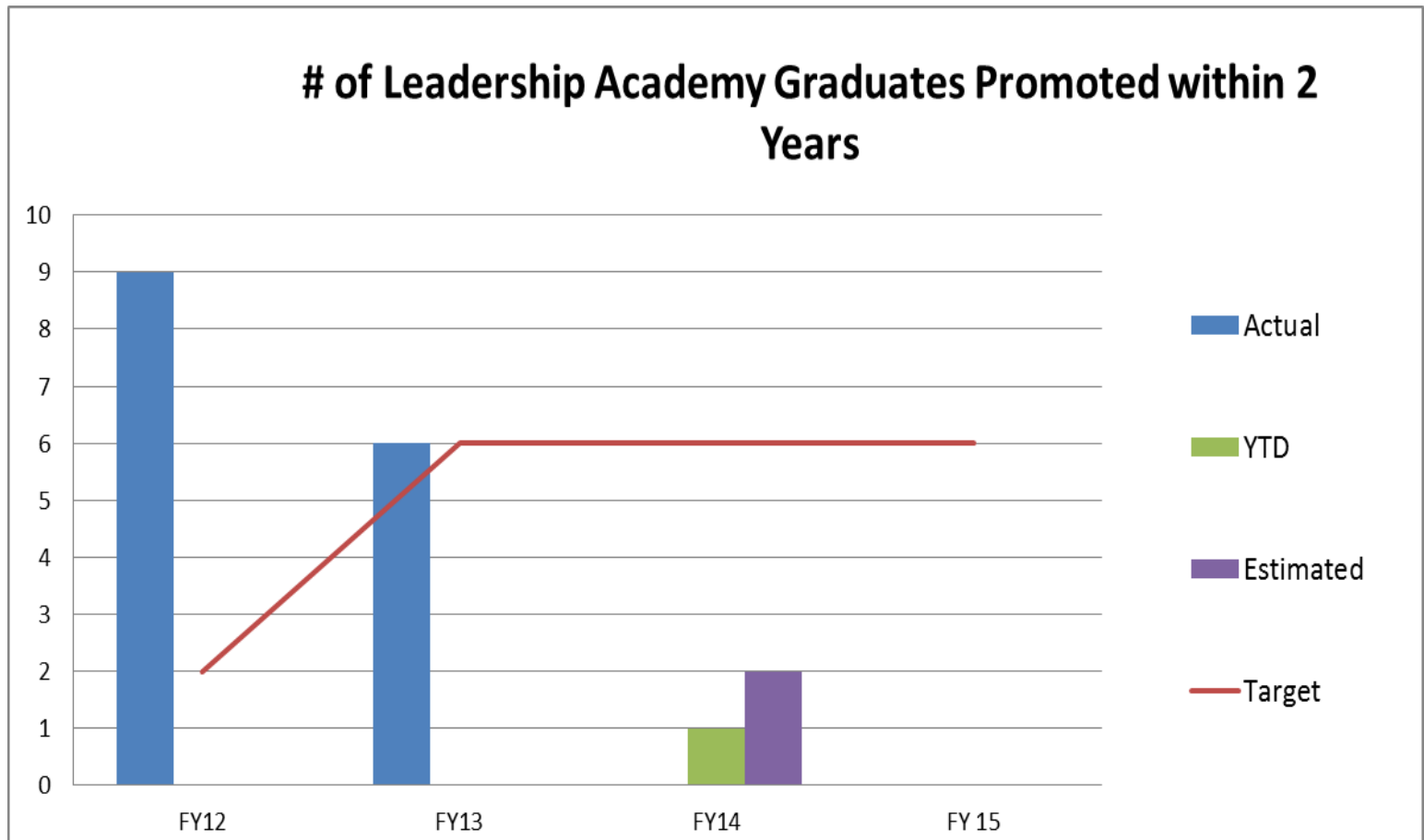
Program: Employee Engagement





FY15 Performance Measures July 1 2013 – March 31st 2014

Program: Employee Engagement





Resource Allocation Table

	Actual FY 2011-12	Actual FY 2012-13	Adopted FY 2013-14	Revised FY 2013-14	YTD FY 2013-14	Estimated FY 2013-14	Proposed FY 2014-15	Change
Appropriations								
Personal Services	\$ 992,036	\$ 1,130,939	\$ 1,110,667	\$ 1,110,667	\$ 907,374	\$ 1,095,082	\$ 1,117,987	0.7%
Operating	173,566	104,646	113,912	124,731	66,334	123,192	108,489	-4.8%
Capital and Other	-	-	-	-	-	-	-	0.0%
Total Appropriations	\$ 1,165,602	\$ 1,235,585	\$ 1,224,579	\$ 1,235,398	\$ 973,708	\$ 1,218,274	\$ 1,226,476	0.2%
Full Time Equivalents	10	12	12	12	12	12	12	-
Part Time	-	-	-	-	-	-	-	-
Revenues								
Discretionary	\$ 1,163,852	\$ 1,233,085	\$ 1,224,579	\$ 1,235,398	\$ 973,459	\$ 1,218,274	\$ 1,226,476	0.2%
Program	1,750	2,500	-	-	250	-	-	0.0%
Total Revenue	\$ 1,165,602	\$ 1,235,585	\$ 1,224,579	\$ 1,235,398	\$ 973,709	\$ 1,218,274	\$ 1,226,476	0.2%



Issue of Poverty

- Goal Champion Goal #4: Many of the objectives and initiatives in this goal address poverty issues.
- The department participates on Habitat for Humanity builds each quarter.
- The department is developing another initiative for a scheduling system for volunteers, that would assist non-profits that directly address poverty issues.



Budget Highlights

- Durham is one of ten cities across the country participating in a pilot program with ICMA and SAS to test a new software system that will allow performance measures to be analyzed and benchmarked with other governmental agencies.